

Burrowmoor Road,
March,
Cambridgeshire
PE15 9RP
Email: Office@Burrowmoorprimary.org
Tel: 01354 652330
Headteacher Mrs Diane Hawkes



*Opening up the world for our
Children and Families*

Distance Learning Pupil User Agreement

The School's aim is to develop your ability to keep yourself safe when using technology to enable Online Distance Learning. If there is anything in this document that you do not understand, please ask your Class Teacher.

I agree to abide by the following statements when completing Online Distance Learning*.

- I will only use Technology* for school purposes as directed by my teacher or any responsible member of staff
- I will ask permission from my parent/carer/owner of the device so that they are aware that I will be using it before I go online
- I will take responsibility for my actions when using Technology, this includes the resources I access and the way in which I conduct myself (e.g. attitude to learning, engagement, appropriate use of language)
- I will ensure that all of my engagement with other members of the School community whilst using Technology is responsible and sensible
- I will use the internet and all Technologies appropriately and will not browse, download, upload or forward any material that could be considered, inappropriate, offensive or illegal. If for any reason I am made aware of anything which could fall into any of these categories I will report it immediately to a responsible adult (Parent/Carer or Member of Staff)
- I will not record or take photos of my classmates or teachers during any face-to-face interaction
- I understand that the School may monitor, log and/or record any of my Online Distance Learning
- I will dress appropriately for all online content
- I will work in a public area of the house (not a bedroom)
- I will login to sessions on time (if appropriate/required)
- I will do my best to remain engaged and work to the best of my ability
- I will interact patiently and respectfully with all members of the community
- I will provide relevant feedback to teachers on my learning experience
- I will end my Microsoft Teams sessions as directed by the teacher/ responsible member of staff (if appropriate/required)
- I will not share my passwords or any other login details with anyone else

Please refer to our comprehensive Pupil Privacy Notice on our website or hard copy held by the school office which records how we use information about you and what we do with it.

I understand that these rules and expectations are in place to keep me and the rest of the school community safe and if they are not followed, school sanctions will be applied and my parents could be informed. Teachers may also mute my contributions or remove me from the lesson if these rules are not followed.

I understand that these rules and expectations are in addition to the Acceptable use Policy for Pupils that I have already agreed to.

*** Definitions**

Online Distance Learning - includes lessons, intervention sessions, enrichment activities, tutor time and briefings.

Technology- this definition includes;

- hardware that you are using for example your computer, laptop, tablet
- systems that you are using for example internet, Maths Whizz, Accelerated Reader, Power Maths, Charanga and PixL