



# Bright Sparks Theatre Arts Company

## A Community Interest Company (C.I.C.)

### Established 2013

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Bright Sparks Theatre Arts,  
8 The Grove,  
Moorhead,  
Shipley,  
BD18 4LD.

### **Bright Sparks Theatre Arts CIC**

### **Health and Safety Policy**

**We seek to minimise risks to the health and safety of employees and others by, so far as is reasonably practicable:**

- Providing and maintaining equipment, including regular maintenance and PAT testing.
- Establishing and maintaining safe systems of work.
- Ensuring safe storage, handling, use and transportation of equipment.
- Providing suitable information, instruction, training, and supervision for participants, where appropriate, alongside support workers. These policies will dovetail with the policies of our partner companies, such as AspireCBS and stage@leeds; all of whom have secure and practiced policies of their own.
- Maintaining safe and healthy working conditions, including attention to cleanliness and personal hygiene.
- Consulting with employees on matters affecting their health and safety, with person-centred care plans in place, as appropriate, to the project and its participants.

**It is the responsibility of Bright Sparks, support workers, care givers, venues (including rehearsal room staff members) and associated facilitators to:**

- Ensure staff under their control follow instructions and procedures.
- To co-ordinate work, taking account of health and safety matters.
- To assist in the production of risk assessments and safe systems of work.
- To act upon any health and safety concerns or hazards reported to them.
- To assist in any accident, incident or near-miss investigation.
- To report to a superior any major health and safety issues.
- To undertake regular workplace inspections.

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**[www.brightsparkstheatre.com](http://www.brightsparkstheatre.com)**

Inclusive specialized arts and drama projects  
West Yorkshire (UK) based theatre company