

Name:	Target grade:	Candidate Number:
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R081 – Media Pre-Production Skills

Exam is 1 h 15 min

Personalised Learning Checklist

	☹️	😐	😊
LO1/LO3: Understand the purpose and content of pre-production			
1.1 I understand the purpose, content and uses for mood boards			
1.2 I understand the purpose, content and uses for mind maps/spider diagrams			
1.3 I understand the purpose, content and uses for visualisation diagrams			
1.4 I understand the purpose, content and uses for storyboards			
1.5 I understand the purpose, content and uses for scripts			
1.6 I can create a script			
LO2: Be able to plan pre-production			
2.1 I can interpret client requirements for pre-production including time scales and requirements for the product			
2.2 I understand what primary and secondary research is			
2.3 I can produce a work plan and production schedule			
2.4 I understand how to categorise audiences, including: <ul style="list-style-type: none"> • gender, • age, • ethnicity, • income, • location, • accessibility 			
2.5 I understand the hardware techniques and software used for, including: <ul style="list-style-type: none"> • Digitising paper-based documents • Creating electronic pre-production documents 			
2.6 I understand the health and safety considerations when creating digital media products			
2.7 I understand the legislation regarding any assets to be sourced, including: <ul style="list-style-type: none"> • copyright, • trademarks, • intellectual property 			
2.8 I can identify how legislation applies to creative media production, including: <ul style="list-style-type: none"> • data protection, • privacy, • defamation, • certification and classification, • use of copyrighted material and • intellectual property 			
2.9 I can interpret scripts and the information they give to a creative team (Set or location, direction, shot type, camera movement, sounds, characters, dialogue, formatting/layout).			

☹️ = I still need quite a lot of help with understanding this topic & answering questions

😐 = My skills, knowledge and understanding are developing, I can cope with the shorter answer questions and beginning to get to grips with the longer questions where I have to produce or evaluate documents

😊 = My skills, knowledge and understanding are good, I can get full marks on the shorter answer questions & understand how to confidently tackle the longer questions where I have to produce or evaluate documents

R081 - Pre-Production Skills

	☹️	😊	☺️
LO3: Be able to produce pre-production documents			
3.1 I understand the properties and limitations of file formats for still images			
3.2 I understand the properties and limitations of file formats for audio			
3.3 I understand the properties and limitations of file formats for moving images			
3.4 I can identify appropriate file formats needed to produce pre-production documents			
3.5 I can create a mood board			
3.6 I can create a mind map/spider diagram			
3.7 I can create visualisation diagrams			
3.8 I can create a storyboard			
3.9 I can analyse a script (scenes/locations, characters, resources and equipment needed)			
LO4: Be able to review pre-production documents			
4.1 I understand how to review a pre-production document			
4.2 I can identify areas for improvement in a pre-production document			

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😊 = My skills, knowledge and understanding are developing, I can cope with the shorter answer questions and beginning to get to grips with the longer questions where I have to produce or evaluate documents

☺️ = My skills, knowledge and understanding are good, I can get full marks on the shorter answer questions & understand how to confidently tackle the longer questions where I have to produce or evaluate documents