

KABS Meeting

12th May 2022, 6-7pm, Broughton Primary School

Attendees

- Anna Bewsher
- Sarah Pammenton
- Sam Basnett
- Steph Davies-Johnston
- Vicky Burns
- Debbie Graham
- Linda Cowen
- Cath Cass
- Nicola Gorrill

Main Points

- AB opened the meeting and thanked everyone for coming.
- AB gave an overview of how the school's finances worked after some concerns about how much the school was charging for some activities –
 - School accounts are published on the school website by the end of their financial year (31st August)
 - VB also noted the KABS accounts were published through the charity commission website
 - 85% of the funding the school receives goes on staffing costs
 - Remaining 15% must cover maintenance, resources, and equipment plus any breakdowns, e.g., boiler pump failing which cost £4k to replace and wasn't budgeted for
- After overview, consensus that the prices for games like those at the Easter Fayre would remain the same but there would be an effort to incorporate free activities and games to be more inclusive.
- Discussion held on the obligations on KABS as a registered charity –
 - Constitution needs updated
 - Requirement to meet once a term
 - VB happy to continue as treasurer
 - NG happy to continue as secretary for another year
 - DG happy to continue to as chair for the moment but would like support or someone to replace her at the AGM
 - Role of chair is to act as first point of contact for the school, update the school on meetings if a school representative isn't present
- AB thanked VB for all her work over the years.
- KABS will aim to do a newsletter every term.
- VB asked if activities such as discos were covered by insurance. AB confirmed that any activities on school grounds were covered by the school's insurance policy.

- AB requested funds for the Year 6 leavers party –
 - Children have requested a sleepover
 - Company in to do activities during the day e.g., zorbing, slipe-and-slide which is £400 for 2 hours
 - Additional activities including “spa treatments” and gaming
 - Estimated that this will cost £700 in total
- Group discussed funding of year 6 leavers party and those for the future. Decision to commit £20 per head for this year’s activities plus future year 6 leavers activities.
- General discussion around messaging and what the outcomes for KABS –
 - Survey to go out to parents, teachers and school council asking for ideas on what projects to support and fund
 - Incorporate asking parents for help with KABS
 - Encourage survey participation by offering raffle price, e.g., Amazon voucher
- SB asked if we could do more events such as PJ day, crazy hair etc. Everyone agreed that KABS should organise more of these types of events. SP confirmed if we should book entertainment for Halloween Disco – confirmed and SP will look to book West Coast Entertainment for the 20th October.
- Agreed that KABS will organise an ice cream / ice lolly stand for sports day.
- Thank you letters for all donations for the Easter Fayre were handed out.
- The group discussed possibly splitting up events and allocating to people to ease pressure off one person. This included discussing taking ownership of the KABS lottery and rag bag bin.
- Next meeting will incorporate the AGM in July.