



Executive Headteacher: Mrs L. A. Gwinnett

Ref: 3069 LMA

17th December 2020

Dear Parents/Guardian,

COVID-19 Procedure Update

As you receive this, we hope you, your families and friends are well. As we come to the end of this autumn term, we would like to give you a final update about the procedures related to notification of COVID-19 cases. This follows an update from the local authority and the associated public health authorities.

Please can we stress to all parents that any students identified as close contacts of confirmed cases in school today or tomorrow would have to self-isolate up to and beyond Christmas Day. If students have been absent for Covid related reasons today, Thursday, then they must not come to school tomorrow Friday.

Students should NOT be in school if they, or any of the people they live with have symptoms until tests have been taken and results have come back confirming a negative test.

We are doing everything we can in school to reduce the possibility of transmitting the virus but, as we have said before, **we simply cannot guarantee a two-metre distance between students.**

With this in mind we would like to remind you of the up-to-date guidance we are obliged to follow and to inform you of our plans for this week:

- If we have a confirmed positive case in school before the end of term and your son/daughter is identified as a close contact, then we will get in touch with you to let you know that your child needs to self-isolate. We fully understand that this is likely to impact on your Christmas plans but it is our duty to follow the procedures set out by the government.
- From Saturday onwards, whilst senior leaders will continue to oversee rigorous track and trace procedures, Lancashire County Council's education track and trace team will be contacting families directly should their son/daughter be required to self-isolate.
- If your son/daughter attends school on Thursday and Friday of this week and is identified by senior leaders in the school holidays as a close contact of a confirmed positive case, you may be contacted directly by the Lancashire County Council team as late as Christmas Eve. This could be by email, letter or a phone call. It goes without saying that we ask you to be respectful and polite with the member of council staff who may need to make the unfortunate phone call.





BURSCOUGH PRIORY ACADEMY

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- The above scenario applies to any student testing positive for Covid-19 who initially showed symptoms on Saturday 19th December or before 12.30pm on Sunday 20th December. **In this instance, can we ask parents to contact the school directly with all information using enquiries@burscoughprioryacademy.org**

- If your son/daughter displays symptoms of Covid-19 after 12.30pm on Sunday 20th December, it is important that you follow Public Health England guidelines. Your child (and household members) should then remain at home for at least 10 days from the date when their symptoms appeared as advised in www.gov.uk/government/publications/covid-19-stay-at-home-guidance You should arrange for testing for your child via www.gov.uk/guidance/coronavirus-covid-19-getting-tested or 111.nhs.uk or primary care. All subsequent track and trace procedures will be undertaken by Public Health England. **In this instance you will not be required to contact the school.**

On behalf of all of the staff here at Burscough Priory Academy, we would like to wish you a safe and well rested break. Take care.

Yours faithfully,

L. MaLaren

Mrs L. MaLaren
Head of School



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