

Burrowmoor Out of School Club

Registration Form 2022-2023

Tick if EYFS child

Childs Details

<u>First Name:</u>		<u>Surname:</u>		<u>Preferred name:</u>	
<u>Date of Birth:</u>	<u>Current Age:</u>	<u>Religion:</u>		<u>Home language:</u>	
<u>School/Nursery attend 2019/2020</u>			<u>Teacher/Key Workers for 2019/2020:</u>		

Parents/Guardian Details

(Please inform us if either parent does not have legal parental responsibility)

<u>Title:</u>	<u>First Name:</u>	<u>Surname:</u>	<u>Title:</u>	<u>First Name:</u>	<u>Surname:</u>
<u>Home Address:</u>			<u>Home Address:</u>		
<u>Post Code:</u>			<u>Post Code:</u>		
<u>Work Address:</u>			<u>Work Address:</u>		
<u>Post Code:</u>			<u>Post Code:</u>		
<u>Home Number:</u>	<u>Mobile Number:</u>	<u>Work Number:</u>	<u>Home Number:</u>	<u>Mobile Number:</u>	<u>Work Number:</u>
<u>Email Address: (This is the one we will use for all Correspondence via email.)</u>			<u>Password should you authorise an additional adult to collect your child: -</u>		

Alternative Emergency Contact Details (please provide the details of at least one person we can contact if we are not able to get hold of you)

<u>Name:</u>	<u>Telephone number:</u>	<u>Mobile Number:</u>
<u>Address:</u>		<u>Relationship to the child:</u>

Other people who may collect your child.

Please list below any additional person's to those mentioned above who may collect your child. We would ask it includes both regular people and anyone who may occasionally collect example grandparents, siblings, relations, neighbours, friends etc. Please provide their details below. All Person's should be over 16.

Name:	Telephone number:	Mobile Number:
Address:		Relationship to the child:
Picture Supplied: Yes/No/Emailed		

Name:	Telephone number:	Mobile Number:
Address:		Relationship to the child:
Picture Supplied: Yes/No/Emailed		

Name:	Telephone number:	Mobile Number:
Address:		Relationship to the child:
Picture Supplied: Yes/No/Emailed		

Emergency

In the event that my child is involved in a serious incident while at the club, I expect the Out of School Club Leader, or a delegated member of staff, to contact me immediately on the above emergency contact number.

In the event that my child requires immediate medical treatment before I am able to arrive at Hospital, I hereby authorise the Out of School Club Manager, or a delegated member of staff, to consent to emergency medical treatment on my behalf. I understand that this authorisation will remain valid unless I contact the Out of School Club manager in writing to withdraw it.

Yes

No

Signed _____

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Booking Form

- Please contact the club directly via email or during a session to book any sessions needed, last minute sessions required on the day can be booked via the school office.

Regular Weekly Bookings

Please tick the sessions your child will require on a regular basis.

NB if you tick a session below your child will be booked into every session during the coming year unless cancelled in writing.

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast					
Afterschool Club					
Holiday Club					

Regular user but with rotating shift pattern

My shift rotates over _____ Weeks. Please supply written details of your requirements. Please detail below.

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Casual Bookings

Tick this box to book spaces as and when you require them

<input type="checkbox"/>	I only require casual spaces for my child and will book them as I need them
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Permissions

<input type="checkbox"/>	<u>Sun Cream</u> I give my permission for a member of staff to encourage my child to apply sun cream and assist where required (please supply in a named container)
<input type="checkbox"/>	<u>PG Rated Films</u> At times the club may watch PG rated films when appropriate for the children present. <u>By ticking this box, you are agreeing to allow us to show these films when staff feel it is suitable to do so and appropriate for the children present.</u>
<input type="checkbox"/>	<u>Year 5 & 6</u> When children reach year 5 & 6 we are able to allow them to leave breakfast club at 8:45am when there is a Teacher / member of staff on the playground. This will enable them to meet with their friends on the playground just prior to school starting. If you are happy for your child to do this, please tick this box.
<input type="checkbox"/>	<u>Wii</u> At the club the children have access to a Wii console and we would like the children to be able to play "Wii sports" which is an aged 7+. I hereby give permission for my child aged 7+ to access the game.

- I consent for my child to attend Burrowmoor Out Of School Club; I understand that Burrowmoor Out Of School Club has policies and procedures and also follows Burrowmoor primary school policies at all times. I am aware that Burrowmoor Out Of School Club has a duty to report suspected child abuse or neglect.
- I give permission for a trained member of staff to administer appropriate first aid if required.
- I give permission for Burrowmoor Out Of School Club to seek any necessary emergency medical advice or treatment in the event that my child is involved in a serious accident. I expect to be contacted immediately on the above telephone numbers.
- Late collection of my child will result in an additional charge as set out in the club policies.
- I confirm that the information given on all forms is correct and agree to notify the club staff of any changes in detail.
- I understand that the information given on this registration form is confidential.
- I give permission for the setting to share information with other professionals as appropriate
- Children’s sessions are added to their Parent Pay accounts in arrears but will be recorded daily so you can see clearly, what is being charged for.
- Burrowmoor School payments are made through ParentPay for all children who attend Burrowmoor School. We accept Childcare Vouchers. For children who do not attend Burrowmoor School an invoice for payment will be sent to parents/carers.
- Club policies are available either as a hard copy or on line via the school’s web site. If you would like a hard copy, please tick this box and one will be sent to you.
- I have read and accepted the above conditions for my child attending Burrowmoor Out of School Club.

Signature of Parent/Carer _____ Date _____

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BOOSC Prices

Please detach this page and keep for your reference.

Breakfast Club

Includes breakfast if required

8am to Start of School

£3.75

7:30 to start if school

£5.50

After School Session

End of School Day to 5:30 pm

£ 8.00

End of School day to 6.00pm

£10.00

Holiday Club (8.30am—4.00pm)

1/2 day (4 hours)

£ 15.00

Daily rate per child (7 hours and over in one day)

£30.00

Cancellation Fee

£5 to be charged if a space is cancelled with less than 2 working days' notice.

Late Charges

Children collected after 6pm: Charges will be £5 per child per every 15 minutes.

Club Direct Line (During Club Hours)

01354 602970

School (School Office hours only)

01354 652330

Email:

rgreen@burrowmoorprimary.org

Or

office@burrowmoorprimary.org