

Thursday 28<sup>th</sup> May, 2020

Dear Parents & Carers,

### Re-opening Information for Monday 8<sup>th</sup> June, 2020

We are working hard to ensure that if Buckingham Primary Academy re-opens to children on Monday 8<sup>th</sup> June, we make the school as safe as we possibly can.

We will be opening for children in Nursery, Reception, Year 1 and Year 6 to attend full-time as these year groups have been identified as priority children by the government. The government want these children to have access to full-time education. We are also continuing to offer a childcare service to children of Key Workers in Year 2, Year 3, Year 4 and Year 5.

In order to follow government guidelines to help keep both children and staff safe, we have introduced the following measures:

1. Children will arrive at staggered start times – this allows us to maintain social-distancing. **Please ensure that you arrive promptly at your designated time, drop your child off and leave the school site immediately.** The gates into and out of school will be locked promptly and no child will be admitted through the Office – **if you do not arrive on time, your child will miss their place in school that day.**
2. We are asking that one adult (parent/carer/childminder) drop off/collect children and where possible, avoid bringing other children who are not attending Buckingham Primary Academy with them, to support us in maintaining social-distancing and keeping the number of people on our site to a minimum. **Information regarding groups, rooms and staggered start/end times will be shared with you via teacher phone calls next week. The information will be posted on each year groups clasdojo and on the school website by the beginning of next week.**
3. We have 3 entry and exit points for priority year groups. FS1 will use their usual entrance. FS2 and Y1 will use the side gate on Buckingham Street. Y6 will use the car park entrance on Buckingham Street. Key Workers / Vulnerable groups will continue to use the main reception. We have yellow markings in the playgrounds and inside the school building to ensure everyone is social distancing.
4. Parents/carers are not allowed into the school building – please drop your child off promptly at the gates and leave the school site.
5. The Office is **not** open – if you need to speak to a member of staff, please telephone the Office. If necessary, class teachers will telephone you back at their earliest convenience. Or you can send a message via class dojo.
6. All children need to attend wearing their school uniforms – we are all part of the Buckingham Primary Academy community and we want children to feel that they belong again.
7. Children have been organised into smaller groups, following government guidance - children will stay in these groups at all times. Each group has been allocated a room as their class group. Children will go to the toilet, have access to the outside, have their lunch and leave school at staggered times to ensure social distancing whilst they are with us. Children will be allowed to go to the toilet, outside of their allocated time, but they will always be accompanied by an adult.
8. Children must not bring any equipment or toys into school with them – these pose a health risk to other children and staff. All children in Y1 to Y6 will be provided with their own plastic wallet file that will contain all the equipment they will need - a pencil, pencil sharpener, pen & a ruler – children will not share equipment and will wipe down their equipment using anti-bacterial wipes at the end of the day. Children will be provided with an electronic device to support their learning in school. (laptop or IPAD)
9. Children will take their coats, packed lunches and a bottle of water into their classroom. Children will place their coats on the back of their chair and packed lunches will be stored under their desk.

10. If your child has access to a free-school meal, they will be provided with a 'grab bag' at lunch time; for the time being we are unable to provide a hot meal as well as ensuring social-distancing. If your child does not receive free-school meals, they can bring in a packed lunch with them, or you can purchase a 'grab bag' via Parent Pay. All children will have the opportunity to choose their sandwich filling at the beginning of the week.
11. All children will eat their lunch in their room and then have access to the outside; if the weather allows, children will be able to eat their lunch outside. This allows us to keep social distancing in place.
12. Our aim is to ensure that your child/children come into contact with as few staff as possible; children will be taught by the same member of staff all week and the children will have the same lunchtime supervisor where possible.
13. Children will not receive home reading books or paper-based homework; we are trying to avoid cross-contamination. We are encouraging children to read every day in school and have access to a class story every day.

#### **Key Worker Children – Year 2, Year 3, Year 4 & Year 5:**

From Monday 8<sup>th</sup> June, children **must** arrive at 8.45am – we will no longer have the capacity to take children in at any time. However, children can be collected any time before 3.15pm. Children must be collected at the **latest** by 3.15pm.

We will still need proof that a parent is a key worker and evidence of shift patterns to secure a place.

If your child is eligible for a free-school meal, they will be provided with a grab bag. If your child does not receive free-school meals, they can bring in a packed lunch with them, or you can purchase a 'grab bag' via Parent Pay. All children will have the opportunity to choose their sandwich filling at the beginning of the week.

**At this present time we are not in a position to accept any more pupils of key workers as we are at capacity. We will be reviewing the position on 19<sup>th</sup> June where we maybe in a position to accept more pupils of key workers from 22<sup>nd</sup> June.**

#### **Key Worker Children – Nursery, Reception, Year 1 and Year 6:**

These children are automatically allocated a place in school, you do not need to notify the school of shift patterns as your child will be in receipt of a full-time education.

#### **Attendance:**

The government would like all children in Nursery, Reception, Year 1 and Year 6 to return to full-time education – this is not a child care offer. Although, there is no legal requirement at the moment for children to attend, for those children that do, we will be encouraging them to attend full time.

#### **Free-School Meal Vouchers:**

From Monday 8<sup>th</sup> June, these vouchers will **only be available** for children who are in Year 2, Year 3, Year 4 and Year 5.

Children in Reception, Year 1 and Year 6 have been offered a place in school and can access their free-school meal entitlement in school.

**Home Learning:**

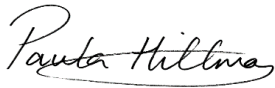
From Monday 8<sup>th</sup> June, home learning will **only be available** for children who are in Year 2, Year 3, Year 4 and Year 5.

Children in Reception, Year 1 and Year 6 have been offered a place in school and their home learning entitlement will cease. No online learning or paper-based learning material will be provided.

**We will be posting a 'virtual tour' of the school onto the website in the next few days. Both you and your child/children can have a look at the classroom(s) where your child/children will be based – school does look a little bit different, but it is still Buckingham!**

Thank you again for your co-operation and stay safe.

Yours sincerely,

A handwritten signature in cursive script that reads "Paula Hillman". The signature is written in black ink and is positioned below the text "Yours sincerely,".

Miss P Hillman

Principal