### **BROOKSIDE PRIMARY SCHOOL**

## ATTENDANCE NEWSLETTER : January 2020

# WELCOME BACK

We wish you all a belated Happy New Year and welcome you back to another new term at Brookside.

We would like to take the opportunity to say **THANK YOU** to all of our families who consistently work to ensure their children's attendance and punctuality is high. Getting these important habits established early on in your child's life will make a difference in their futures. There is a proven link between attendance and achievement and it is therefore very important that your child attends school every day.

We would like to remind all of our parents that time off during the school term will only be authorised in **exceptional circumstances.** 

Unfortunately there were a few families who took their children on holiday during term time last year. Please consider when you book your holidays and do not book during term time. A Fixed Penalty Notice may be issued.

All parents/guardians must complete a request form before taking any time off school. If your request for term time absence is refused and your child is still taken out of school, the absence will be recorded as unauthorised and noted on your child's records.

#### Punctuality

Lack of punctuality affects learning and behaviour not only of the pupil who is late, but it has an impact on all other learners as the teacher is required to recap on missing learning for those who arrive late. This reduces learning time for the rest of the class.

#### What can you do to help?

- Make every effort to get your children into school on time.
- Families should not take holidays that require your children to miss school. Try to line up holidays with the school's timetable. The same goes for doctor's appointments and dentist appointments.
- Set a regular bed time and morning routine.
- Lay out clothes and school bags the night before.
- Don't let your child stay at home unless they are truly sick. Keep in mind complaints of a stomach ache or headache can be a sign of anxiety and not a reason to stay home.
- If your child seems anxious about going to school, talk to teachers, the Pastoral Manager, Learning Mentor or other parents for advice on how to make them feel comfortable and excited about learning.
- Develop back-up plans for getting to school if something comes up. Call on a family member, a neighbour, another parent or phone the school.
- Above all, set an example for your child. Show him or her that attendance matters to you and that you won't allow an absence unless someone is truly sick.



A HUGE WELL DONE TO THE CHILDREN WHO HAVE MAINTAINED 100% ATTENDANCE SO FAR THIS YEAR! Attendance Figures for the Autumn Term

September 2019 -

December 2019

Year 6- 96.3%

Reception- 96%

Year 4- 94.8%

Year 2-94.6%

Year 1- 94.3%

Year 5- 93.5%

Year 3- 93.3%

#### Congratulations to our winners Year 6

What a fantastic effort !



Who will be the winners for the Spring term?

