

Welcome Back!

Dear Parents and Carers,

We are very much looking forward to seeing all of the children back in school next week and are busy making plans following Government guidelines so that everyone can keep safe going forward. All of our plans are subject to the Trust checking and agreeing them. We ensure that we keep up-to-date with all the latest DFE, Trust and Government guidelines as they are issued.

We have attached our previous information that we sent out in July about timings for staggered starts and finishes and entrances that each bubble will use so that you have them to hand. We will keep all of these arrangements under review in September and make any changes as necessary.

We want to reassure everyone that we have planned many measures and procedures to keep everyone safe at school. These follow all guidelines and include:

- Staggered start times
- Staggered finish times
- Staggered play times and only one bubble on each area of the playground
- Staggered lunch times with only one bubble in the dining room at any time and only one on each area of the playground
- Constant reminders for children to wash their hands and wash them properly
- From Year 1 upwards, children will be seated in classrooms facing forwards only
- Movement around the classroom will be kept to a minimum
- Where possible children will have individual resources to use
- Resources that are shared will be cleaned when possible
- Classrooms and other shared areas will have extra cleaning throughout the day

Children will not be required to wear masks in school, if children wear masks to and from school, they should remove these before entering the building and hand back to parents. There is currently not a requirement for parents to wear a mask when on school playgrounds, however if you wish to wear one that is up to you. We must remind parents to social distance whilst on school premises. If parents make an appointment to speak to a member of staff in school then it is a requirement for them to wear a mask please for the meeting.

Children need to arrive at their entrance promptly as we only have a 15 minute slot to get each bubble into the building. If your child is late then you will need to bring them to Entrance E, the gate by the bike sheds, after Year 2 have entered - so after 9.20am. Please ring the gate buzzer and you will be told where your child should go to come into school. This also applies if a child comes in late after an appointment.

Please remember that if you have two children and wish to leave the second at the same time that you drop-off the first, then we are offering our Out-Of-School club for £1 for your second child. No need to book, they can just turn up with their money on any morning. This facility is available from 8.45am. They will then be taken to class at the appropriate time.

A reminder that we cannot have any bikes or scooters staying on site during the day at the moment. If your child rides one to school then please take it home with you. Children should not bring any pens, pencils etc from home as we will provide an individual set for each child to use. All Reception, Year 1 and Year 2 children will continue to receive a free school lunch. Children in Y3 – Y6 who are eligible, will also receive a free school meal. For everyone else in Y3 – Y6 they will have the choice of bringing in a packed lunch or purchasing a meal from school. The new menu will be on our website very soon under the “News” section. School meals will be £2.30 from September. Under Covid 19 regulations children should not bring anything into school from home that is not absolutely necessary please including bags. Class teachers will let children know in September what the arrangements are for PE kits in school; they will only need outdoor kit to start with. We will also let you know about reading books.

Children in Y1 – Y6 will need to bring in their water bottle each day please. Reception and Nursery children will be provided with water throughout the day and should not bring a water bottle into school.

All children in Y1 – Y6 should be back on Monday 7th September and Reception children full time from Wednesday 9th September following their visit at the beginning of the week.

We look forward to working with you all to ensure a safe and happy return to school for all children.

Kindest regards

Diane Hawkes

Headteacher

Entrances, Exits and Timings for September 2020

Please see the photos showing the labelled entrances

Classes	Entrance / Exit	Start time	Finish Time	Information for parents about drop-off and pickup
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Nursery: Caterpillar Nursery: Butterfly	E	8.30am	3.00pm	Please come in with your child through this red entrance gate and go into the nursery outdoor areas where staff will greet you. Please maintain a social distance. Under Covid 19 restrictions, parents will not be allowed into the school building. When picking children up, please use the same gate to enter the school site and wait by the nursery gates.
Reception: Angelfish	A	9.00am	3.30pm	Please come in with your child through this red entrance gate and walk round to the left of the building to the classroom doors with them. Staff will meet you at the classroom doors. Please maintain a social distance. Under Covid 19 restrictions, parents will not be allowed into the school building. When picking children up, please use the same gate and walk round to the classroom doors.
Year 1: Seal				
Year 1: Otter	E	9.00am	3.30pm	Please come in with your child through this red entrance gate. Please turn left into the main school playground and walk over towards the children's classrooms. Please wait in front of the grass area. Please maintain a social distance. Staff will welcome the children in through each door by their classroom. Under Covid 19 restrictions, parents will not be allowed into the school building. When picking children up, please use the same gate and walk round to the classroom doors, waiting by the grass area.
Year 2: Turtle Year 2: Dolphin				
Year 3: Tiger Year 3: Lion	C	9.15am	3.45pm	Please wait at a social distance by this entrance with your child. Children will enter the door into the library and make their way to their cloakroom and then into class. Under Covid 19 restrictions, parents will not be allowed into the school building. When picking children up, please wait at the same entrance on Burrowmoor Road and children will be brought out to you.
Year 4: Panther Year 4: Puma	D	8.45am	3.15pm	Please wait at a social distance by this entrance with your child. Children will enter the door into the corridor, walk through their cloakroom and then go into class. Under Covid 19 restrictions, parents will not be allowed into the school building. When picking children up, please wait at the same entrance on Burrowmoor Road and children will be brought out to you.
Year 5: Leopard Year 5: Lynx	A	8.30am	3.00pm	Please wait with your child by this red entrance gate. At 8.30am children only, will enter the school site and walk round to their cloakroom and then go into their classrooms. Under Covid 19 restrictions parents should not enter the site please. When picking children up, please wait at the same gate and children will be brought round to you.
Year 6: Cheetah Year 6: Jaguar	B	8.45am	3.15pm	Please wait at a social distance by this entrance with your child. Children will enter the door into the corridor, walk through their cloakroom and then go into class. Under Covid 19 restrictions, parents will not be allowed into the school building. Year 6 children arriving on their own will follow the same procedure. When picking children up, please wait outside the same entrance as children will exit from here. Children walking home on their own will also exit via this door.

Please scroll down for photos of the entrances to be used by each bubble.

Entrance Numbers



Entrances A and B



Entrance C



C
Into library

Entrances D and E



D
White door

E
Bike shed
gate