



BROOKSIDE PRIMARY SCHOOL

Rostherne Avenue, Great Sutton, Cheshire, CH66 2EE
0151 558 1123 www.brookside.cheshire.sch.uk

Headteacher – Mr D Orme BA (Hons) NPQH Deputy Head – Ms J Smith B Ed (Hons) NPQSL
“Happy and Successful in Everything we Do!”

21 October 2024

Nomination for Parent Governor

Dear Parent/Carer

I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school we have provision for 2 parent governors and there are now 2 vacancies.

The governing body, with the headteacher, has overall responsibility for the running of the school. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

Governors attend three full Governing Body Meetings a year, one per term. These currently take place on a Wednesday at 2pm at the school and usually last no more than two hours. Your child will obviously be in school until 3:15 and school would pay for the costs of After-school Club for the remaining hour. In addition, if you volunteer, you might become a member of a sub-committee which also meets termly or more. No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. Many parents have skills which would be very welcome and useful in the governance of the school. Training is available for all governors and this governing body has an expectation that those new to being a governor attend free induction training.

For further information, please visit our website, click on 'Our School' then select 'Governance'. Parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election, please complete the nomination form on the back of this letter and return it to the school no later than Tuesday 5 November. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours sincerely,

Mr D Orme
Headteacher





Election of parent governors

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address:

Signature of person nominated: _____

Signature of proposer (if different to nominee): _____

Name and address in BLOCK letters of proposer (if different to nominee):

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent governor.

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the School Governance (Constitution) (England) Regulations 2012.

Signature
.....

Date
.....

Completed nomination forms must be returned to the school by Tuesday 5 November

