



Burscough Priory Academy  
www.burscoughprioryacademy.org  
Headteacher Mrs L MacLaren

Ref: 3523 IMA

24 September 2024

Dear Parent,

### September Open Evening: Guides and Helpers

On Thursday 26 September, we are holding our Open Evening for prospective students who will be applying for secondary schools in preparation for starting in September 2025. Families have the opportunity to come into Burscough Priory Academy to see our offer and to ask us questions so that they are well informed to choose their secondary school.

We will operate an extended break on the day to allow students to order from our slightly adapted lunch menu before they return to class for Lesson 3. Students in receipt of free school meals can order their lunch using the pre order machine and collect from the canteen at the end of the day.

As a reminder, school closes at 12.35pm and our usual bus service will transport students to their normal drop off points. If arrangements become particularly difficult for your family, please let us know and we will be able to supervise them until 3.15pm.

We are excited to showcase our school and we are delighted that lots of our students are keen to assist on the evening. Many of our students will act as guides around the school or helpers in subject areas – they are a credit to the school and play an important part in the Open Evening experience. They truly are the best ambassadors that BPA has to offer. The experience also helps them to develop their confidence as they talk extensively with our Year 5 and 6 visitors.

If your child has been asked to help, or has volunteered, they will bring home a separate letter with a reply slip for you to sign and return by Wednesday 25 September. On the day students need to arrive at school by 3.30pm in full smart school uniform. The event ends at 7.00pm so it is important that you arrange for them to arrive home safely. There will be some light refreshments available for students during the evening. In the run up to the day a meeting will take place with the guides to inform them of the arrangements for the evening, their responsibilities and our general expectations. If your child helps in a subject area, the teacher who has asked for their support will talk to them about the expectations on the evening.

Thank you for your continued support. Please do not hesitate to contact us directly at [enquiries@burscoughprioryacademy.org](mailto:enquiries@burscoughprioryacademy.org) should you have any additional queries.

Yours faithfully,

*I Mayne*

**Mr Mayne - Assistant Headteacher**



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