



# Bright Sparks Theatre Arts Company

## A Community Interest Company (C.I.C.)

### Established 2013

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Bright Sparks Theatre Arts,  
8 The Grove,  
Moorhead,  
ShIPLEY,  
BD18 4LD.

### Bright Sparks Theatre Arts CIC

### Health and Safety Policy

**We seek to minimise risks to the health and safety of employees and others by, so far as is reasonably practicable:**

- Providing and maintaining equipment, including regular maintenance and PAT testing.
- Establishing and maintaining safe systems of work.
- Ensuring the safe storage, handling, use and transportation of equipment.
- Providing suitable information, instruction, training, and supervision for participants, where appropriate, alongside support workers. These policies will dovetail with the policies of our partner companies, such as Leep1, AspireCBS and stage@leeds; all of whom have secure and practiced policies of their own.
- Maintaining safe and healthy working conditions, including attention to cleanliness and personal hygiene.
- Consulting with employees on matters affecting their health and safety, with person-centred care plans in place, as appropriate, to the project and its participants.

**It is the responsibility of Bright Sparks, support workers, care givers, venues (including rehearsal room staff members) and associated facilitators to:**

- Ensure staff under their control follow instructions and procedures.
- To co-ordinate work, taking account of health and safety matters.
- To assist in the production of risk assessments and safe systems of work.
- To act upon any health and safety concerns or hazards reported to them.
- To assist in any accident, incident or near-miss investigation.
- To report to a superior any major health and safety issues.
- To undertake regular workplace inspections.

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**[www.brightsparkstheatre.com](http://www.brightsparkstheatre.com)**

Inclusive specialized arts and drama projects  
West Yorkshire (UK) based theatre company