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| To:  **The Governing Board of**  **Buckton Vale Primary School**  **STALYBRIDGE** | **CHILDREN’S SERVICES**  **DIRECTORATE**  **Jane Sowerby**  **Head of Education Improvement and Partnerships**  Call Centre 0161-342-8355  Hyde Town Hall, Market Street, Hyde, Tameside SK14 1AL  [www.tameside.gov.uk](http://www.tameside.gov.uk)  e-mail : [rachel.lees@tameside.gov.uk](mailto:rachel.lees@tameside.gov.uk)    Doc Ref RL/  Ask for Governor Support  Direct Line 0161 342 3206  Date 6 July 2021 |
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Dear Governor

**SUMMER TERM 2020 GOVERNING BOARD MEETING - AGENDA**

The summer term meeting of the Governing Board will be held virtually, via Microsoft Teams/Zoom Pro, on Tuesday 13 July 2021 at 5:00 pm to consider the business on the following agenda.

The contribution of governors to the school’s performance is evaluated as part of the judgement on the effectiveness of leadership and management. Governors are strongly urged to read the information provided prior to the meeting.  This provides the opportunity to prepare and ask relevant, challenging and supportive questions to ensure your school is able to deliver the highest expectations for its pupils and staff.

If you are unable to attend, a reason for your absence should be conveyed to the Clerk to the Governing Board.  Please email [rachel.lees@tameside.gov.uk](mailto:rachel.lees@tameside.gov.uk) or call Governor Services on 0161 342 3206/2208.

Yours sincerely

***Rachel Lees***

Clerk to Governors

School Performance and Standards

*Enclosures:*

*Minutes of the Governing Board meeting on 10 March 2021*

*Minutes of the Governing Board training meeting on 21 June 2021*

*Minutes of the Curriculum and Standards Committee meeting on 17 May 2021*

*Minutes of the Finance, Personnel and Premises Committee meeting on 21 June*

*Minutes of the Covid Oversight Panel meetings held on 26 April, 17 May, 7 June and 21 June 2021*

**AGENDA**

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| **No.** | **Item** | **Attachments/*Notes*** | |
| 1 | Welcome   1. Clerk to record virtual attendance and absences 2. Declaration of pecuniary/business/personal interests | *Governors should provide a reason for absence.*  *Governors should declare any new interest or any interest in specific items on this agenda.* | |
| 2 | Governing Board membership   1. Current governor vacancies – 1 Parent and 2 Co-opted governors 2. Appointment of Authority governor, Ms Sharif (term of office from 13 July 2021 to 12 July 2025) |  | |
| 3 | Minutes of the spring term Governing Board meeting held on 10 March 2021:   1. To confirm the minutes of the meeting 2. Matters arising from the minutes *(Please refer to the action table on page 9 of the minutes)*    * HT’s meeting with Simon Barry    * Class link governor videos    * Meeting with HT to discuss budget    * Meeting with Mrs Ross, Mrs Quinn & Mrs Mockulski regarding priorities    * Discussion with Carol Thomas, SIP | *Please refer to the minutes distributed with this agenda* | |
| 4 | To confirm the Minutes of the summer term Committee meetings:   1. Curriculum and Standards Committee meeting on 17 May 2021 2. Finance, Personnel and Premises Committee meeting on 21 June 2021 3. Covid-19 Oversight Panel meetings on 26 April, 17 May and 21 June 2021 | *Please refer to the minutes distributed with this agenda* | |
| 5 | Headteacher’s Report to the Governing Board including update on current school situation:   1. School context 2. Leadership and Management including SIP report 3. Quality of Education 4. Behaviour and Attitudes 5. Covid catch-up Premium report 6. Pupil Premium report 7. Sports Premium report 8. GDPR and termly report from DPO 9. Relationships and Sex Education (RSE) in Schools from September 2021 onwards | |  |

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| 6 | Governing Board items   1. Report from the Chair – to include feedback from the summer term Chair’s briefing held on 26 April 2021 2. Governor Training – 21 June 2021 3. Arrangements for the election of the Chair and Vice-Chair of the Governing Board in the autumn term 4. Annual Young Carers Report 5. Annual Equality Report | *Governors to provide the clerk with nominations either prior to or at the autumn term meeting of the full Governing Board*  *Statutory*  *Statutory* |
| 7 | Approval of the Budget Plan for the 2021-22 financial year – to include links into the School Development Plan | *Statutory Requirement* |
| 8 | Safeguarding   1. Operation Encompass – termly update 2. Wellbeing of Staff and Pupils |  |
| 9 | Policy Approval:   1. Pay Policy 2021 2. Approval of Policies specific to Buckton Vale Primary School |  |
| 10 | To agree Governing Board meeting dates for the 2021-22 academic year | *Please see table below* |
| 11 | Any other business (to be raised with the Chair prior to the meeting) |  |
| 12 | Confidential Items (to be raised with the Chair prior to the meeting) | *Any governor not eligible to participate in a confidential discussion will be requested to leave the meeting.* |

**Governing Board/Committee meeting dates 2021-22**

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| Autumn 2021 | Day and Date | Time |
| Governing Board training |  | 5:00 pm |
| Pay Committee *(before 31/10/2021)* |  | tba |
| Curriculum and Standards Committee |  | 5:00 pm |
| Finance, Personnel and Premises Committee |  | 10:00 am |
| Governing Board \* |  | 5:00 pm |
| Headteacher’s performance management review *(before 31/12/2021)* |  | tba |
| Spring 2022 |  |  |
| Governing Board training |  | 5:00 pm |
| Curriculum and Standards Committee |  | 5:00 pm |
| Finance, Personnel and Premises Committee |  | 10:00 am |
| Governing Board |  | 5:00 pm |
| Summer 2022 |  |  |
| Governing Board training |  | 5:00 pm |
| Finance, Personnel and Premises Committee (Budget setting) |  | 10:00 am |
| Curriculum and Standards Committee |  | 5:00 pm |
| Governing Board |  | 5:00 pm |