

BROUGHTON PRIMARY SCHOOL

MINUTES OF THE FULL DIRECTORS MEETING HELD ON WEDNESDAY 16 MARCH 2022 @ 18:00

Present:
Mrs K Woodcock
Mrs A Bewsher
Mr P Graham
Mrs G Wells
Mrs G Hannah

Dr C Bateman
Mr P French
Mrs H Taylor

Mrs K Woodcock opened the meeting in the absence of Dr H Morgan.

4.1 Apologies

Dr H Morgan
Mrs K Wilson
Mrs A Jefferson
Mr R Dobie
Mr K Kirkup

4.2 Declaration of Interests

There were no declarations of interest.

4.3 Minutes of the last meeting held on Wednesday 26 January 2022

The Minutes were distributed prior to the meeting and were signed by the Vice Chair as a true and accurate record.

4.4 Matters Arising

- ❖ It was confirmed we have signed up to the National College and a link to complete a Safeguarding course has been sent to all staff and Directors.
- ❖ The new Business Interests Forms need to be completed as soon as possible by all Directors so the Business Interests Register can be uploaded to the website.
- ❖ The sliding doors going in to Reception class are on the 'to do' list. It was noted this matter had not been picked up when we had our Fire Audit.
- ❖ WELL funding has confirmed money will be available for the next 2 academic years to be used for intervention and healthy wellbeing. We are going to use our share to pay for ELSA training for Miss R Vevers (Emotional Literacy Support Assistant).

4.5 Correspondence

There was no correspondence.

4.6 Headteacher's Report

Mrs A Bewsher had prepared a Report which was distributed prior to the meeting. It was agreed the Report would be taken as read.

Mrs A Bewsher reported on the following:

- ❖ Admissions – we are receiving lots of enquiries for places which is placing us in a positive position.
- ❖ Safeguarding – an allegation has been made by a Year 3 child against a Senior Teaching Assistant. Mrs A Bewsher went in to detail about the allegation and a lengthy discussion followed. All procedures are being and have been followed and we now await an outcome on this.

It was noted Mrs A Bewsher has the full support of Directors in this matter.

- ❖ MAT Application – this has been accepted and is now in the hands of the legal team. We are hopeful this will all be completed by 01 September 2022.
- ❖ Derwent Forest – the housing application has been rejected by the Planning Committee.
A: Mrs A Bewsher to contact Mr N Catterson for an update.

Q: How was the attendance for the SATs Evenings?

R: For KS1 6 parents out of 14 and for KS2, 5 parents out of 25.

It was agreed going forward to email the PowerPoint Presentation to parents and offer contact if any further information is required.

Mrs A Bewsher reported to the meeting we are trialing an online Parents Evening and we will send out a Questionnaire to parents afterwards for feedback on the system.

4.7 SDO Report

Mrs H Taylor had prepared a Report which was distributed prior to the meeting. Mrs H Taylor will send out a Survey to staff to get their feedback on staff development. There were no questions.

4.8 Reports from Committees and Responsible Directors

Finance and Staffing Committee

Mrs K Woodcock reported the matters discussed at the last meeting were:

- ❖ **Derwent Forest**

This has already been covered under item 4.6

- ❖ **Roll Number**

Our Budget is set on pupil numbers.

Q: Will it be a concern going in to LfL with a low budget?

R: We have been assured operating costs of running Broughton Primary School will always be available. We hope to run as we are and ask for help from LfL if needed for financial stability. Nobody will be treated unfairly due to a falling roll number.

Curriculum and Pupil Welfare Committee

Mrs H Taylor reported Early Years was discussed at the last meeting.

4.9 MAT Update

This was covered under item 4.6

4.10 OOSC

Mrs G Wells reported this is still struggling financially. Organisations in the village have been approached to see if they can help and they are awaiting responses. Some Pupil Premium children are attending which is generating extra income.

They are now paying for iPal monthly, a system that is very much needed.

It was confirmed OOSC is vital to the school but numbers do fluctuate.

It was agreed to invite more Pupil Premium children to more sessions which will hopefully help to boost funds.

4.11 MUGA (Multi Use Games Area)

Mrs A Bewsher reported this is basically an all-weather surface and we would like to make it for community use also. We would have to contribute £30,000. Following conversations with Pentagon Play (who installed a MUGA at Derwent Vale Primary School), they have confirmed they can get us £10,000 Lottery funding towards this. A parent has also prepared a bid for us to a community funding pot and a different community funding pot is to be approached also.

4.12 **Any Other Business**

- ❖ Best wishes and a speedy recovery were offered to Dr H Morgan and it was agreed a 'Get Well' gift would be sent.
A: Mrs S Bryden to arrange.
- ❖ Dr C Bateman reported on her recent visit to Nurture Group and found it absolutely fabulous! She spoke to the children attending and they all confirmed they liked going and felt they could talk about their worries.
- ❖ The next Full Directors meeting will be held on Wednesday 18 May 2022 @ 18:00.

Meeting closed 19:35