



Burscough Priory Academy
www.burscoughprioryacademy.org
Headteacher Mrs L MacLaren

11 May 2023

Dear Parent,

Induction to Burscough Priory Academy – Year 7 September 2023

As we write to you today, the transition of information between primary and secondary schools is well underway and we are building a picture of a fantastic year group – the Class of 2028.

In this letter you will find more information about the arrangements for our Year 6 induction programme for students who will start in September 2023. As noted in the welcome letter, we would like to invite your child to BPA for two days on **Thursday 29 June** and **Friday 30 June 2023**. The first day, Thursday, is a Pastoral Day and students will be meet their new House Progress Lead and to get to know other members of their House. The second, Friday, for a Curriculum Day, to meet more of our staff and enjoy some taster lessons in specialist areas around school.

Some things that you will need to know and prepare for:

1. Your child's primary school may give you further information, but nearly all students come to the induction day dressed in their primary school uniform.

On both of the induction days, your child will need to bring with them a packed lunch or cash to purchase food from our canteen. If your child currently receives a free school meal, their lunch will be provided. We must stress, we are a cashless school, please send them with the correct change. The options are:

- a. £3.00 per day will enable your child to choose a hot meal, dessert and drink or
 - b. £1.70 per day will enable them to get a sandwich and drink, or, sandwich and dessert.
2. They will need to bring their trainers on Thursday but they *do not* need their PE kit. Your child will need to bring basic equipment (pen, pencil and ruler) on both days.
 3. Students need to arrive at BPA from 9.15am onwards for a 9.30am start on both Thursday and Friday and get collected at 2.30pm. In some cases, local primary schools organise to walk altogether and others, to encourage independence, ask that you make your own arrangements.

We will send your child's Headteacher a copy of this letter to make sure that they are aware of the information that we have shared. I am sure that you will get an update from the school – our primary colleagues are always very supportive of all of the transition activities that take place.

On the **evening of Thursday 29 June** there will be a meeting for parents in the school hall at 6.00pm. Traditionally this has been an evening that is very well attended one that has a real benefit for the students.



An Endeavour Learning Trust School
Registered in England
Company Registration Number 7848372
VAT Registration Number 125718416

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During the evening there will be a short presentation by senior staff and following this you will have the opportunity to meet with your child's new House Progress Leader and other key school staff. After these meetings have taken place, you may also like to make an appointment to have discussion with our Year 7 Pastoral Behaviour Manager or the Head of Learning Support. This may not take place during the evening but a telephone appointment could be scheduled in the days that follow.

During the course of this evening, we will provide you with the next information pack which will need to be completed. This will include the data collection sheets and information about uniform, bus routes and Chromebooks.

We would like to ask for your support to collect some information and permissions that we need now to make sure we have a seamless start in September. We also think that it is really important to ask for your views so that the transition can be successful. In this pack, you will find enclosed:

1. Parent Transition Information Sheet
2. Student Transition Information Sheet
3. Data Collection Sheet
4. Photographic & Video Consent Form
5. Stamped Addressed Envelope

Rest assured that all personal and special category data we collect is stored and processed in line with our data protections policies, procedures and our privacy notice. Links to our privacy notice are on the range of documents you complete and is available on our website.

We will plan the House groups during the week beginning 5 June and so that we are well informed, the return of this information pack is crucial. Please complete the documents listed and return them to school no later than **Monday 22 May**. There is a stamped addressed envelope included for your convenience.

If you have any further questions about the arrangements outlined in this letter or the information that we need, please contact school via e-mail at transition@burscoughprioryacademy.org

We are really looking forward to meeting your child, first of all in June and then welcoming them for their formal start here at Burscough Priory Academy on Wednesday 6 September.

Yours faithfully,

L MacLaren

I Mayne

Mrs MacLaren
Headteacher

Mr Mayne
Assistant Headteacher



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