

BROOKSIDE PRIMARY SCHOOL

MRS AUSTIN'S ATTENDANCE NEWSLETTER : January 2026



~ Happy New Year ~ 2026

Welcome back!



I would like to wish you all a belated Happy New Year at the start of this new school term.

Good attendance remains one of our key targets here at Brookside Primary school. Good attendance at school has a direct link to children's academic and social achievements both now and in their future lives.

We regularly celebrate our children's attendance achievements throughout the year at Brookside and have an attendance assembly each Tuesday morning where our class who achieved the highest attendance level the previous week is celebrated and a trophy is awarded along with ten minutes extra play time. At the start of each new term those children whose attendance was above 90% in the previous term are recognised and rewarded with a Bronze, Silver or Gold certificate. We were pleased to have 31 children who had managed to achieve 100% attendance for the Autumn term. Well done to all who achieved this and also a well done to all those children who did not quite manage 100% but made school attendance a priority. This is the start of the Spring term now and a clean slate with regards to receiving a certificate after Easter.

Reminder-

May I remind you that if your child is not well enough to attend school, you must inform us as early as possible, on the first day of absence and each absent day after that. This can be done by calling 0151 558 1123 and leaving a voicemail by pressing option 3.

Alternatively you can submit a message using 'Absence reporting' on our school website. Your voicemails and messages will be picked up by myself. Please provide as much detail as possible regarding your child's illness and always give an honest reason why they cannot attend school.

Leave of absence

Please do not book holidays during term time. Any term time requests will only be authorised when we consider the period of absence to be for an Exceptional Circumstance. Exceptional circumstances are one off events which are unavoidable.

An 'Application for a pupil to be absent from school' must be completed in advance and handed into the main office. This can be found on our school website and at the main office. If the period of absence is not authorised, it is likely a Fixed Penalty Notice will be issued.

Please take some time to read our School Attendance and Punctuality policy which can be found on the website. Thank you



THE CLASS WITH THE BEST ATTENDANCE LAST TERM WAS.....

YEAR 5!

I HOPE YOU ENJOYED YOUR CHOCOLATES!

