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| **The Finance, Personnel and Premises Committee**  **BUCKTON VALE PRIMARY SCHOOL**  **STALYBRIDGE**  Mr Matt Hartley – Chair  Mrs Jamie Briggs  Mr Arron Leech  Mr Nick Whitbread  Mrs Deborah Brown - Headteacher  Mrs Carol Roberts - School Business Manager  Mrs Lisa Cox - School Business Manager  **All governors invited** |  | **CHILDREN’S SERVICES**  **Jane Sowerby**  **Head of Education, Improvement and Partnerships**  **CORRESPONDENCE ADDRESS ONLY**  **NO PUBLIC ACCESS:**  Tameside Council  PO Box 317  Ashton under Lyne  OL6 0GS  [www.tameside.gov.uk](http://www.tameside.gov.uk)  e-mail : [rachel.lees@tameside.gov.uk](mailto:rachel.lees@tameside.gov.uk)    Call Centre 0161 342 8355  Ask for L Carter  Direct Line 0161 342 3206  Date 8 March 2022 |

Dear Governor

**AGENDA – SPRING TERM 2022 FINANCE, PERSONNEL AND PREMISES COMMITTEE MEETING**

The second Spring Term meeting of the Finance, Personnel and Premises Committee will be held virtually on Tuesday, 15 March 2022, commencing at 9:30 am. This meeting will consider the business on the attached agenda, which will focus on approval of the budget plan and confirmation of the actions of the meeting held on 7 March 2022, which was inquorate.

Members of the Committee are requested to make every effort to attend this meeting, If, however, you are unable to attend, please email rachel.lees@tameside.gov.uk. Alternatively, you can call Governor Services on 0161 342 3206 or 3222, who will forward your message onto me before the meeting is scheduled to take place.

I look forward to seeing you at the meeting.

Yours sincerely

**Rachel Lees**

Clerk to Governors

Governor Services

*Enclosures:*

*Minutes of the Finance, Personnel and Premises Committee meeting held on 7 March 2021*

***AGENDA***

*Please refer to* [Schools financial value standard (SFVS) and assurance statement - GOV.UK (www.gov.uk)](https://www.gov.uk/government/publications/schools-financial-value-standard-sfvs)

**PROCEDURAL**

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| **No.** | **Item** | **Comments** |
| 1 | **Welcome and Confidentiality reminder**   1. Apologies for and consideration of consent to absence 2. Verbal Declaration of any pecuniary or business interests |  |
| 2 | **Minutes of the previous Committee meeting:**   1. To confirm the minutes of the meeting held on 7 March 2022 and approve the actions recommended 2. Matters arising (please refer to the action table on page 6) |  |

**TERMLY MONITORING**

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| **No.** | **Item** | **Comments** |
| 3 | **School Business Manager’s Report, as previously circulated, and Financial Monitoring:**   1. Projected outturn 2021-22 2. Preparation of 3 Year Projected Budget Plan 2022-23 3. Approval of SFVS 4. Approval of Policies:  * Lettings, Whistleblowing, Charging, Unpaid Dinner Monies, ICT Security * Tameside Policies – Capability, Disciplinary, Grievance, Managing Attendance, Probation, Pay Policy  1. Approval of Disposal of Assets |  |

**ORGANISATION**

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| **No.** | **Item** | **Comments** |
| 4 | To note the date of the summer term Committee meeting:  Tuesday 26 April 2022 at 4:00 pm |  |
| 5 | Any other business (*The Chair to be informed prior to the meeting)* |  |
| 6 | Consideration of confidential items (*The Chair to be informed prior to the meeting)*   1. To approve the confidential minutes of the Finance, Personnel and Premises Committee meetings held on 6 December 2021 and 7 March 2022   *NOTE: Any governors who are not eligible for this item must leave the meeting* |  |