



BURSCOUGH
PRIORY ACADEMY

Provider Access Statement

Provider Access Statement

1. AIMS

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. STATUTORY REQUIREMENTS

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the [Education Act 1997](#). This policy shows how our school complies with these requirements.

3. STUDENT ENTITLEMENT

All students in years 8 to 11 at Burscough Priory Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. MANAGEMENT OF PROVIDER ACCESS REQUESTS

Procedure

A provider wishing to request access should contact **Mr Collins, our Careers Education, Information, Advice and Guidance Co-ordinator.**

Telephone: **01704 893259**

Email: kcollins@burscoughprioryacademy.org

Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

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The table below outlines some of the opportunities the school provides for training and education providers to speak to our students and/or their parents.

	Autumn term	Spring term	Summer term
Year 7	<ul style="list-style-type: none"> • Tutor Review Meetings • Assemblies on Careers and LMI • Tutor time CEIAG sessions • PHSCE – Aspirations and Future Careers 	<ul style="list-style-type: none"> • Tutor Review Meetings • PHSCE - World of Work activity • PHSCE - Business and Enterprise activity • Assemblies on Apprenticeships: National Apprenticeship Week • National Careers Week- subject specific content • Tutor time CEIAG sessions 	<ul style="list-style-type: none"> • Assemblies on Careers in Armed Forces • Employer encounters: Various TBC • Tutor time CEIAG sessions
Year 8	<ul style="list-style-type: none"> • Tutor Review Meetings • Assemblies on Careers and LMI • Tutor time CEIAG sessions • PHSCE – Aspirations and Future Careers 	<ul style="list-style-type: none"> • Tutor Review Meetings • PHSCE - World of Work activity • PHSCE - Business and Enterprise activity • Assemblies on Apprenticeships: National Apprenticeship Week • National Careers Week- subject specific content • Tutor time CEIAG sessions • Options Interview with middle and senior leader 	<ul style="list-style-type: none"> • Assemblies on Careers in Armed Forces • Employer encounters: Various TBC • Tutor time CEIAG sessions
Year 9	<ul style="list-style-type: none"> • Tutor Review Meetings • Assemblies on Careers and LMI • Tutor time CEIAG sessions • PHSCE – Aspirations and Future Careers 	<ul style="list-style-type: none"> • Tutor Review Meetings • PHSCE - World of Work activity • PHSCE - Business and Enterprise activity • Key Stage 4 Options Evening • Options Interview • Interactive Careers Fair – West Lancashire College • Assemblies on Apprenticeships: National Apprenticeship Week 	<ul style="list-style-type: none"> • Assemblies on Careers in Armed Forces • PHSCE – Presenting oneself • Employer encounters: Various TBC • Tutor time CEIAG sessions

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		<ul style="list-style-type: none"> • National Careers Week- subject specific content • College and sixth form attendance at Parents Evening • Tutor time CEIAG sessions 	
<p>Year 10</p>	<ul style="list-style-type: none"> • Tutor Review Meetings • Assemblies on Careers and LMI • Tutor time CEIAG sessions • PHSCE – Aspirations and Future Careers • PHSCE – First Impressions • Assemblies and drop in clinics from Further Education providers • Work Experience launch session • College and sixth form attendance at Parents Evening 	<ul style="list-style-type: none"> • Tutor Review Meetings • Careers Café – Work Experience assistance • PHSCE - Business and Enterprise activity • Assemblies on Apprenticeships: National Apprenticeship Week • National Careers Week- subject specific content • Tutor time CEIAG sessions 	<ul style="list-style-type: none"> • College and Apprenticeship Sampling Days (tbc) • Work Experience Week • Successful CV writing • Work experience preparation sessions • Post 16 Advice • Tutor time CEIAG sessions
<p>Year 11</p>	<ul style="list-style-type: none"> • Tutor Review Meetings • Assemblies on Careers and LMI • Tutor time CEIAG sessions • PHSCE – Aspirations and Future Careers • PHSCE - Careers and Apprenticeship Fair • PHSCE – Successful application and CV writing • Careers Café – Post 16 Application Support • Assemblies and drop in clinics from Further Education providers • College and sixth form attendance at Parents Evening 	<ul style="list-style-type: none"> • Tutor Review Meetings • Careers Café – Post 16 Application Support • Apprenticeships: National Apprenticeship Week • National Careers Week- subject specific content • PHSCE – Harassment in the workplace • PHSCE – Managing finances for professional careers and further education • PHSCE - Mock Interviews • College Interviews • Tutor time CEIAG sessions 	

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| <ul style="list-style-type: none">• Tutor time CEIAG sessions | | |
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Please speak to our Mr Collins, our Careers Education, Information, Advice and Guidance Co-ordinator to identify the most suitable opportunity for you.

Granting and refusing access

Should a provider contact the school, a discussion will take place to identify the suitability in relation to the needs of our students and overall aims. If it is felt that the aims and objectives may not be met, access may be refused. In such instances, this will be clearly communicated to the provider.

Safeguarding

Our safeguarding and child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Premises and facilities

The school will make available the sports hall, theatre and private meeting rooms for discussions between the provider and individual/groups of students. The school will also make available any Interactive Whiteboards and other resources for presentations should they be required. These will all be agreed and discussed in advance of the visit with the Careers Lead and/or a member of the careers team.

Providers are welcome to leave a copy of their prospectus, literature, resources and any further information at the school. The Careers Leader will ensure that students have access to the materials provided at suitable times and upon request.

5. LINKS TO OTHER POLICIES

On our school website, a provider may also wish to read the following policies:

- Safeguarding/child protection policy
- Most Able Guidelines

6. MONITORING ARRANGEMENTS

The school's arrangements for managing the access of education and training providers to students is monitored by Mr Collins, our Careers Education, Information, Advice and Guidance Co-ordinator.

This policy will be reviewed by our Careers Education, Information, Advice and Guidance Co-ordinator on an annual basis. At every review, the policy will be approved by the Local Academy Council and the Headteacher.