



Executive Headteacher: Mrs L. A. Gwinnett

Ref: 3186 CLY

17 September 2021

Dear Parents,

Chromebooks for Learning Project – Year 7

We are pleased to inform you that we are now in a position to begin the distribution process of Chromebooks to Year 7 students next week. Many thanks to all of you who have signed up to the scheme and if you are yet to do so please can you contact the Academy at your earliest convenience.

We will provide start up training for the students so that they can use their Chromebooks in school and this will take place next week. For students in 7LA, 7LB, 7LC this will be on Tuesday 21 September followed on Wednesday 22 for students in 7LD, 7LE and 7LF. As part of the handout, students will receive their Google Classroom, ClassCharts and email logon details. Part of the training will be to explain our expectations of acceptable use of the Chromebook in school and at home.

Bearing in mind that students will be placing the Chromebooks in their bags to bring them home, you may wish to purchase a case or sleeve of some kind to protect your child's Chromebook. If you do choose to purchase a case, you will need one which fits a 11.6-inch screen and is compatible with a Chromebook. We also recommend that students carry a lightweight pair of headphones with their Chromebooks to enable them to watch video clips for example, if required, without disturbing others in the room.

Please note that students will be bringing their Chromebooks and charging cables home. The boxes that the Chromebooks arrived in need to be retained by us in case there are any issues that will necessitate us returning the to the manufacturer.

For those students who have their own Chromebook and who have paid for the management software to be installed, they need to bring their device to school and give it to the school office on Monday 20 September. The owner will be recorded, they will be securely stored, the software applied and they can then be collected from the office at the end of the day. They need to be brought to school on the days that follow so that students can have the training with their classmates.

Please find attached and information booklet which includes an Acceptable Use Agreement which details our expectations regarding the use of the Chromebooks. Further to this, we will be asking all students to sign a copy of the student agreement when the Chromebooks are handed out next





BURSCOUGH PRIORY ACADEMY

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week. Following the distribution of the Chromebooks, students are expected to bring their fully charged Chromebook to school every day from Thursday 23 September.

If you have any further questions please contact us using the email address below:

enquiries@burscoughprioryacademy.org

Yours faithfully,

C Lyons

Mr C. Lyons

Deputy Headteacher



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