



BURSCOUGH PRIORY ACADEMY

Burscough Priory Academy,
Trevor Road,
Burscough,
Lancashire L40 7RZ

Telephone: 01704 893259

Email: enquiries@burscoughprioryacademy.org

Website: www.burscoughprioryacademy.org

Executive Headteacher: Mrs L. A. Gwinnett

Ref: 3127 LMA

7th May 2021

Dear Parent/ Guardian

Valedictory Dinner & Hoodies 2021

This past year has been unprecedented for us all, particularly for our Year 11 students. Where they should have been taking their GCSE examinations in the next few weeks and preparing for their next step after Burscough Priory Academy, they have been unable to do this as was originally planned. We want to give the students something to remember and part of this has been to arrange a celebration that they all deserve and will enjoy.

Valedictory Dinner

With this in mind, we have planned a fantastic evening for this year's Valedictory Dinner. This event will take place at the Bliss Hotel in Southport, where we have held several successful celebrations. The hotel has recently had an extensive refurbishment and this includes spending one million pounds on the room where the valedictory takes place. It is the perfect setting for what we hope will be a night to remember and a fitting finale to their time at BPA.

We realise that it is still an unpredictable time with COVID and we have considered this in our planning. By the time of our event, all restrictions should be lifted and all hospitality venues will be open. Bliss Hotel have implemented their own 'Staying Safe Together Policy' to ensure the highest standards of cleanliness throughout the hotel, including hand washing and hygiene procedures in place in key areas.

As an added measure of safety, all attendees will be asked to complete a lateral flow test the night before or on the morning of the event and report the result to school. We will remind you of and contact you about the details of this nearer the time. In the event of a positive case of Covid-19, the hotel has agreed to refund the cost of the food for the individual student. Even with all of these measures in place, we cannot offer any guarantee about the event taking place but we will plan thoroughly and respond accordingly if a change is required.

As this is a formal event, students should dress appropriately as they are representing school. Jeans, trainers and unsuitable revealing outfits for example will not be acceptable at the venue. We suggest that students consider purchasing an outfit that could be worn again.

Whilst we are looking forward to welcoming all of Year 11, you will appreciate that attendance will be conditional on excellent standards of behaviour and attitude during the time that remains at BPA. If there is an incident which results in the invitation being withdrawn and monies have been paid, there will be no refund.



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The full cost of the evening will be £40.00, which includes a two-course meal, disco and travel to and from the venue. If you would like your son/daughter to attend, please pay a £20 deposit by School Gateway and send the completed consent slip below to school before Wednesday 19th May. The balance is required by Sunday 6th June at 5.00pm. If your family has any concerns related to finances and paying for the event, please contact us at school to discuss this.

Trips/Events Terms and Conditions

Payments (if applicable)

All payments are non-refundable. If a student decides not to participate in a reserved visit / trip, cancellation will only be accepted in writing from the parent/carer. The Academy will endeavour to fill places that become available with a suitable replacement but this cannot be guaranteed. If there are insufficient numbers for a trip to go ahead then the trip will be cancelled.

Deposits collected for visits are done so according to the tour operator or booking agencies regulations and are therefore non-refundable in most cases. The terms and conditions of the Tour Operator or Agent will apply. In the event of the trip being oversubscribed, we will allocate places on a "first come, first served" basis.

All visits based on particular curriculum subjects and necessary to follow the course are funded on a voluntary contribution basis. These contributions are required in order for trips to run. If you have financial difficulties, please do not hesitate to contact the school to discuss further. Any visit deemed to be a reward trip or not essential to following the curriculum has to be paid for in full.

How to make Online Payments

Please log into your account and select the trip and enter the amount due. Add the trip to the basket, click proceed to basket, then checkout. At checkout you can view your details and then click process payment.

You are then directed to the secure payment page where you can enter your debit card details and make payment

Behaviour

All students must adhere to the Academy's Behaviour and Rewards Policy (available on the website). If members of staff have prior concerns about the behaviour of a student or they have been excluded or in the PDC, the Academy reserve the right to exclude or withdraw them from the trip and payments will not be refundable. In the event of a serious behavioural incident, appropriate sanctions will be implemented. It is possible that we may feel it necessary to send a child home. In this unlikely event, parents/carers will be wholly responsible for the financial implications. If students are not required to wear their school uniform, please ensure that appropriate clothing and outerwear is worn for the visit.



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Consent

If a completed permission slip and payment (if required) has not been received by the due date the student will not be able to participate on the educational visit or trip. Handwritten notes/letters or verbal consent will not be accepted.

Hoody

We are working with Fizz-Hoodies, the UK's premier supplier of Hoodies, and are eagerly anticipating what is sure to be a wonderful keepsake to celebrate their time at the school.

We are in the process of compiling an order. The Hoodies will have a large '21' print on the back, containing the names of all students in the Year Group, and will also feature an embroidered logo on the front. The Oxford Navy coloured hoody will be in a College Hoody style. The cost will be £22 which includes delivery.

This is payable by ParentPay. Receipt of this payment being made will confirm the students' order. The deadline for full payment is Friday 28th May at 9.00am. Unfortunately, there are no exceptions, as the order needs to be placed as soon as possible. Once we have final numbers, we will place the order and will update parents and students when the items can be collected.

We have included a Microsoft Form for you to use to make your size requests. Please note, this is not confirmation of an order, as we will require full payment as outlined above.

[Year 11 - Valedictory and Hoody order form](#)

If there are any financial difficulties in making these payments, please contact the school as soon as possible to discuss this in a sensitive and confidential manner.

if you have any queries regarding the contents of this letter please contact us via enquiries@burscoughprioryacademy.org

Yours faithfully,

L MacLaren

K Collins

Mrs MacLaren
Head of School

Mr Collins
House Progress Lead – Turing/CEIAG Co-ordinator



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