



BREDBURY GREEN PRIMARY SCHOOL
COVID STANDARD RISK ASSESSMENT: January 2021

Staying COVID secure as we move to Step 4 of the roadmap

“As the country moves to Step 4 of the roadmap, the government will continue to manage the risk of serious illness from the spread of the virus. This marks a new phase in the government’s response to the pandemic, moving away from stringent restrictions on everyone’s day-to-day lives, towards advising people on how to protect themselves and others, alongside targeted interventions to reduce risk. As COVID-19 becomes a virus that we learn to live with, there is now an imperative to reduce the disruption to children and young people’s education - particularly given that the direct clinical risks to children are extremely low, and every adult has been offered a first vaccine and the opportunity for two doses by mid-September. Our priority is for you to deliver face-to-face, high quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances, mental and physical health. We have worked closely with the Department of Health and Social Care (DHSC) and Public Health England (PHE) to revise this guidance.” DFE Operational Guidance

We recognise the risk posed by Coronavirus (COVID-19) to our staff, pupils and their families. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.

- We will ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff and pupils.
- We will share this Risk Assessment and its findings with employees and consult on its contents.
- We will continue to comply with all relevant Health and Safety Legislation.
- This risk assessment will be reviewed and updated periodically in line with the Government’s position OR when local* rate of infection deems it necessary to be reviewed. *(local* this will include Stockport and other bordering and surrounding areas)*
- We will prioritise the delivery of face-to-face high quality education
- We will minimise disruption to children’s education as far as possible
- Will keep momentum with educational provision in the event where remote provision maybe required.



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This risk assessment document has been created using the following document:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1002322/Schools_guidance_Step_4_update_for_14_July.pdf

Category of Risk	Area of Risk	Risk Level	Mitigation	Who	Risk Level	Risk Status
Prevention	Pupils, families or staff maybe unaware of the symptoms of Covid-19 and may present on the premises.	High	All families and staff will be made aware of the symptoms of Covid -19. These will be communicated separately and displayed at entrance and exit points. It will reinforce the message that they must not attend school. This will include those who have tested positive in the last 7 days.	AS/SG and DF	High	Monitor
			School answerphone/ Parentmail updated to give an option for absences.	AS		
			Information regarding symptoms will be on the school website.	TP		
			Provide families with absence guide to support differentiating between Covid and non Covid symptoms.	AS/SG		
	Unable to contact parent if child is unwell in school with Covid symptoms.	High	Parents asked to update their contact information if they have recently changed their details.	AS/SG	Low	Continue to monitor



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			Continue with termly cleanse of this information.			
	Poor hand hygiene may lead to increased risk of the virus spreading.		<p>Pupils and staff must clean they hands on entry into the building and when exiting for breaks during the day. They should use hand washing stations or hand sanitisers.</p> <p>Ensure that the use of hand sanitisers are monitored and supervised especially in those of younger children.</p> <p>Make these habits part of the daily school timetabling routine so that this becomes a daily expectation.</p> <p>All pupil bathrooms to have posters to teach good hand washing routines. Signs on back of doors in bathrooms to remind all to wash their hands on exit. Bathrooms usage to be timetabled in during lesson time to avoid large scale use at breaktimes.</p>	<p>All staff</p> <p>All Staff</p> <p>All staff</p> <p>DF</p>		Continue to monitor
	Poor respiratory hygiene may lead to increased risk of the virus spreading.		<p>All rooms to be supplied with tissues and stock levels regularly monitored.</p> <p>Pupils taught the habits of 'catch it, bin it, kill it.'</p>	<p>DF and cleaners</p> <p>All staff</p>		Closed



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			Tissues to be disposed of in a lidded bin and these emptied daily.	DF to co-ordinate		
	If regular cleaning, particularly of frequently touched surfaces, is not maintained the risk of the virus spreading is increased.		High risk surfaces are regularly cleaned using in class cleaning equipment.	DF to co-ordinate		Closed
			Regular 'touch' areas included in cleaning plan and resources allocated such as wipes for these areas e.g. phones, photocopier etc.	DF to co-ordinate		
			Cleaning resources deployed to ensure 'live' cleaning takes place in the school day and there is an increased commitment to cleaning over the school week. High touch areas in classrooms to be cleaned down twice daily.	DF to co-ordinate		
	School policies may not support new or adapted measures within this risk assessment.		Review and update all related health and safety policies in line with this risk assessment.	SLT and DF		Closed
	Covid related risks associated with pregnancies must be accounted for in individual risks assessments		Risks to female employees of childbearing age and, in particular, risks to new and expectant mothers need to be mitigated. Where this applies, an individual risk assessment will be completed.	SLT and individual staff		



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	<p>As groups are allowed to mix there may be an increased risk of an outbreak of COVID 19</p>		<p>Extra action may be needed if the number of positive cases substantially increases. Information on what circumstances might lead us to consider taking additional action, and the steps we work through, can be found in the contingency framework.</p> <ul style="list-style-type: none"> • 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period • 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period <p>Consult with the local health protection team in the event of an outbreak.</p> <p>Prepare to return to bubbles/reduced contact if deemed necessary by local health protection team following an outbreak.</p>	<p>SLT</p> <p>SLT</p> <p>SLT</p> <p>All staff</p>		
	<p>There may be an increased risk of transmission in areas of the school that are less well ventilated</p>		<p>Any areas less well ventilated to be identified and measures put in place to improve fresh air flow (for example leaving external doors open during lesson times)</p>	<p>DF</p>		



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			<p>In all areas ventilation will be prioritised and where weather conditions allow windows will remain open.</p> <p>CO2 monitors are provided in each classroom, so staff can quickly identify where ventilation needs to be improved.</p>	<p>All staff</p> <p>DF and class teachers to check</p>		
	That there may be a cumulative aerosol transmission from both those performing in and attending events that is likely to create risk of the virus spreading		<p>Ensure areas are well ventilated, for example keeping all windows open and hall doors open during performances.</p> <p>Parents to wear masks for all events e.g. performances, assemblies, open sessions. School staff to ensure spare masks are available.</p>	<p>DF/AS/AS/SG</p> <p>DF/AS/AS/SG</p>		
	Staff may be asymptomatic and at risk of spreading COVID 19 unknowingly		<p>Staff to continue to take twice weekly LFD tests from return to school in September to the end of September.</p> <p>From 14 December 2021, adults who are fully vaccinated and all children and young people aged between 5 and 18 years and 6 months identified as a contact of someone with COVID-19 are strongly advised to take a LFD test every</p>	<p>All Staff</p> <p>All Staff</p>		Continue to monitor



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			day for 7 days and continue to attend their setting as normal, unless they have a positive test result.			
	Pupils, staff and parents may be unaware of the changes made to the guidance to support the move to step 4 of the road map		<p>Consult with staff on the basis of this risk assessment- shape the contents of the risk assessment based on the DFE Schools coronavirus operational guidance and staff concerns/ questions and suggestions.</p> <p>Parents – share the risk assessment with parents via Class Dojo as a link to the school website where this will be sited. Create a parent friendly overview/visual to summarise the key changes.</p> <p>Pupils- share any changes to the running of the school day and the ways in which we keep each other safe.</p>	<p>SLT and staff</p> <p>SLT</p> <p>Class teachers</p>		



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	<p>Someone has recently travelled to a country/ area on the red list and as a result needs to quarantine</p>		<p>Parents to follow advice on the government website and to bear in mind the impact on their child’s education which may result from any requirement to quarantine or isolate on return. https://www.gov.uk/foreign-travel-advice</p> <p>In the case of country categorisation changing school will continue with remote education to support the family in overcoming this challenge. If this is the case contact the school office.</p> <p>Pupils who are abroad, and facing challenges to return due to COVID-19 travel restrictions, for the period they are abroad will be able to access high-quality remote education across this academic year. This should be equivalent in length to the core teaching pupils would receive in school.</p> <p>Staff will need to be available to work in school during term time so need to take quarantine arrangements into account before booking travel.</p>	<p>Parents</p> <p>AS share with parents as this information is received</p> <p>All staff</p>		
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Response to Infection	If pupils or staff present as unwell with Covid symptoms the risk of infection will be high		<p>If symptoms are displayed on site the member of staff or pupil will be sent home immediately and asked to follow public health advice. https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</p> <p>Pupil must wait in designated medical room and PPE maybe worn depended on the age of the child by a member of staff in order to stay with the child. This person does not need to isolate unless requested by Test and Trace or they become symptomatic. The room will be thoroughly cleaned once the child has been collected.</p> <p>If in contact with an infected person, handwashing is essential as is a thorough clean of the room/ space where the pupil or member of staff has been.</p>	<p>SLT to be informed</p> <p>MS/SH to monitor</p> <p>DF to co-ordinate</p>		Monitor
	Other pupils are at risk of contracting COVID 19 if they have been in close contact with a positive case		<p>Close contacts will be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing. Parents or legal guardians in conjunction with</p>	Parents		Monitor



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			<p>their child will be asked to identify close contacts.</p> <p>Contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. Parents must inform the school office if their child is going for a PCR test and will be absent from school.</p> <p>Children identified as close contacts will not be required to self-isolate but they will be contacted by Test and Trace and advised to take a PCR test. They should return to school whilst awaiting the result.</p> <p>If the PCR is positive the child will need to isolate. Parents must inform the school via the office to allow for remote learning provision to begin.</p> <p>There is no need for primary age pupils (those in year 6 and below) to regularly test, unless they have been identified as a contact for someone who has tested positive for Covid-19</p>	Parents		
				Parents		



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			<p>and therefore advised to take lateral flow tests every day for 7 days.</p> <p>It is now possible to end self-isolation after 7 days, following 2 negative LFD tests taken 24 hours apart. The first LFD test should not be taken before the sixth day. Pupils and staff should return to school as soon as isolation rules allow.</p>			
	Support or first-aid has had to be given to a pupil who is displaying COVID-19 symptoms.		<p>The staff member does not need to go-home/self isolate, unless:</p> <ul style="list-style-type: none"> - The person delivering the treatment develops symptoms in which case they should book a PCR test - Test and Trace require them to self isolate - They test positive from a LFD test. 	Staff member		
	A member of staff tests positive on a LFD test.		The staff member must take a PCR test and isolate until they receive the results.	Staff member		
	There is a confirmed case of Covid-19 reported to the school, over the weekend or during the evening, in a pupil who has been present in school.		<p>Parents must notify school leaders that the pupil has tested positive via the school office.</p> <p>Where the child is well enough, remote learning provision will be put in place.</p>	<p>Parents</p> <p>Class teachers</p>		Monitor



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			<p>SLT to monitor the number of cases across the school and if there are several cases with 14 days instigate the outbreak management plan in consultation with the local health team.</p> <p>The responsibility to initiate contact tracing of close contacts will lie with Test and Trace.</p>		
	If there are several confirmed cases there may be an increased risk of an 'outbreak' on the premises.		<p>If there are several cases within 14 days, support from the local health team will be gained.</p> <p>School will follow PHE advice which may include initiation of the outbreak management plan.</p> <p>If an outbreak is suspected, it may be necessary to revert to some measures previously in place for example reintroduction of bubbles, minimising use of shared spaces and use of face masks by adults.</p>	<p>SLT to co-ordinate</p> <p>SLT</p> <p>SLT to co-ordinate</p>	Monitor
	The school is made aware of a positive case within a child's household		<p>The whole household must follow the Covid 19 stay at home guidance. https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-</p>	Parents to inform school	Monitor



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			<p>guidance-for-households-with-possible-coronavirus-covid-19-infection</p> <p>Parents to contact the school office and the child's teacher over Class Dojo to allow remote learning provision to be put in place.</p>	Class teacher to initiate remote learning		
	The school is made aware that the parent of a child is symptomatic and awaiting test results.		<p>The whole household must follow the Covid 19 stay at home guidance.</p> <p>https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</p> <p>Whilst waiting for test results, parents to contact class teacher through Dojo to request home learning.</p>	<p>School office to advise</p> <p>Parents to inform the school</p> <p>Parents</p>		Monitor



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	<p>Off site visits may not be aware of their duties with regards to government mitigation measures for Covid 19.</p>		<p>Off site RA to outline measures that will be taken to reduce the risk of the spread of COVID 19. Any off site visits must provide their RA for Covid-19.</p> <p>Schools will strongly encouraged parents and other visitors to take a lateral flow device (LFD) test before entering the school.</p> <p>Supply/peripatetic/sports/ trainees or Trust employees must follow the system of controls in each school and be provided with copies of the RA.</p>	<p>Class teachers</p> <p>AS/AS/SG</p> <p>All staff</p>		<p>Closed</p>
<p>Curriculum and Pastoral Support</p>	<p>The constraint of Covid-19 and the protective measures may limit the offer of a broad and balanced curriculum.</p>		<p>In line with the government guidance, bubbles will be removed and mixing will no longer be limited/prevented. This will allow collaborative opportunities to be planned for and for assemblies to begin.</p> <p>Music, dance and drama should continue to be taught. Live performances with an audience can be held. Where these are held ventilation will be a priority.</p>	<p>RR</p> <p>UA Team</p>		<p>Closed</p>



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	Pupils may suffer the effects of prolonged non-contact from the school and their peers both in terms of their physical and mental health.		<p>Use of sports premium channelled into building physical stamina and endurance.</p> <p>The RSE policy to be constructed with staff and pupils to become the backbone of the curriculum delivery in creating a wellbeing golden thread to the curriculum.</p> <p>Extra-curricular activities to begin again. These will be planned with consideration of the current government guidance.</p>	<p>PDHWB team</p> <p>PDHWB team</p> <p>PDHWB team to coordinate</p>		
	The quality of education may be compromised if remote learning has to take place if a child is isolating.		<p>The School's Remote Education Policy will be adhered to in the event of a child isolating. There is a legal duty to publish this on the school's website.</p> <p>Children will 'dial in' to their classes lessons using Microsoft Teams.</p> <p>They will receive educational provision of the quantity and quality that they would receive if on site at school.</p>	<p>Class teachers</p> <p>Parents</p> <p>Class teachers</p>		Closed



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A culture of Health and Safety	Any non-compliance with Health and Safety legislation may put staff and pupils at risk.		In accordance with all health and safety legislation, all known risks have been identified in this risk assessment.	SLT		Closed
			A culture of vigilance and compliance is essential so that all are responsible for ensuring the measures in this RA are active and the senior leaders, governors and Trust are accountable for monitoring this.	All staff		
			Site and premises manager to conduct weekly monitoring under each section of this RA (except educationally provision based themes) and report this back to SLT.	DF/SLT		
			Senior leaders to conduct half termly monitoring to the educational aspects of this RA and report this back to AGB.	SLT		