

Behaviour for Learning – Student/Parent Information – September 2020

We want all of our students to be ready to learn throughout their time at school. This means being **BRGS Ready**.

The following principles are guidelines for your behaviour in school, which relate to being BRGS Ready and having respect for others – students and staff:

- You should always be ready to learn and allow others to learn, engaging fully in lessons.
- You should show respect to each other, to your teachers and all other adults.
- Uniform should be worn correctly.
- Make sure you have the correct books or equipment for each lesson.
- All work should be completed to the best of your ability and presented well.
- Independent learning tasks (ILTs) must be handed in on time.
- You should have your student planner with you each day.
- Your student planner must be out on the desk in each lesson.
- Don't eat during lessons or out of designated areas; chewing gum is not allowed.
- Don't shout out in class.
- Do look after our environment; don't leave litter.
- Switch off your mobile phone – you may only use it at lunchtime. You may not take anyone's photograph without their permission.
- You should behave appropriately at all times and follow Health & Safety guidelines, keeping to the left hand side of corridors.
- Aim for excellent attendance and punctuality in lessons and registration.
- Never be absent from a timetabled activity without permission.
- Don't leave the school premises during the day without permission.
- Out of school, behave appropriately to avoid bringing the school into disrepute.
- If you are not present for morning or afternoon registration you must sign in at the General Office.

Sanctions

There are sanctions for students who do not adhere to our behavioural guidelines. These will normally be penalty points which will be given electronically. Your penalty point record will be shown on Insight – this means you and your parents will be able to view it online.

If you misbehave in lessons, your teacher will give you the chance to correct your behaviour. You may at this point be moved, or given a few minutes outside to cool down. If your behaviour does not improve, the teacher will issue penalty points via the school network.

If the behaviour is extreme or does not stop as a result of the penalty points, the teacher will send you to Disruptive Students. You must report to the General Office and will be taken to our Pastoral Manager who will automatically award further penalty points. If you are sent to Disruptive Students twice during one half term you will be internally excluded for a day.

Independent Learning Tasks (ILTs) Forgetting an ILT or handing it in late receives an automatic penalty point. ILTs always have to be completed and you may be placed in compulsory study in the library to get it done. This environment is for work. It is not for socialising, playing games or "waiting for friends". It is for study only.

Lates – If you are late more than 3 times in the morning within a half term we will class that as “persistent lateness” and you will begin to serve detentions for every subsequent late arrival – during lunchtime each day you are late. If you are late for morning registration or for period 4 you must go to the General Office to sign in. If you do not do so, you will be issued with a penalty point.

Uniform & Equipment - During each morning registration period you should check that your uniform is correct for the day and that you have the correct equipment (pen/pencils, books, student planner, etc). This is your chance to check and see your form tutor/Head of Year if there is a problem. You will receive penalty points if your uniform is not correct later in the day or you don't have the correct equipment.

Every week your form tutor will check your student planner. This has to be signed by your parents. You will receive penalty points if it is persistently unsigned. They will also check the number of penalty points you have via Insight. You will be sent to your Head of Year if you start to gain too many penalty points. If you gain too many penalty points this will result in a school detention. If you are placed into detention four times within a term, you will then be internally excluded for a day – your parents will be notified.

Penalty points are summed over the course of the term from your starting point at Level 0, the starting point on our behaviour ladder. We usually give you a fresh start on the behaviour ladder each term.

The Behaviour Ladder

This describes how we will deal with examples of poor behaviour that doesn't improve over time. However, consistent and continuous aspects of poor behaviour may incur further sanctions, such as the withdrawal of reward trips, etc.

Level 0 & Level 1

All students start every term on Level 0 with no penalty points. As you acquire penalty points and reach the first threshold (10 penalty points), you will be put into detention – after school on a Friday. This classes as Level 1. A letter will be sent home to your parents. Failure to attend detentions will lead to a day in isolation.

Level 2

Should you continue to get penalty points and reach the next threshold (30 penalty points) your form tutor will:

- Put you in detention.
- Your form tutor will write to your parents.
- You will be put on form tutor's report. You will be given a report-card which you must hand to each of your teachers at the beginning of each lesson each day, so that they can report on your behaviour. At the end of the day, you must take it home to show your parent. They will sign to indicate they have seen it. You will hand it in to your form tutor in registration the following day and receive another report card for that day.
- If you lose a card, another day will be added to your time on report.
- If one of your lessons is classed as “unsatisfactory” that day will not count.

- You will be on report for ten days.
- You must achieve at least 70% “good” (or better) comments to be taken off report at the end of the fortnight. Your form tutor will move you down to Level 0.
- If you continue to collect penalty points, the consequences become more severe. You will be moved onto Level 3.

Level 3

Should you collect further penalty points and reach the next threshold (50 penalty points), the consequences will be as follows:

- Your form tutor will send you to see your Head of Year, who will write to your parent about your behaviour.
- You will be given a detention.
- You will be put on Head of Year report for ten days (as for form tutor report).
- You will be required to hand your mobile phone in to your Head of Year each day you are on report.
- You will serve three Head of Year detentions (each of 20 minutes).
- If there is a radical improvement, the Head of Year could move you down to Level 0 for a fresh start, but if the misbehaviour continues, you will be moved to Level 4.

Level 4

If you cross the next threshold (70 penalty points):

- You will be put on Senior Leadership Team report for ten days, which operates in a similar manner to Head of Year report.
- You will be required to report to the SLT member assigned to you each day.
- You will be put in SLT detention for 6 days during this period (each of 20 minutes).
- You will be given a detention.
- Your parents will be informed.
- If there is improvement, you will move back to Level 0; if not, you will go to Level 5.

Level 5

This happens quite rarely (90 penalty points) and each case will be dealt with individually. The sanctions involved will depend on the reasons behind the penalty points you have gained and could include specific mentoring, focussed reports, internal and/or external exclusions from school. Your head of year, the deputy headteacher and/or headteacher will be involved. It may be necessary to invite your parents into school for a discussion with the headteacher and possibly school governors.

Repeat offences.

If you pretty quickly start to make the wrong choices again, don't expect to be returned again and again to Level 0. Students who have risen to Level 2, 3 etc and repeatedly offend can be accelerated to their previous “high” level immediately (at discretion of HoY/SLT).

Serious behavioural issues.

Anything involving truancy, racism, drugs, alcohol, theft, violent behaviour, deliberate vandalism, bullying, abusive language or other breaches of the school rules will be dealt with by at least a school detention.

At the end of each term, we will reset your penalty point count. This allows a fresh start – an opportunity for you to demonstrate that you are BRGS ready.