**BUCKTON VALE PRIMARY SCHOOL**

**MINUTES OF THE GOVERNING BOARD MEETING HELD VIRTUALLY**

**ON 7 DECEMBER 2021**

**PRESENT: Mr Nick Whitbread Parent – in the Chair**

**Mrs Sarah Blake Staff**

**Mrs Jamie Briggs Parent**

**Ms Jackie Brook Co-opted**

**Mrs Zoe Fallows Parent**

**Mr Matt Hartley Parent**

**Mr Arron Leech Co-opted**

**Mrs Deborah Brown Headteacher**

**IN ATTENDANCE: Mrs Rachel Lees Clerk to the Governing Board**

**PROCEDURAL**

**1 Welcome**

Welcome and Confidentiality Reminder

The Chair welcomed governors to the autumn term Governing Board meeting. He reminded them of the confidential nature of the discussions taking place. The Chair introduced Mrs Briggs and Mrs Fallows, new Parent governors to the Governing Board and the Headteacher welcomed both governors, who had been attending Committee meetings to familiarise themselves with the work of the Governing Board. Introductions were made: Mrs Fallows and Mrs Briggs were both parents of two children at Buckton Vale. Mrs Fallows had a background in commerce and Mrs Briggs a background in HR and personnel.

1.1 Apologies for Absence

Apologies for absence were received from Ms Taf Sharif, Authority governor and Ms Jenny Ross, Parent governor. The Headteacher had agreed to meet with both governors on 13 December 2021 to look at data in comparison to similar schools and answer governors’ questions. Mr Wayne Williams, Co-opted governor, was unable to access the meeting due to a power cut. The Headteacher was working from home, pending the results of a PCR test.

RESOLVED: To consent to the absence of Ms Sharif and Ms Ross

Governors were reminded that governor attendance information would be included on the school website.

1.2 Declaration of Pecuniary/Business/Personal/Conflict of Interest

Governors completed the updated Register of Pecuniary/Business/Personal/Conflict of Interest form which was circulated by the Clerk prior to the meeting. The signed forms would be retained by the school. Governors present at the meeting confirmed they had no pecuniary or personal interest in the items on the agenda, save for the declarations below.

RESOLVED: That the following declaration of pecuniary/personal interest are noted:

* Mrs Sarah Blake – Teacher
* Mrs Jamie Briggs – Parent
* Mrs Deborah Brown – son employed by Inspire Sports Coaching
* Mrs Jackie Brook – Employed at Buckton Vale Primary School
* Mrs Zoe Fallows - Parent
* Mr Matt Hartley – Parent and Director of Moon15 Ltd
* Mr Arron Leech – Director of Party Palace Enterprise Ltd
* Mrs Jenny Ross - Parent
* Ms Taf Sharif - Councillor TMBC and Director/Trustee of Homestart
* Mr Wayne Williams – Owner of Inspire Sports Coaching

**2 Appointment of Chair and Vice Chair**

2.1 Appointment of Chair

A nomination had been received for Mr Nick Whitbread as Chair of the Governing Board until the autumn term meeting 2022. Votes were taken as a show of hands and the term of office was agreed as one year.

RESOLVED: To appoint Mr Whitbread as Chair of the Governing Board until autumn term 2022

3.2 Appointment of Vice Chair

A nomination had been received for Mr Matt Hartley as Vice Chair of the Governing Board until the autumn term meeting 2022. Votes were taken as a show of hands and the term of office was agreed as one year.

RESOLVED: To appoint Mr Hartley as Vice Chair of the Governing Board until autumn term 2022

*Mr Whitbread in the Chair*

**3 Governing Board Membership**

There were no vacancies on the Governing Board.

**4 Minutes of Committee meetings**

The Chair explained the role of the Governing Board and Committee meetings. New governors would be appointed to Committees at minute 8.1 below.

4.1 Governing Board training and Extraordinary Governing Board meeting – 21 September 2021

4.2 COP/Governing Board meeting – 12 October 2021

4.3 Curriculum and Standards Committee – 16 November 2021

4.4 Finance, Personnel and Premises Committee – 6 December 2021

**SCHOOL PERFORMANCE AND STANDARDS**

**5 Headteacher’s Report**

The Headteacher’s Report was circulated to governors by Teams documents throughout the week prior to the meeting. The information included:

* Behaviour and wellbeing audit
* SEND Update
* LPPA report and reassessment
* Development Plan 2020-21 and 2021-22
* Curriculum intent implementation Impact policy
* Curriculum intent statement
* Data analysis
* Covid-19 expenditure catch up report
* Grief UK link to helping children with loss video
* MCSP improvement plan
* Draft mission, vision and values statement
* SIP monitoring reports
* Subject leadership update
* Supply teacher information
* Teaching and Learning statement

The Chair asked the Headteacher to highlight relevant sections of the Report:

* 1. Quality of Education

School continued to self-evaluate and the Headteacher demonstrated this by sharing a report prepared by subject leaders. Carol Thomas, external School Improvement Partner (SIP) and Louise Moczulski, Consultant supported the Headteacher with ideas and ways forward. The Headteacher explained that Carol Thomas was the school’s official SIP who visited school at least once per half term to do a learning walk, a subject deep dive (structured) or a monitoring report.

*Mrs Blake joined the meeting at 1700*

The Headteacher explained that each curriculum leader had a good understanding of where their subject was at, even though some subject leaders were quite new to the role.

* Design Technology:

There was lots of improvement in DT but this needed to continue to move forward. Mr Hartley had written a report (pre-Covid) about DT and the Headteacher invited him to talk about the DT curriculum with Steve Gallagher once DT curriculum resources are in place.

ACTION: Mr Hartley to share his DT report

Mr Hartley and Steve Gallagher to arrange a meeting to look at DT provision

* Spanish:

The whole school had switched to Spanish and a two year cycle for teaching would be developed.

* Creative team (art, RE, music):

New curriculum teams had been implemented which staff had used as a positive opportunity to discuss ideas and feedback.

* Maths:

Mrs Blake explained that staff used three schemes of work to cover differentiation to promote the concrete, pictorial and abstract approach. All lessons started with a discovery task and White Rose was used for coverage of the curriculum. Carol Thomas had completed a deep dive looked in some classrooms which had resulted in areas to work in KS1. Pupil voice was very positive and Mrs Blake was impressed with the way children handled questions. Cups were being used again in KS2 and KS1. Elements of KS1 learning were linked to making the pictorial and abstract work more consistent. Y6 continued with enrichment work and work with the Mossley partnership. All schools in the partnership would be moderated on maths application from EYFS to Y6 to see if children met ARE (age related expectations). Times Tables Rock Stars had returned as another focus and staff were encouraging parents in Y4 to help the children learn their times tables. Y6 Hot Maths (higher order thinking maths) were working with a Y7 teacher.

* Science:

Carol Thomas was working with staff to try to deep dive in as many curriculum areas as possible and had completed a deep dive in science in July. Subject leaders saw it as a positive experience and science was a strength area at Buckton Vale. Staff had followed a long-term plan and the two year cycle was well embedded. Children thought of themselves as scientists and thought of science very positively. Buckton Vale would continue to work with schools across the borough and beyond who were doing well with science. Alison McQuillian was trying to get the primary science quality mark and to get some funding from the Ogden Trust. Both she and the Headteacher were trying to find some funding opportunities to get an outdoor classroom with a kitchen outside but £50,000 was needed. Jackie Brook had found a company who were willing to help school find funding and submit 30-page application. The Headteacher had observed a SEND-heavy (special educational needs and disability) class involved in a science lesson, (circuit and lightbulb) and commented that the excitement was palpable. She was grateful that the curriculum had changed so that children no longer had to write everything down.

* English:

There had been a deep dive in reading which would always be a focus area for Ofsted. School had purchased new reading books for KS2 in line with assessment and all children had been book banded linked to their current reading skills. Staff confidence in Read, Write Inc was increasing. Staff had been providing some catch up for the Y2 cohort as their attainment was a concern as they had missed a lot of Reception and Y1 so were most affected by the pandemic. The majority of the Covid catch up funding was going to Y2. Staff would review handwriting due to inconsistencies, partly due to the pandemic. SCODE spelling had recently been introduced to children who needed a spelling boost. The Reading Policy would be updated.

* PE:

The Headteacher was confident that PE would be a strength area when there was a deep dive. She thanked the staffing team for taking children to PE events at weekends and evenings. Buckton Vale were doing very well and winning competitions including cross country, football and hockey. School had set up a sports council with trained young ambassadors. An increased number of SEND children were taking part in PE which was, again, due to the work of the staffing team. PE assessments had been started this term. The Headteacher thanked parents for supporting the children with PE events as events would not have been possible without them. Football kits had been sponsored by Inteltec and Inspire Sports. There were 52 children signed up to take part in JASS (the junior Duke of Edinburgh award), 12 of whom were SEND.

* PSHE:

PHSE was being taught through the Jigsaw scheme of learning which children had embraced. Voice of the child reports are very positive: one child described Buckton Vale as “the most welcoming school ever”.

* Geography & History:

Carol Thomas had completed a deep dive of geography. The KS1 team were delivering history and KS2 geography, so the GG so deep dive was GG which could be considered a strength subject in the spring/summer term. Y6 children were able to describe GG because of the link to the narrative curriculum in Y3 so staff now understand how much sticky knowledge children had.

* Computing:

The Headteacher was very worried about IT across the school but all teachers had new laptops and the new server was installed and commissioned. Despite resourcing issues, the staffing team were working well teaching computing to the children. The computing curriculum had been more discrete in the learning. David Phoenix wanted the Governing Board to think about whether the IT suite is fit for purpose, how to improve IT provision for the children and what to replace the IT suite with. Mr Hartley would share his report with Steve Gallagher and David Phoenix and they would meet to discuss the future of technology and future investment.

RESOLVED: (a) Mr Hartley to share his DT report and arrange a meeting with

Steve Gallagher/David Phoenix

(b) That the Governing Board will consider leasing new computers at the spring

term 2022 Governing Board meeting

* 1. Leadership and Management

The SLT were doing an effective job with subject leadership. The Headteacher explained that the SLT met weekly with an agenda, minuted meetings and a set of actions. They were rigorous in terms of follow up so staff were aware of expectations. Carol Thomas would meet with the Headteacher for a monitoring visit before the end of term, and could include information on the SLT for governors.

5.3 Behaviour and Attitudes

Louise Moczulski had been working with the school on behaviour management and SEND and provided an updated report on SEND. The Headteacher explained that the LA had been inspected for their SEND offer, which was not available at present, but was not expected to be positive. Buckton Vale were therefore dealing with an authority who were failing in SEND so it was very challenging for school to make sure their SEND offer was good. School had an increased number of EHCPs (education health care plans) which had been a battle for staff. The Headteacher had bought in the services of Louise Moczulski who had invaluable expertise in SEND and school was on a positive pathway to improve SEND and expected to become a leading school for SEND in Tameside. Ofsted inspection teams were now asking curriculum leaders what the SEND offer was for their subject which the Headteacher would feed back to staff via the SLT.

*Mr Leech arrived at the meeting at 1735*

* 1. LPPA (Leading Parent Partnership Award)

The Headteacher was very pleased that, for the third time, Buckton Vale had been successful in their request to be a Leading Parent Partnership School. Staff had a very strong and open relationship with parents and was grateful for those parents who took time to contact Mr Booth. The Headteacher had met with the LPPA lead who was impressed with the amount of work, which had gone into the community links.

**ACCOUNTABILITY AND MONITORING**

**6 Governing Board items**

6.1 Governing Board decision re academisation

The Chair explained that the Governing Board had several meetings with presentations from MATs (multi academy trusts) and workshop sessions. The decision to convert to an academy or otherwise was still in deliberation. The Chair suggested that governors they reconvene after the Christmas break, to give the opportunity for the Headteacher to write to the three CEOs of the MATs with governors’ questions, with a deadline of 14 January 2022. Governors would then meet in January 2022 to make a formal and final decision pending their responses to governors’ questions. The Chair would draft the agenda for the meeting.

RESOLVED: (a) Mr Hartley to share google jampad with the Headteacher and new governors

(b) That the Governing Board convene an Extraordinary Governing Board meeting

on Tuesday 25 January 2022 at 4:00 pm

OOLCHOOL

6.2 Report from Chair including Chair’s briefing

The Chair was unable to attend the virtual termly Chair’s briefing on 13 September 2021.

Debbie Watson, Assistant Director of Public Health provided an update on Covid-19 rates, control measures, testing, case management, outbreak management and outbreak control plans. Alison Glover, Tameside’s Health and Safety Manager, asked governors to keep risk assessments under review and stressed the importance of ventilation, carbon dioxide monitors and air purifiers. She referred governors to the outbreak management plan.

Jane Sowerby provided information on a recovery plan, summarising that the impact of learning time was greater in Greater Manchester than any other part of the country and disproportionately affected children from the most disadvantaged children. The recovery plan would focus on Early Years (language interventions and pedagogy); Reading (phonics, words for all and curriculum); and Mental Health (support teams and Millbrook Primary School as lead school with Leanne Connelly as Mental Health lead.

Tania Brown, Local Authority Designated Officer (LADO) provided an updated on Children’s Safeguarding.

6.3 Subject leader information 2021-22

See minute 5.1 above.

6.4 Carol Thomas’ autumn term report 2021

The autumn term meeting had been postponed but subject leader reports had been discussed at minute 5 above. The Headteacher had reduced the number of reports that Mrs Thomas provided due to the budget situation.

RESOLVED: That the Headteacher will share Mrs Thomas’ report after her meeting

6.5 Reports from governors with special responsibilities

There were no reports from governors.

6.6 Governor training and development including training report and identification of future

training requirements including GEL

The autumn term Governor Effectiveness and Support Programme included virtual training sessions on e-safety, attendance, health and safety, cared for children and new governor induction. Links were available for virtual PREVENT, safer recruitment and safeguarding training for governors was available on 21 September. The Clerk asked new parent governors to send workplace safeguarding training certificates to the School Business Manager. The Governing Board training session on 23 May 2022 would focus on assessment data and SEND.

6.7 Budget Plan 2021-22

Governors were aware of the budget situation and were referred to the minutes of the Finance, Personnel and Premises Committee meeting held on 6 December 2021. The Headteacher had received a resignation from Mrs Cherry, who was moving onto a Tameside secondary school, which was sad news for the staffing team. The Headteacher would need to consider a whole school staffing review in January 2022.

6.8 To confirm arrangements/completion of the Pay Committee’s annual review.

The Pay Committee had met virtually on 2 November 2021 and recommended applications for progression, as per minute 8.2 of the Finance, Personnel and Premises Committee meeting held on 6 December 2021.

6.9 To confirm arrangements for the Headteacher’s Performance Review

The Headteacher and Performance Management review panel had met virtually on 2 November 2021 with Carol Thomas, external School Improvement Partner.

**7 Safeguarding**

Governors were referred virtual training in the autumn term training booklet. E-Safety training was available on 17 September; Safeguarding training for governors was available on 21 September. Safer Recruitment training was available via the Children’s Safeguarding Board and there was a link to access Prevent training.

7.1 Part 2 of Keeping Children Safe in Education

Governors confirmed receipt and understanding of Part 2 of Keeping Children Safe in Education. The Headteacher asked new governors to read the document.

7.2 Safeguarding Effectiveness/Awareness/Update

The Headteacher had received a recent email to check that Operationo Encompass contact information was up to date. She confirmed that she received regular information, but some of the information received was confusing, which she had fed back to the OE team. Mrs Blake had started designated safeguarding lead (DSL) training with Tania Brown.

7.3 GDPR Update and termly report from DPO

There had been no subject access requests and no data breaches. The Headteacher and the whole staffing team had attended Stockport’s virtual GDPR training which was interesting. The Chair asked governors to complete GDPR training.

7.4 Local Authority Safeguarding Audit

The Headteacher confirmed that the Section 175 audit would be completed prior to submission date and the action plan would be shared with the Governing Board. Mrs Blake had completed an enhanced DBS as a teacher.

RESOLVED: That Mrs Quinn will share the S175 audit action plan with the Governing Board in spring term 2022

**8 Review and Approval of Reports to Governing Board**

8.1 Committee Structure

The draft Committee Structure had been circulated with the agenda. Governors were appointed to special responsibilities in accordance with their expertise and interests; new governors were appointed to link classes. The Headteacher requested the two new parent governors provide a brief video to introduce themselves to their allocated class.

RESOLVED: (a) To appoint Committee members and special responsibility governors as

detailed in Appendix 1 to these minutes

(b) All governors to send brief video to school

8.2 Terms of Reference of Committees

The Clerk had asked governors to ensure that the Terms of Reference for each Committee were included on the agenda for the autumn term 2021 Committee meetings. The Terms of Reference of the Finance, Personnel and Premises Committee had been reviewed at the meeting held on 6 December 2021 at minute 3. No changes were required. There were no changes to the Terms of Reference of the Curriculum and Standards Committee.

RESOLVED: To approve Terms of Reference of the Finance, Personnel and Premises (including Pay) Committee, Curriculum and Standards Committee and Covid Oversight Panel

8.3 Code of Conduct

The updated Code of Conduct included reference to the requirement for schools to publish information about governors’ business interests on the school website and details of any relationships between staff and governors. Governors present signed the document which would be retained by the School Business Manager.

RESOLVED: To adopt the Code of Conduct

8.4 Governing Board Year Planner

The revised Year Planner had been circulated prior to the meeting and would be used to inform termly Governing Board and Committee agendas together with items specific to Buckton Vale Primary School agreed by the Chair and Headteacher which would be included by the Clerk.

8.5 To consider publication of the annual governance statement on the school website, including

governors’ attendance at meetings over the preceding 12 month period

The Chair and Vice Chair would meet with the Headteacher to draft the governance statement. Mrs Cox would update governors’ attendance for 2020-21.

8.6 Financial Year Planner

The Financial Year Planner had been revised by Governor Services in conjunction with Tameside’s Finance Department. The Planner would be used to inform the termly agenda for the Finance, Personnel and Premises Committee meeting.

**9 Review and Approval of statutory and non-statutory Policies and Documents**

The following policies were identified by the Headteacher and SBM (School Business Manager) as requiring annual approval:

9.1 Admissions Policy

RESOLVED: To approve the Admissions Policy

9.2 Pay Policy

The Policy was not available at the time of the meeting.

RESOLVED: To defer approval of the Pay Policy to the spring term meeting

9.3 Policies specific to Buckton Vale Primary School

9.3.1 Behaviour Policy

RESOLVED: To approve the Behaviour Policy

**10 Confirmation of Governing Board and Committee meeting dates**

RESOLVED: To note the following meeting dates below:

|  |  |  |
| --- | --- | --- |
| Spring 2022 |  |  |
| Governing Board – academy discussion | Tuesday 25 January 2022 | 4:00 pm |
| Curriculum and Standards Committee | Monday 7 February 2022 | 4:30 pm |
| Finance, Personnel and Premises Committee | Tuesday 1 March 2022 | 9:30 am |
| Governing Board | Monday 21 March 2022 | 4:30 pm |
| Summer 2022 |  |  |
| Governing Board training  (Assessment data and SEND) | Monday 23 May 2022 | 4:30 pm |
| Finance, Personnel and Premises Committee (Budget setting) | Tuesday 14 June 2022 | 9:30 am |
| Curriculum and Standards Committee | Tuesday 26 April 2022 | 4:30 pm |
| Governing Board | Tuesday 28 June 2022 | 4:30 pm |

**11 Any Other Business**

Mrs Quinn was leading on careers events for February 2022 and one of the parent governors provided a contact in relation to careers and geography. Mrs Blake confirmed that the latter would be useful as children needed to explore the local area.

There being no further items for discussion, the meeting closed with a final reminder that the discussions which had taken place were confidential.

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| *Meeting details* |  |
| *Time started* | *1630* |
| *Time finished* | *1820* |

**ACTIONS ARISING FOLLOWING THE VIRTUAL GOVERNING BOARD MEETING HELD ON 7 DECEMBER 2021**

|  |  |  |  |
| --- | --- | --- | --- |
| **Min** | **Resp** | **Action** | **Audience** |
| 5.1 | M Hartley | Share DT report with governors  Arrange a meeting with Steve Gallagher and David Phoenix to look at DT provision |  |
| 5.1 | Clerk | Agenda item: Consideration of computer leasing | GB 21.03.2022 |
| 6.1a | M Hartley | Share google jampad with Headteacher and new governors | - |
| 6.1b | Clerk  J Brooks | Extraordinary GB meeting  Add date to school calendar | 25.01.2021 |
| 6.4 | D Brown | Share Carol Thomas’ SIP autumn term report | - |
| 7.4 | K Quinn | Share S175 audit action plan | GB 21.03.2022 |
| 8.1b | J Briggs  Z Fallows | Send brief video to school for linked class | - |
| 8.5 | N Whitbread  M Hartley | Meet with Headteacher to draft the governance statement | - |
| 9.2 | Clerk | Pay Policy | FPPC 01.03.2022  GB 21.03.2022 |
| 10 | GB | Note meeting dates 2022 | - |

**APPENDIX 1: COMMITTEE STRUCTURE 2021-22**

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| **BUCKTON VALE PRIMARY SCHOOL**  **GOVERNING BOARD RESPONSIBILITIES 2021-22** | | | | | | |
| Chair  *(until autumn term 2022)* | | | Nick Whitbread | | | |
| Vice-Chair  *(until autumn term 2022)* | | | Matt Hartley | | | |
| Training Link Governor | | | Governors to disseminate information and send report to  Clerk and School Business Manager | | | |
| Safeguarding Governor | | | Nicholas Whitbread *(Deborah Brown)* | | | |
| Inclusion Governor  (SEND, Cared For, Young Carers) | | | Jenny Ross *(Kelly Quinn/David Phoenix)* | | | |
| Pupil Premium Link Governor  Covid Catch-up Premium Link Governor | | | Arron Leech *(Deborah Brown)* | | | |
| Mental Health and Wellbeing Governor | | | Zoe Fallows *(Kelly Quinn)* | | | |
| Health and Safety Link Governor | | | Matthew Hartley | | | |
| Attendance Link Governor | | | Jackie Brooks *(Joanne Cherry)* | | | |
| Educational Visits Governor | | | Sarah Blake | | | |
| **Class Link Governors**  **2021-22**  ***(governors to follow Class through school)*** | Reception  Year 1  Year2  Year 2  Year 3  Year 3/4  Year 4  Year 5  Year 5/6  Year 6 | | Mr David Phoenix  Mrs Dawn Lister  Mr Adam Booth  Miss Hannah Woodhouse  Miss Kate Ingram  Mrs Nicola Oldham & Alison McQuillian  Miss Amy Whittaker Mr Mark Payne  Mrs Sarah Blake  Mrs Kelly Quinn & Miss Charlotte Green | | | Arron Leech  Zoe Fallows  Matt Hartley  Matt Hartley  Nicholas Whitbread  Taf Sharif  Wayne Williams  Jamie Briggs  Jamie Briggs  Jenny Ross |
| **Curriculum & Standards Committee**  (all governors invited) | | | Governors: | | Headteacher, Sarah Blake, Zoe Fallows, Arron Leech, Jenny Ross, **Tafheen Sharif ,** Wayne Williams | |
| Quorum: | | 3 | |
| Associate: | | Adele Knott | |
| **Finance, Personnel and Premises Committee including Pay**  (all governors invited) | | | Governors: | | Headteacher, Jamie Briggs, **Matthew Hartley,** Arron Leech, Jenny Ross, Nick Whitbread | |
| In attendance: | | Carol Roberts, School Business Manager  Jason Marsden, Caretaker | |
| Quorum: | | 3 | |
| **Covid-19 Oversight Panel**  (all governors invited) | | | Governors: | | Headteacher  Governing Board  **Nick Whitbread (Chair of Governing Board)**  Matt Hartley (Health and Safety link)  Arron Leech (Finance link)  Jenny Ross (SEND link)  Sarah Blake (Staff rep) | |
| Quorum: | | 3 | |
| Associate: | | Kelly Quinn & David Phoenix (SENDCO) | |
| Pay Appeals Committee | | Governors: | | Any three eligible governors | | |
| Quorum: | | 3 | | |
| Complaints Committee  (Parental complaints) | | Governors: | | Matt Hartley, Jenny Ross, Taf Sharif | | |
| Reserves: | | Any other eligible governor | | |
| Quorum: | | 3 | | |
| Pupil Discipline Committee (Pupil Exclusions) | | Governors: | | Any three eligible governors | | |
| Reserves: | | Any other eligible governor | | |
| Quorum: | | 3 | | |
| Appointed Governors for Headteacher Performance Review | | Governors: | | Matt Hartley, Jenny Ross, Tafheen Sharif, Nick Whitbread | | |
| Quorum: | | 2 | | |
| External SIO: | | Carol Thomas | | |

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| **STAFFING COMMITTEES** | | |
| Suspension  Committee | Governors: | Any available governor – with the exception of staff governors |
| Quorum: | 3 |
| Discipline and Grievance Committee | Governors: | Any available governor – with the exception of staff governors |
| Quorum: | 3 |
| Discipline and Grievance Appeal Committee | Governors: | Any other governor not on the original Discipline and Grievance Committee |
| Quorum: | 3 |
| Appointments Committee (Teaching and Support Staff) | Governors: | Chair and/or Vice Chair, Headteacher + 1 other Governor as available in rotation *(with at least one governor training in safeguarding)* |
| Quorum: | 3 |