



BROOKFIELDS PRIMARY SCHOOL



Admission Application Form

*Please return this booklet along with the following:
Parent's ID, children's ID and proof of address.*

Child's Name: _____

Year: _____

Dear Parent/Carer

Please read the following agreements and permissions carefully and sign where indicated.

This booklet will be filed with your child's records and will be valid for the duration of your child's time at Brookfields Primary School.

If at any time you would like to withdraw your consent or amend the permissions, please inform the School Office in writing.

Thank you.

Miss O'Rourke

Head of School

Safeguarding young people

Are you receiving support from any of the following agencies?

	Yes	No
Children's services		
Family support		
Early help		
Shelter or equivalent		
Women's aid or equivalent		
Young carer		
Other		

Does the pupil have parents/carers or other family members who have any of the following?

	Yes	No
Illness or Disability		
Affected by mental ill health		
Affected by alcohol or substance misuse		

Home School Agreement

Safeguarding Statement

Brookfields Primary will continuously strive to ensure that everyone in our school is treated with respect and dignity.

Each person in our school will be given fair and equal opportunity to develop their full potential with positive regard to gender, ethnicity, cultural and religious background, sexuality or disability. Brookfields Primary is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

At Brookfields Primary we are determined to create an inclusive culture of learning where all children will be challenged in their thinking, to achieve to the best of their abilities and strive to become lifelong learners. We will empower our children to become respected citizens to enable them to make valuable contributions to our world's sustainable future. This can be done most effectively when all staff, parents and children understand their responsibilities and work together towards the same goals, as detailed in our home/school agreement.

Brookfields Primary agrees to:

- Provide a learning environment that is safe, caring and inclusive for all pupils.
- Ensure that all children and their families are treated with respect and sensitivity.
- Help all children to achieve their personal best through building good relationships and developing their sense of responsibility and independence.
- Help to prepare children to make choices and take their place in a multi-cultural world.
- Provide a carefully planned, broad and balanced curriculum matched to the needs of your child.
- Inform parents of their child's progress at termly Parent's Evenings.
- Send home a written report each July.
- Contact parents if there is a concern about children's work, behaviour, attendance or punctuality.
- Provide a regular programme of homework.
- Keep parents informed about school life through the website and newsletters.
- Ensure that Equal Opportunities and Race Equality are promoted through all school policy and practice and take action if any member of staff, parent or pupil exhibits racism.
- Adhering to the Birmingham BSCB (Birmingham Safeguarding Children's Board) with regard to referring a child if there are concerns about possible neglect or abuse.

Headteacher Signature:

We as a family agree to:

- Make sure that my child attends school every day and will do my best to ensure that their attendance doesn't fall below 96%.
- When my child is absent we will notify the school on the first day of absence before 9.00am.
- Make sure my child arrives at school for 8:40 am and is collected promptly at 3.30 pm.
- Attend a meeting at school to discuss any pupil leave of absence requests.
- Ensure that any holiday is taken outside of school term time.
- Ensure my child wears the correct school uniform and has the appropriate P.E. and swimming kit.
- Support the school rules and expectations on behaviour.
- Support the school by ensuring my child participates in a broad and balanced curriculum including educational visits, music and RE.
- Encourage my child in reading, homework and other opportunities for home learning.
- Attend Parent's Evenings, discussions and meetings related to my child's progress at school.
- Read all information sent home as this gives me important details of relevant policies, meetings, workshops, activities, newsletters and open days
- Talk to teachers if my child is worried about school or if something happens that might affect their work or behaviour.
- Discourage my child from swearing and correct them if they do swear.
- Educational visits. This is a crucial element of the curriculum provision. My child will attend these visits including educational visits to places of worship.
- Support the school in expecting all the children to develop tolerance of each other's cultures and faiths.

I, a pupil at Brookfields Primary agree to:

- Attend school regularly and arrive promptly.
- Wear school uniform and be tidy in appearance.
- Do all my class work and homework to the best of my ability.
- Be polite, respectful and kind to others.
- Keep the school free from litter and graffiti.
- Follow school rules.
- Make sure that letters are always given to parents.

We all agree to work together in the best interests of the children at Brookfields Primary

Signed.....Parent/Carer

ACTIVITY CONSENT FORM

I give consent for my child to take part in the following:

(Please delete any activities that you do not give consent for).

- ☐ Sport and athletic events during the school day (both on and off-site)
- ☐ Walks and fieldwork in the local area including library, shops and other local schools
- ☐ Visits to places of interest in connection with curriculum topics (both in the local and wider area) taking place during the normal school day
- ☐ School show, festival and concerts
- ☐ Travelling in Brookfields staff members car (appropriate car seat, DBS and insurance assured)
- ☐ Swimming lessons (if applicable)
- ☐ Food tasting activities. I will ensure the school office is advised of any known allergies

Parent / Carer name:

Signed (Parent / Carer):

Date:

PHOTO CONSENT FORM

The General Data Protection Regulations (GDPR) became UK Law on 25 May 2018.

This means that Brookfields Primary now need to provide you with a comprehensive list of how we use photographs and videos and need to gain your agreement as detailed below.

Digital imagery/photographs are an exciting medium which can be used to motivate and inspire pupils. Although the associated risks are minimal, the Academy has a duty of care towards its pupils. We recognise the need to ensure the welfare and safety of all young people. In accordance with our Child Protection Policy, we will not permit photography, videos or other images to be used without the consent of a parent or carer and the pupils involved.

Brookfields Primary will take all necessary steps to ensure that any image produced are solely for the purpose for which they are intended. Images may be used in our printed publications, for display around the school, as a teaching resource within the curriculum and on the school website. Video clips may also be used as a teaching aid within the curriculum and staff training at both local and national level. No image will be sold to third parties or made available for wider publication without parent/carers approval. On occasion, Brookfields pupils may work with other organisations that use images of their contribution to publicise or celebrate their work. In this event we will take all reasonable steps to ensure that these images are used for the purpose that they were intended.

Child's Name:

I consent to my child's photograph being taken and used as follows **(PLEASE DELETE AS APPROPRIATE)**

School Displays	YES	NO
School Twitter Account	YES	NO
School Website	YES	NO
School Prospectus / Starting School Guides	YES	NO
Newspaper / Media	YES	NO
Individual School photo	YES	NO
Class photo	YES	NO

Parent / Carer Name:

Parent / Carer Signature:

Date:

INTERNET USE CONSENT FORM

The school uses computers, laptops, I-pads and internet connection for learning. During the school day teachers will guide pupils towards appropriate materials.

Outside of school, families bear the same responsibility for such guidance as the engage with information sources such as television, telephones, movies, radio and other potential offensive media.

Please see <http://ceop.police.uk> for further guidance.

The school may exercise its right by electronic means to monitor the use of the school's computer systems, including the monitoring of website, the interception of e-mail and the deletion of inappropriate materials in circumstances where it is believes unauthorised use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing text or imagery which is unauthorised or unlawful.

I grant permission for my child to use electronic mail and the internet. I understand that my child will be held accountable for his/her own actions. I also understand that some materials on the internet may be inappropriate and I accept responsibility for setting standards for my child to follow when selecting, sharing and exploring information and media.

Parent / Carer Name:

Parent / Carer Signature:

Date:

Please note: if you wish to withdraw your consent at any time, please notify the school office in writing.