



BURSCOUGH PRIORY ACADEMY

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Executive Headteacher: Mrs L. A. Gwinnett

Ref: 3091 LMA

3rd February 2021

Dear Students, Parents and Carers,

Live Seminars - BPA

Remote learning is regularly evaluated at Burscough Priory Academy to ensure that the experience and support that we provide for our students is effective. In recent days we have been in the process of planning 'live' online seminars that will begin over the coming fortnight. This is a trial and will involve a small number of subjects and in the first instance, these sessions will be for students in Year 10 and 11.

The purpose of the seminar session is to consolidate the learning in the previous week/lessons, address any student misconceptions and provide feedback on submitted work. It is an opportunity for the subject teacher to run a 'live' session where students can ask questions before and during the session and discuss any aspect of work set in the days or week previous. Everyday our teaching staff review the work that has been submitted by the students and by doing this they identify areas of strength and those that need to improve. These sessions will be planned based on the reflections and input of both the teacher and students', leading to the teacher providing explanation or demonstration in order to improve understanding and mastery. It is not intended to be live teaching of new material.

Over the course of the next working week or so, Year 11 will have a maths session and Year 10, science. Further subjects, including English and some options may be added in weeks to come should the trial be successful. All of this information will be in ClassCharts well in advance of the session so that students are ready and well prepared.

Attendance at the session is compulsory, just like it would be if we were in school. For this hour, there will be there will be no additional remote learning scheduled on ClassCharts.

How it will work?

Students will have the opportunity to submit questions prior to the session and they will be directed 'how to' by the department.

It will be on Google Meet and students will have a code to enter the meeting. It will last for up to an hour, during a timetabled subject lesson slot for that subject.

Teachers will record the session to safeguard everyone involved and so this can be used if someone is absent due to illness.

Session Protocols

When you take part in a 'live' session, you must conduct yourselves appropriately at all times, in the same way you would be expected to in school.



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When taking part in an online session, students consent to:

- conduct myself appropriately and follow my instructions from the member of school staff, in the same way I would in school
- consent to the meeting being recorded by school, for everyone's safety
- leave my camera switched on and facing me so that the school staff can communicate with me
- dress appropriately for the meeting
- take part in the meeting in a public part of the house
- join the meeting and mute my microphone to start the session
- use the hand function to ask a question or provide a response
- mute or unmute my microphone if asked by the teacher to so that I can communicate during the session
- use polite, professional and appropriate language in the accompanying google chat or when I talk in the session
- never share my screen unless directed to by the school staff
- never display an inappropriate or offensive profile picture
- leave the session when asked to by my teacher

The full session protocol document accompanies this letter.

We are very much looking forward to trialling the roll out of the live seminars. We will, as always, review the impact of the sessions and this will include the benefits and amendments that might need to be made. Following the sessions this week, we will update you with the arrangements and sessions for next week.

Yours faithfully,

L MacLaren

Mrs MacLaren
Head of School



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