

BURSCOUGH VILLAGE PRIMARY SCHOOL
Charging and remissions policy



INTRODUCTION

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis.

CHARGING POLICY

Activities without charge

There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;

- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- instrumental and vocal music tuition, which is part of the National Curriculum or the first programme in which the whole class engages with the KS2 Programme of Instrumental and Vocal Tuition (Wider Opportunities);
- instrumental and vocal tuition for children in care;
- entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school.

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- any children of parents who do not wish to contribute will not be treated any differently;
- where there are insufficient contributions to make the activity viable then the activity will be cancelled.

Music tuition is provided on a remitted fee scheme. The Lancashire Music Service provides instruments, string or woodwind, and music. However parents of children taking keyboard lessons will need to provide their own keyboards.

Children have a choice of either instrument.

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- educational or other activities provided wholly or mainly outside school hours which are not:
 - (a) part of the National Curriculum;
 - (b) part of a syllabus for a prescribed public examination which the pupil is

being prepared for at school;
(c) part of religious education.

- board and lodgings on residential visits (subject to remission arrangements).
- cost of entering a pupil for a public examination not prescribed in regulations,
and for the cost of preparing a pupil for that examination outside school hours.
- cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school.
- provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers.

Music tuition is provided on a remitted fee scheme. The Lancashire Music Service provides instruments, string or woodwind, and music. However parents of children taking keyboard lessons will need to provide their own keyboards.

Children have a choice of either instrument and a charge of £10.50 per half term is required.

- day care facilities.

Residential Activities.

Special rules apply for residential activities. (Lancashire Charging and Remissions policy)

A trip counts as falling within school time if the number of sessions missed by the pupils amounts to half or more of the number of half days taken up by the activity. For example a term time trip from noon on Wednesday to 9.00pm on Sunday would last for nine half days, include five school sessions and would therefore count as taking place in school time.

Remissions Policy

- There will be no charge for board and lodgings for pupils whose parents are receiving income support, income-based job seekers allowance, family credit or disability working allowance. Charges for other 'chargeable activities' may also be fully or partly remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.