



Burscough Priory Academy
www.burscoughprioryacademy.org
Headteacher Mrs L MacLaren

Ref: 3673 IMA

09 October 2026

Dear Parent,

Year 7 Personal Tutor Evening - Thursday 15 October 2026

We would like to take this opportunity to invite you to our Year 7 Personal Tutor Evening taking place on **Thursday 15 October 2026**.

The Personal Tutor Evening will take place **in person** from 4.00-5.00pm and this will give you the opportunity to speak to your child's Tutor. The focus of this consultation is to review the transition that your child has made into secondary school. This is a conversation – how successful has the transition been? What more can the home-school partnership do to make Year 7 successful?

The meeting will take place in the hall. There will be a number of staff available for you to speak to either before or after your appointment including: the Senior Leadership Team, Mrs Graham (Head of Year) and our Head of Learning Support - Mrs Cuniffe. Appointments are not necessary for additional discussions with these members of staff.

We will be using **Arbor** (via Parent Portal or App) to book appointments. [Here](#) is the guide for parents which outlines where and how to book appointments.

We will open the booking system and **appointments can be made from Monday 12 October at 9.00am** and will close on **Thursday 15 October at 2.00pm**.

If you are unable to access the website or need help setting up the appointment, please contact us in the school office.

Yours sincerely,

I Mayne

Mr Mayne
Assistant Headteacher



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