

## **Remote education provision: Information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

On Tuesday 5<sup>th</sup> and Wednesday 6<sup>th</sup> January 2021, English and Maths learning tasks will be available online for your child in their class area on Teams – these are not interactive and will be for these two days only. Login reminders have also been sent out for Pixl and Maths Whizz. From Thursday 7<sup>th</sup> January 2021, following on from this Remote Learning set up time, all year groups from Reception to Year 6 will be able to access live lessons via Teams. Nursery children will be able to access a range of learning activities uploaded into Teams by their teacher and families can share outcomes. **All** pupils will be able to communicate with their Teacher and other adults from their year groups on a 1:1 and whole class basis using Teams. Reception children will access live lessons in English, Maths, Phonics and Project every day. Children in Years 1-6 will be able to access Maths and English live lessons every day, Project (to include Science, History, Geography, Art, D&T) and a weekly Teaching Reading lesson. Children should complete work in books provided (Power Maths and exercise books) and all work should be uploaded (photos/scans) to Teams or emailed to the class email.

### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

- We teach the same curriculum remotely as we do in school wherever possible and appropriate, following our school curriculum. Where necessary we have adapted activities to enable children to complete them at home.

## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage/Year group/s	Expectation of pupil engagement
Please be advised that these lessons will be live lessons where teachers deliver the lesson and set assignments. The expectation of pupil engagement reflects Government guidelines, but this does not mean that teachers will be live teaching for all of these hours, some of the time is allocated to children's completion of set tasks.	
EYFS – Nursery	At discretion of families.
EYFS – Reception	3 hours per day
Key Stage 1 Years 1 & 2	3 hours per day
Key Stage 2 Years 3,4,5 & 6	4 hours per day

## Accessing remote education

### How will my child access any online remote education you are providing?

- Children will access remote education via Microsoft Teams. This can be downloaded here: <https://www.microsoft.com/en-gb/microsoft-teams/download-app>
- Each child has been allocated an individual and unique school email and password and will use this to log in to every session. If you need reminding of these credentials, please contact the school office who will reset and/or resend them.
- As part of their remote learning, children may also be directed to other websites that complement our Curriculum such as:

<https://www.whizz.com/>

<https://timestable.pixl.org.uk/>

<https://www.elearningcambridgeshiremusic.org/site/>

- If you wish to contact your child's teacher directly please use the class emails as follows or telephone the office to arrange a call back on **01354 652330**.

Jaguar@burrowmoorprimary.org

Cheetah@burrowmoorprimary.org

Lynx@burrowmoorprimary.org

Leopard@burrowmoorprimary.org

Panther@burrowmoorprimary.org

Puma@burrowmoorprimary.org

Tiger@burrowmoorprimary.org

Lion@burrowmoorprimary.org

Dolphin@burrowmoorprimary.org

Turtle@burrowmoorprimary.org

Seal@burrowmoorprimary.org

Otter@burrowmoorprimary.org

Angelfish@burrowmoorprimary.org

Nursery@burrowmoorprimary.org

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- On 7/1/21, a survey will be sent out to all parents where you will have the opportunity to request a loan device from school. After 15/1/21, please email the school office: [Office@burrowmoorprimary.org](mailto:Office@burrowmoorprimary.org) to advise us of your situation and we will support you with a device if possible. We will then ask you to collect the device and complete a loan agreement. If you cannot attend school, we will deliver.

### What help is available

- Schools, trusts and local authorities can request mobile data increases when schools report a closure or have pupils self-isolating. They can also make requests for children who cannot attend school face-to-face because:
  - They are clinically extremely vulnerable
  - Restrictions prevent them from going to school

### No or limited internet connectivity.

- If you have no Wi-Fi, we can apply for a router for you, please contact the office as above. If as a family you meet the Government set criteria, we will take your details and liaise with the Active Learning Trust (ALT) to organise this for you and will organise delivery.
- We can also request an extension to data allowances with certain providers, children with access to the following networks might be able to benefit:

Three; Smarty; Virgin Mobile; EE; Tesco Mobile and Sky Mobile

### How to request a mobile data increase.

If we do not contact you first, then please contact the school office. For each request, we need to know:

- the name of the account holder
- the number of the mobile device
- the mobile network of that device (for example Three)

### **If you have any queries or concerns at all about accessing the remote learning due to connectivity issues, please contact the school and we will do our utmost to resolve them with you.**

- Printed materials

If you would like any materials printed, please contact the class teacher in the first instance using the class emails above and we will arrange for this to be provided. We are planning activities that should be able to be completed without printing but appreciate that some children prefer this.

- How pupils can submit work to their teachers if they do not have online access.

We hope to ensure that online access is available to all families. If returning work digitally becomes an issue, then our first response would be to provide technical support so that we can get you back up and running. Please contact us at your earliest convenience so that we can help.

## How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Each year group will follow a weekly timetable, these will be posted every Friday into the Year groups specific Teams posts area so that families know what will be taught in the week ahead. Timetables are also available in the Remote Learning area on our website.

### From Year 1 to Year 6, each year group will receive the following:

- **English – 1 hour daily:**

Live teaching online lesson via Teams with supplementary resources posted under an assignment on Microsoft Teams. Written work to be completed in exercise book (provided by school) and submitted on the assignment on completion, via Teams or via class email. (See above)

- **Maths – 1 hour daily:**

Live teaching online lesson via Teams using Power Maths as a main resource. All children have received their Power Maths work books so that tasks can be completed directly into these. Sometimes other lessons (not Power Maths led) will be delivered, the work for these should be completed in the exercise books provided. Lessons will sometimes be marked live during the lesson and will sometimes need to be uploaded into Teams or sent via the class email.

- **Project – 1 hour daily as follows:**

3 x weekly - Live teaching online lesson via Teams with supplementary resources posted under an assignment on Microsoft Teams. Written work should be completed in the exercise book (provided by school) and submitted on the assignment tab when completed via Teams or via class email. The focus for these lessons will be Geography, History, Science, RE, Art & Design and PSHCE.

1 x weekly – Music: Live introduction followed by independent task set through Charanga (website above) All children will have individual logins to access this resource.

1 x weekly – PE/Games: Activity set by teachers, no live teach but assignments set in Teams to respond to.

- **Teaching Reading (VIPERS) – 1 hour weekly Y 1-5 / 1 hour weekly x 3 in Year 6:**

Live teaching online lesson via Teams with supplementary resources posted under an assignment on Microsoft Teams. Written work should be completed in the exercise book (provided by school) and submitted on the assignment tab when completed via Teams or via class email. The text will be shared and discussed with the children in the live lesson before completion of the task.

*In addition to this:*

- **Phonics – 20 minutes daily.**

Reception: will receive daily live phonics lessons followed by an 'apply' task to complete independently.

Year 1: will also receive daily live lessons followed by Guided Reading linked to phonic session.

- **Nursery** – *There will be activity suggestions across all of the strands - many cross curricular - along with age appropriate expectations for each class to support parents. Top tips for home learning and guides for correct pencil grip, scissor hold and how to count 1:1 etc. and for older children there will be a cursive formation sheet. The activity ideas will change weekly and some resources will remain on Teams to support families.*

**All live lessons will be recorded and uploaded to Teams to be available for families to watch at a later time to support you if you have more than one child accessing live lessons or it is more convenient for you as a family.**

## Engagement and feedback

### What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Children in Reception to Year 6 are expected to log-in to the live lessons each day as per the timetable that is sent for their year group. This is always a minimum of Maths, English and one other subject per day along with Phonics in Reception and Year 1. If at any point it is not possible to attend the lesson when it is being delivered, then please access the recording of the session as soon as possible - this really needs to be on the same day so that children are ready for the lesson the following day.
- During the live lessons, children will have the opportunity to engage with the learning, they can speak and interact with their teachers and peers through Teams and will also always have the opportunity to ask questions using the chat facility. A class TA will, always monitor this chat, and the chat in the main post section.
- You are invited to support your child as they participate in the lesson, this is at your discretion. We have sent out an online learning agreement for your information regarding our expectations of behaviour whilst your family is live online.
- Children are usually set assignments for each lesson which we expect children to complete. It is expected that these are completed in the allocated time given to that lesson, as they would normally do in class. This completed assignment needs to be returned to the teacher at the end of the lesson or as indicated by the teacher. (Please see link below.) Whilst completing the assignments, even though the live part of the lesson may have finished, children can still ask questions via the chat as this will be monitored by staff. If your child completes the lesson via the recording, after the live lesson, then the assignment needs to be completed and submitted the same day. Teachers will respond to all assignments returned on the day of the live lesson, or up to the end of the following day. As the class will have moved on to the next lesson, teachers will not be able to respond to assignments after this time.

*How to upload an assignment on Teams: Please use this link for a demonstration from Microsoft.*

<https://support.microsoft.com/en-us/office/turn-in-an-assignment-in-microsoft-teams-e25f383a-b747-4a0b-b6d5-a2845a52092b>

*Remember – you can also take a photograph of the completed work and email it to the class email if you prefer, and **if you have any questions or issues with this, please contact us, we are here to help.***

## How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers take a register for each live lesson, downloaded from Teams, that shows interaction through online timings. We then use this to monitor who is in attendance for each lesson and will follow up any non-attendance with either a comment on Teams, an email or a telephone call to parents/carers to establish the reasons for this.
- We are also monitoring which children are completing and returning assignments and this will continue going forward. We will let parents and carers know if children are not submitting assignments or engaging with lessons as it is vital that all children keep as up-to-date as possible with their learning. We can then offer personalised support as all teachers are working as normal. We will contact you via Teams, email or telephone to discuss these issues and offer support where necessary.
- Continued and repetitive non-attendance to remote learning with no explanation or contact with school will be classed as a safeguarding concern.

**If you have any concerns at all about your child's learning at any time, please contact your child's teacher using the class email or the school office:**

office@burrowmoorprimary.org

## How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Live lessons will follow the same format and structure as far as possible as they would when school is in progress - lessons will begin with a review of previous learning leading into the lesson content for the day.
- Children will be asked questions, given the opportunity to respond and will also be able to interact with their peers during the lesson. Verbal feedback will be given during these sessions as usual and the TA monitoring the chat will make relevant notes and feedback to the teacher delivering the lesson.
- Uploaded assignments will all be looked at by the teacher and feedback given. In most cases this will take the form of individual comments. In some cases (for example Power Maths) the task will be marked together and teachers will comment on the work as a class. Sometimes quizzes will be set via Teams to assess understanding and these may be set to be marked automatically. We are not currently using the Teams points system, preferring to feedback in other ways as indicated above.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- The teachers in your child's year group will teach all lessons, children will be taught together as a year group and lessons will be delivered in a way that supports the differing needs of all children as would happen in a normal classroom situation. Through formative assessment in the lesson, teachers will address any difficulties that children are having with their learning and provide scaffolds and resources to support.
- Children with an EHCP or significant SEND need have been invited to attend school full time so that their needs can be met in school. Those choosing to access the remote learning offer can contact school at any point for targeted support and the SENDCos are monitoring support at all times as well as class teachers.

[sendco@burrowmoorprimary.org](mailto:sendco@burrowmoorprimary.org)

- When teachers know that concrete resources and materials are needed to support learning, then this is provided and staff will support families in their completion of this age and stage appropriate work.

Live lessons in Reception and Year 1 are sometimes shorter than in other year groups to take into consideration the engagement and concentration level of the children. Lesson content will still be high level and the expectation is that the children access the learning and complete independent tasks linked to this.

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

In the event of an individual needing to isolate when the rest of the class are attending school, some live lessons will be accessible, some pre-recorded lessons will be available, and all resources for lessons will be uploaded into files on Teams – these will match the curriculum being offered in school.

In the event of a bubble or full school closure, then all children will be able to access the full timetable of remote learning as outlined in this document.