

KABS Annual General Meeting 2024

25th September 2024, 6.30pm, The Punch Bowl

Attendees: Tash (Chair), Christina, Emma, Claudia, Gemma, Anna, Vicky, Martin, Sheila, Jan, Natalie, Sam, Rachael

Apologies: Gilda, Kate, Katherine, Linda, Katie, Amy

Agenda:

1. Apologies
2. Welcome to new members.
3. Chair's report for the year ending July 2024
4. Treasurer's report for the year ending July 2024
5. Fundraising requests from BPS
6. Vote on fundraising for 2024/2025
7. Vote for Chair, Treasurer, & Secretary
8. AOB

Welcome & Apologies

The AGM was opened by Tash stating Apologies which had been sent, and also a big welcome to our all of new members; Martin, Sheila, Jan and Gemma who were in attendance, and the new members who are part of the WhatsApp group; Kylie, Amy, Natalie, & Katy.

KABS have struggled for support at some events over the past year so hopefully our new members will be able to help out at some of our upcoming various events during the year ahead.

Chair's Report for the year ending July 2024

This year has been a busy but successful one for KABS. The small, but dedicated committee, have organised a selection of fabulous events, that raised some extra funds to enhance the children of Broughton Schools experience.

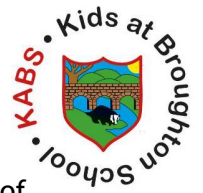
The year began with the sale of our very own 'Wonka Bars'. These proved to be very popular and will feature again next year. Keep your eyes peeled for some rebranding.

Our Discos (Halloween and Summer) are always a hit with the children. Our volunteers ensure there is a great selection of treats on sale and the entertainment always gets everybody on their feet. Id like to thank the strong team of disco volunteers as these would not run as smoothly, if it wasn't for them.

The Christmas Shopping night was a huge success. This was planned and organised jointly by Emma and Gilda. It was a great evening, and all funds raised were shared between KABS and OOSC.

Charity Registration Number: 1114105

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Another big event we run is the Easter Fayre. This is a family fun afternoon with lots of games and activities planned, as well as the ever-exciting Egg Dump and decorated egg/easter bonnet competitions. This is usually our biggest fundraiser and its clear to see why; all of Broughton schools' community come together and have fun which is what we are about. A big thank you to the school staff for their support on the day, as we did struggle with volunteers this year.

Our KABS reading challenge was a lovely fundraiser which promoted reading for fun. All money raised was split between KABS and the DeWoDe charity, for the children of Katinge, Uganda. This money was used to buy much needed books. It allowed our children to also see how other children live their lives in different countries.

Other notable fundraisers include our KABS Lottery, PJ Day, and Break the Rules Day.

As funds are raised throughout the year, resources and experiences are provided for the children. This year we were able to provide each child in school £10 for their class teacher to spend to enhance their learning experience, we bought 15 laptops to add to the schools existing ones. We provided Christmas crackers on Christmas Dinner day, ice lollies on Sports Day and organised a fun day in the summer with some huge inflatables to play on. Following on from our donation of the Top 20 reading books, all children who managed to read every book in their year group Top 20, received a medal from KABS. We also provided our Year 6s with their leaver's books and celebrations, so they have memories to treasure. So, as we can see from the above, it's been a successful year for KABS.

I would like to thank everyone who has supported KABS in the last 12 months, it couldn't run without the support of the school staff, parents, and the wider community. Most importantly, we wouldn't be able to achieve all we have without our fantastic KABS volunteers. Thanks for your commitment, ideas and helping to run the events. All in all, making KABS a great success. Here's to a good year ahead in 2024/2025!

Tash Robinson, Chair

Treasurer's Report for the year ending July 2024

<u>Opening balance as at 1st August 2023</u>	4178.0	<u>Budgeted Income 2024/25</u>	
<u>Income</u>			
Laptops	1750	Punchbowl Donation	1300
Punchbowl Donation	1500	Lottery (est)	500
Break the rules day	174.5	Xmas Cards	135
Easter Fayre (split with OOSC)	1323.45	Loom Bands	316.6
Xmas Fayre	140.97	GNR	265
Xmas Night (split with OOSC)	922.73	Xmas Night	1000
Wonka Bars	169.23	Easter Fayre (est)	700
Donation from Davis Johnson	120	Xmas light switch on (est)	50
Easy fundraising	16.46	Just giving	250
Lottery earnings	986	PJ day (est)	50
PJ day	133.7	Discos	450
Xmas Card profits	128.1	Total Potential income	5016.6
Readathon	246.07		
Disco	330.46		
	<hr/>		
	7941.6	<u>Budgeted Expenses 2024/25</u>	
<u>Expenses</u>			
Laptops & School Trips	-5158.96	Leavers books (est)	-150
Summer event	-1110	Leavers event (est)	-400
Light Switch on	-57.58	Pupil donation (est) £10 pp	-1350
OOSC Money (easter Fayre and Xmas night)	-1050	Parent Kind??	-153
Leavers books last year	-469.9		
Parent kind	-153		
	<hr/>		
	-7999.4		<hr/>
			-2053
<u>Closing balance as @ 31 July 2024</u>	<u>4120.2</u>		<u>2963.6</u>
Leaver books and event (est)	-50		
Laptops	-1750		
Lottery (est)	-300		
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<u>Cash C/F</u>	<u>1570.26</u>		

Notes from the previous minutes (29.08.24) detailed that KABS have previously supported Out Of School Club (OOSC). There has been a request that this support continues during 2024/25. Therefore, it was decided that takings from the Lottery & also from the Easter Fayre will be shared. However, there will be a review held 1 month prior to the Easter Fayre (2025) to see how the Easter Fayre profits will be split. The lottery will be split 50/50 between KABS & OOSC. It runs between November - October.

At the AGM Anna predicted that after this year (2024/25) OOSC will be self-sufficient. Therefore, a further review of the split will be required at next year's AGM.

It was also noted that KABS have kindly received a £200 donation from Grants in Maryport. Along with a raffle prize for the Christmas shopping night.

Vicky informed the AGM that this year would be her last year as Treasurer. She is happy to continue as Treasurer this year and do a phased handover.

Action - Tash to review KABS use of 'Parent Kind - What is it? And are we getting value from it?

Action - Claudia to look into a £250 payment from PayPal trying to be made to KABS.

Fundraising requests from BPS (inc. vote on fundraising for 24/25)

Anna opened the fundraising requests by thanking KABS, on behalf of herself and other members of staff, for the resources that KABS funding has provided for the school this year. The iPads have made a big difference for the pupils in years 5 & 6. They have also removed the need for so much photocopying within those classes. The £10 per pupil was also very popular throughout of the school with different teachers using the funding for different things (a magician, FitBits, book vouchers etc.)

This year Anna has brought the following funding requests to KABS:

- £10/pupil if possible (or for this to be spread out throughout the year)
 - There are 138 pupils at the school. It was decided at the AGM that the kind donation from The Punch Bowl of £1300 will be used to directly fund this.
- Benches for the MUGA (like those currently outside of Nursery). Initial investigations are showing these to be £250 - £300 per bench.
 - Assuming 5 benches, we will need approximately £1500 to fund these benches. It is predicted that £1500 will be raised from the Christmas shopping night. Therefore, all proceeds from the Christmas Shopping night will be used to fund these benches.
 - Other options to fund further benches would be perhaps to ask local businesses to sponsor a bench.
- Bins for the MUGA
- A shelter for the MUGA
 - A Just Giving page could be option for the funding of a shelter.
- There is also a request for a pot of money for the Early Years (Nursery and Reception classes). A meeting is to be held with Mrs Johnston to understand the details around this request.
 - It could be an option that this could be directly funded via a EY's fundraising event.

Over and above the requests for funding this year, the question was asked if KABS would also be providing funding for the Summer funday as school funds are not in a good position again this year.

Action - Tash to investigate a Just Giving Page for the MUGA Shelter.

Action - Anna to contact the installers of the MUGA to request information about Shelters - do they provide shelters? Or could they share advice on recommended shelters?

Action - Tash to meet with Mrs Johnston to get further details of the EY funding request and feedback to KABS.

Action - To review funding of the Summer funday after Christmas. It may be that the funday is extended out to the village and be held as more of a Summer Fete.

Vote for Chair, Treasurer & Secretary

Tash was voted in as the Chair of KABS again for 2024/2025.

Vicky offered to be the Treasurer for KABS again for 2024/2025. Claudia was also voted in with the aim that a full handover will take place during the year from Vicky to Claudia.

Rachael was voted in again as Secretary for KABS for 2024/2025, with Emma leading on social media.

Action - There is the aim for 3 people to have access to the KABS online banking to take away the pressure of the banking being solely on Vicky. Claudia will also have access. Therefore at least 1 further person is required for access to online banking.

AOB

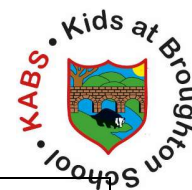
- KABS Newsletter - The second newsletter will be published after October Half Term. It will detail what KABS will be planning on raising money for during 24/25.
- Lottery - A letter regarding the Lottery will be published at the start of October. There needs to be a push to sell more numbers. There will now be the option to pay yearly (£24/year) or for a standing order to be set up (3 per year at £8).
- The next Soup and Sandwich Day at the Village Hall will be held on 9th October. It is planned to take the iPads along to this to demonstrate the school taking technology into the community. This will provide an opportunity to take photos for the KABS facebook page. It is also planned to take Lottery forms along to the Village Hall on this day to give the village residents, who may not have technology. the opportunity to join the lottery. Raffle Tickets for the Christmas shopping will also be taken to this event.
- It was noted that Adrian has sent his apologies as he will not be taking a leading role on the Light Up Broughton Event this year.
- Next KABS meeting will be Wednesday 6th November.

Summary of Actions

#	Action	Responsible	Completion Date	Status
AGM_01	Review value of 'Parent Kind'	Tash	25.10.24	
AGM_02	Understand £250 payment from PayPal	Claudia	25.10.24	
AGM_03	Just Giving Page (MUGA Shelter)	Tash	25.10.24	
AGM_04	Contact the installers of the MUGA re info on Shelters	Anna	25.10.24	
AGM_05	Further details of the EY funding request	Tash	25.10.24	
AGM_06	Online Banking Access	Vicky	25.10.24	
AGM_07	Review funding of the Summer funday	KABS	21.02.25	
AGM_08	Review Easter Fayre profits split between KABS & OOSC	Vicky & Claudia	07.03.25	
AGM_09	Review KABS & OOSC funding split	Tash	01.09.25	

Upcoming Events

Event & Lead	Date	Details	Actions
Halloween Disco Sam	Thurs 24 th Oct	Disco has been booked by Sarah.	1) Shopping 2) To confirm volunteers - Complete
Cauliflower Xmas cards Christina	Prep Fri 18th Oct - Fri 25th Oct Send 6th Nov	Cards to be sent off by 6 th Nov. Teachers to prep cards prior to half term (Fri 18th Oct - Fri 25th Oct). Aim for cards to be completed by Friday 25th Oct (with mop-up through to 5th Nov if needed)	1) Inform teachers of dates - Complete
Christmas Market Emma	Fri 29th Nov	Previously not enough room in the hall for everything, therefore, stalls only in the hall and chairs in adjoining classroom Drink to be included in ticket price Boozy (stand up?) Bingo with tickets to be sold on the night. OOS to have a stall -Play Your Cards Right Large raffle Start selling tickets after half term	1) Alcohol Permission - Gilda to help 2) Raffle tickets to be printed - Emma 3) Need raffle prizes - Everyone (Tash to share who was asked for the Easter Fayre so we don't ask again) Underway 4) Draft a letter to companies to ask for prizes - Emma - Complete 5) Produce a poster - Emma - Complete 6) Secure stalls - Emma - Underway 7) Confirm Volunteers 8) Raffle tickets to go out with kids, and some to be put in the Punchbowl & Village Shop. Also, Village Hall on 9 th Oct.
Light up Broughton Claudia (Sam to help)	Sunday 1st Dec (TBC)	Sam selling lights again Gilda to sell refreshments Chocolate prize for treasure hunt	1) Confirm if Adrian & Steph are involved again - Complete 2) Need volunteers to help with buckets 3) Stars in houses to organise
Xmas Disco	Dec-24	Santa's grotto	1) Ask in our class whatsapp groups to see if people would like this
'Rebranded' Valentines Disco - 'What you love' disco	Feb-25	Kids to wear what they love, serve food that they love, request music that they love etc	Date, poster, helpers, shopping, DJ
Easter Fayre	Thurs 3rd April	Tombola = bottles from PJ Day	Poster, helpers, raffle
Break the rules	13th June		Poster
Leavers Ceremony	17th July		Poster
Ceilidh	TBC	Use Village Hall	To investigate options
Make dream cake Emma	TBC	Kids to design a cake. Emma will then make the winning cake for them	Date, poster, etc



Litter Pick	TBC	Sponsored litter pick around the village	Date, poster, etc
Ice Lolly days	TBC	Regular ice lolly days through summer. Sell for 50p	Date to start, poster, shopping
Teddy Bears Picnic	TBC	For Early Years	To investigate options
Summer Fayre	TBC	Friday afternoon in summer, instead of fun day	To investigate options
Readathon	NA	Alternative years only. This will run again 2025/26	NA