



Burscough Priory Academy
www.burscoughprioryacademy.org
Headteacher Mrs L MacLaren

Ref: 3550b KCO

17 February 2025

Dear Year 11 Students and Parents,

Year 11 Leavers' Passport

In January, Year 11 opened and had the experience of the Brown Envelope. Very clearly, the students were engaged, noted areas of strength and those for attention and we discussed ambition in detail. Thought plus deliberate action equals reaching a goal! The final few months will be filled with hard work to allow you to meet your goals. We expect:

- Kindness, Respect and Ambition in behaviour and attitude
- Engagement in lessons
- Attendance as required at Support Sessions ran by our staff
- Application(s) completed for Post 16
- Complete exam preparation sessions
- Attend all examinations (we do not have a draft timetable as yet)

There are also several seminal moments to look forward to:

- The possibility of a final trip
- Easter Celebration Assemblies
- Hoodie and Yearbook planning
- Valedictory Evening – Prom
- Final Leavers' Assembly - (held during the school day)

As you will be aware we have spent considerable time this year reminding students of the importance of effort and the relationship it has with success and reward. This theme will continue with our launch of the 'Leavers' Passport' which took place today. The process is planned to outline a set of explicit criteria which, if worked at, will motivate all of our students to apply themselves well to secure the best results, to have a solid plan for September 2025 and to enjoy the final, important moments in Year 11. The process gives consideration to attendance, engagement, uniform and appearance, achievement and behaviour points and behaviour – our basics. Students will have the chance to secure points from each of these areas.

The Leavers' Passport period will run from Monday 24th February to Friday 23rd May. By the end of this period, students will be required to have secured a balance of 200+ positive points. At the launch of 'Leavers' Passport all students will start on 0 (zero). Students who don't secure a balance of 200+ points may not be eligible and may not be able to attend. The Prom is a privilege, not a right.



An Endeavour Learning Trust School
Registered in England
Company Registration Number 7848372
VAT Registration Number 125718416

☎ 01704 893 259
✉ enquiries@burscoughprioryacademy.org
📍 Trevor Road, Burscough, Lancashire, L40 7RZ



Burscough Priory Academy
www.burscoughprioryacademy.org
Headteacher Mrs L MacLaren

The table below highlights how students can accumulate points:

Choice/Action	Allocated points
Weekly attendance of 95%	+5
Punctuality to school and lessons	+5
E Pluribus Unum badge winner	+5
Attendance at a revision class	+3
Showing Kindness, Ambition & Respect	+2
Positive Point	+2
External Suspension	-15
Internal Isolation	-10
Removal from lesson	-5
Detention	-3
Late to school	-2
Late to lesson	-1
Negative Point	-1

Every fortnight, students will be given a hard copy of their Leavers' Passport balance sheet, a copy will also be emailed to their school email address. We will communicate with you on a regular basis so that you are able to talk to your child to support, praise and encourage them and increase the likelihood of a successful outcome in August

As we enter the key weeks of your time at Burscough Priory Academy, we are also very excited and, in a position to announce the Year 11 Prom, which will be held on Thursday 26 June 2025 at Waterfront Hotel,



An Endeavour Learning Trust School
Registered in England
Company Registration Number 7848372
VAT Registration Number 125718416

01704 893 259
enquiries@burscoughprioryacademy.org
Trevor Road, Burscough, Lancashire, L40 7RZ



Burscough Priory Academy
www.burscoughprioryacademy.org
Headteacher Mrs L MacLaren

Southport. This prestigious event is a celebration of your time at Burscough Priory Academy and marks an important milestone - it is a celebration of your commitment to excellence throughout Year 11. Details of this will follow in due course.

Every year, we are always really clear with all of our students that the Prom is a privilege, it is not in school time and as such, it has to be earned and then enjoyed. We want to be really explicit and state that the Leavers' Passport is the means by which students' place at Prom can be confirmed. **Everyone is eligible** to attend starting 24 February 2025.

In order to secure a great set of exam results, to secure a place at Prom and be prepared for 1 September 2025, the Leavers' Passport criteria are:

Leavers' Passport

Essential Requirements:

- a) Maintain a minimum of 95% attendance throughout the Leavers' Passport period
- b) Meet deadlines. Complete all required coursework for your GCSE and Cambridge National subjects
- c) Complete applications and associated interviews as required for Post 16 education, employment or training
- d) Attend ALL scheduled GCSE and Cambridge National examinations - no exceptions
- e) Demonstrate exemplary behaviour throughout the Leavers' Passport period
- f) Achieve a minimum of 200+ points towards your Leavers' Passport by the end of the period.

What is exemplary behaviour?

- a) Show kindness and respect to all staff and fellow students
- b) Wear correct school uniform, in the right way at all times
- c) Arrive punctually to all lessons
- d) Follow the school rules

How will my progress be reviewed?

- a) Your progress towards these requirements will be monitored regularly throughout the Leavers' Passport period
- b) Class teachers will give feedback on 27 February 2025 at the final Parents' Evening
- c) Those at risk of not meeting the Leavers' Passport requirements will receive warning letters and support to help them improve
- d) Students failing to meet any of the above requirements will forfeit their opportunity to attend the Prom
- e) Final decisions regarding Prom attendance will be made after May half term. N.B. If any student fails to attend and sit a GCSE examination, they will not be allowed to attend the Prom.



An Endeavour Learning Trust School
Registered in England
Company Registration Number 7848372
VAT Registration Number 125718416

01704 893 259
enquiries@burscoughprioryacademy.org
Trevor Road, Burscough, Lancashire, L40 7RZ



Burscough Priory Academy
www.burscoughprioryacademy.org
Headteacher Mrs L MacLaren

We will reserve the right to make a final decision for Prom for any student not meeting the target points.

These expectations are achievable for all students and are no different to that which we live every day. Students who are committed to their education and maintain a good standard of behaviour will thrive. Staff in school are here to support all of our students to reach these goals. If you or your child have any questions, please speak with your form tutor, Head of Year or Director of Key Stage 4. Let's have a fantastic four months!

Yours sincerely,

K Collins

Mr. Collins
Director of KS4

Important Dates:

Passport to the Prom Period: February - May half term 2025

Prom Date: Thursday 26 June 2024

Venue: Waterfront Southport Hotel
Time: 7.00pm - 10.00pm



An Endeavour Learning Trust School
Registered in England
Company Registration Number 7848372
VAT Registration Number 125718416

☎ 01704 893 259
✉ enquiries@burscoughprioryacademy.org
📍 Trevor Road, Burscough, Lancashire, L40 7RZ