3rd March 2022

Dear Parent,

**Welcome to Burscough Priory Academy – Year 7 September 2022**

We are delighted that your son/daughter has been offered a place at Burscough Priory Academy for September 2022 and we very much look forward to welcoming them into our school community.

The secondary school decision that a family makes is an important one and we are pleased that so many families have put us as their first choice. For September 2022, we have reached our full pupil intake number. We are really proud that this recognises the transformation that has happened; on a daily basis, the standard of education is high quality and our knowledge and care of individual students is something that we are really proud of.

Please do not worry if you are one of the very few who did not put us as your first choice. We will be more than happy to show you round at any time that suits you so that you can see what a special place this really is. We are confident you will be reassured once you get a feel for the warm, welcoming, calm and focused atmosphere we have around the school on any given day.

If you would like a look around now that you know you have been allocated to Burscough Priory Academy, then simply ring our general office and ask to speak to Miss Dodd. She will arrange a tour for you with a member of the Senior Leadership Team at a time which suits you.

In the meantime, we are aware that the transition to secondary school, whilst being very exciting for many, can sometimes be a little worrying. It is our aim that this process should be as stress free and seamless as possible. With this in mind, we wanted to include some detail for you so that you know what will be happening in the weeks and months to come.

In the summer term, a member of our transition team will visit each feeder primary school to discuss individual needs, friendship groupings and curriculum matters relevant to their transition to this school. Able and Ambitious, Special Educational Needs, medical issues and any other significant information is shared, so please do not worry about this. Once you have confirmed your acceptance of a place, you will also be invited to complete a form which summarises any other additional information that you would like us to consider.

In addition to this you, along with your child, are invited to an Intake Parents’ Evening to be held at **Thursday 16 June at 6.00pm**.  On this evening there is usually a short presentation, after which you will have the opportunity to meet with your child’s new Head of House and their Personal Tutor.  You may also wish to make an appointment to discuss any issues with our Pastoral Behaviour Managers or our Inclusion Manager following these sessions. Obviously, we will send you more details near the time, but we want you to be aware of the upcoming events to make the transition as smooth and successful as possible.

Earlier on the same day, **Thursday 16 June**, all our new students will also be invited to spend a pastoral day in school to meet with their new Head of House and to get to know other members of their House.  Students then spend a second day with us which will be a curriculum day and this will be on **Friday 17 June.**  On the curriculum day, the students will meet with staff and will also have taster lessons during the day.  Both you and the Headteacher of your child’s primary school will receive detailed information about the arrangements prior to the visits taking place.

These events are an excellent opportunity for your child to get a feel for the school and for us to really start to get to know them individually. Meeting their Personal Tutor, their Head of House and their teachers is always reassuring; but the big opportunity is the chance to start to get to know other students, beyond their primary school and begin to develop their relationships, ready for a fantastic start in September.

If, for any reason, you feel that your child would benefit from further transition days, then please do not hesitate to get in touch and discuss this with us. We will then talk to your child’s primary school about the benefit of this and the arrangements that may be necessary.

We always try really hard to ensure there are no clashes with any events in your primary school. However, if you are unable to make these events, we are happy to arrange another opportunity for a taster day for another small group at around the same time.

In the meantime, please could you contact school via e-mail at transition@burscoughprioryacademy.org or by letter (to the school marked ‘Transition’) to **confirm that you are in receipt of this letter and that you will be accepting the place offered** to you at Burscough Priory Academy?

I hope that the arrangements, along with the Induction Programme will reassure you and your child but please do not hesitate to contact us should you have any questions.

Welcome to the Burscough Priory family - we are very much looking forward to meeting with you and your child in the Summer Term.

Yours sincerely,

Mrs L MacLaren

**Headteacher**