



BURSCOUGH PRIORY ACADEMY

Burscough Priory Academy,
Trevor Road,
Burscough,
Lancashire L40 7RZ

Telephone: 01704 893259

Email: enquiries@burscoughprioryacademy.org

Website: www.burscoughprioryacademy.org

Executive Headteacher: Mrs L. A. Gwinnett

Ref: 3151 LHA

22nd June 2021

Dear Parent/Carer,

Geography Fieldwork Trip to Formby National Trust

As part of the Key Stage 4 Geography curriculum, we have arranged a trip to Formby National Trust Reserve for the Year 10 Geographers. Students will spend the day carrying out a range of geographical investigations within the reserve. We believe that fieldwork is an important part of the GCSE Geography course and want to ensure that your child has had the opportunity to experience this. The data that students collect is for their geographical applications exam, so that they can answer general questions about fieldwork which is worth a significant amount of their final GCSE Geography grade. In 2022, they will not be examined on questions regarding their own personal fieldwork because OFQUAL have removed this element of the course.

The fieldwork trip will take place on **Monday 5th July 2021 or Wednesday 7th July 2021**. Your son or daughter will go out of school on one of these dates. Students will leave school at **9:15am returning by 3:15pm**, in time for the school buses.

Students will be working outside throughout the day so it is important they wear appropriate clothing for the weather. They will need to bring a warm, waterproof coat along with appropriate shoes for walking up and down the sand dunes. Students will be required to bring snacks, a packed lunch and water and there will be no facility to purchase lunch or refreshments. If they qualify for a free school meal, a packed lunch can be provided - please indicate this on the permission slip which is attached if this is required.

The cost of the coach travel is £8.00 which can be paid via the school's gateway facility.

LFT Testing: All students will be expected to carry out an LFT test on Sunday evening and confirm a negative test result on the student portal, in line with the schools current testing programme.

Please complete the permission slip via the following link [Geography Field Trip 2021 - Consent Form](#). If a completed permission slip and payment has not been received by **Monday 28th June**, your child will not be able to participate in this educational visit.

Yours faithfully,

L Hatton

Mrs L Hatton
Head of Geography



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Registered in England
Company Registration Number 7848372
VAT Registration Number 125718416



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Educational Visits / Trips Terms and Conditions

Payments

All payments are non-refundable. If a student decides not to participate in a reserved visit / trip, cancellation will only be accepted in writing from the parent/carer. The Academy will endeavour to fill places that become available with a suitable replacement but this cannot be guaranteed. If there are insufficient numbers for a trip to go ahead then the trip will be cancelled.

Deposits collected for visits are done so according to the tour operator or booking agencies regulations and are therefore non-refundable in most cases. The terms and conditions of the Tour Operator or Agent will apply.

In the event of the trip being oversubscribed, we will allocate places on a "first come, first served" basis.

All visits based on particular curriculum subjects and necessary to follow the course are funded on a voluntary contribution's basis. These contributions are required in order for trips to run. If you have financial difficulties, please do not hesitate to contact the school to discuss further.

Any visit deemed to be a reward trip or not essential to following the curriculum has to be paid for in full.

How to make Online Payments

- Please log into your account and select the trip and enter the amount due.
- Add the trip to the basket, click proceed to basket, then checkout.
- At checkout you can view your details and then click process payment.
- You are then directed to the secure payment page where you can enter your debit card details and make payment

Behaviour

All students must adhere to the Academy's Behaviour and Rewards Policy (available on the website). If members of staff have prior concerns about the behaviour of a student or they have been excluded or in the PDC, the Academy reserve the right to exclude or withdraw them from the trip and payments will not be refundable. In the event of a serious behavioural incident, appropriate sanctions will be implemented. It is possible that we may feel it necessary to send a child home. In this unlikely event, parents/carers will be wholly responsible for the financial implications.

If students are not required to wear their school uniform, please ensure that appropriate clothing and outerwear is worn for the visit.



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Consent

If a completed permission slip and payment (if required) has not been received by the due date the student will not be able to participate on the educational visit or trip. Handwritten acknowledge your consent or refusal. The email must confirm any changes to the medical and emergency contact information.

Transport Arrangements for Visits Returning out of School Hours

If the trip returns to school after the end of the school day, students will not be able to use the normal school bus service and will need to arrange their own transport arrangements to get home.

When collecting students from school please park in the car park at the rear of school and not in the front layby.

Insurance and Risk Assessments

Copies of Risk Assessments are available from school.

Please note that visits and trips are covered by the Academy's Travel & Personal Accident Insurance. If you feel that you require additional insurance you will need to make separate arrangements.

Notes/letters or verbal consent will not be accepted.

You may also email your consent and medical form to enquiries@burscoughprioryacademy.org. Please note for security purposes only a recognised email address from our Management Information System will be used to



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