



Care Trust Friendship

27th August 2020

Dear Parents and Carers

I hope that this letter finds all of our Burton Agnes families safe and well and that you have been able to enjoy the summer holidays. We are really looking forward to welcoming all of our children back to school in September and it is our aim to do this in the safest way possible, following the current guidance

As school reopens we all have a responsibility to keep EVERYONE in our school community safe. Whilst we are all keen to get back to some kind of normality we all need to be reassured that everyone is playing their part, not breaking the social distancing rules outside of the setting and following government guidelines in order to keep the pupils, staff and their families as safe as possible. All of our arrangements are based on our very detailed and thorough planning and risk assessments. It is therefore essential that there is strict adherence to the times and systems outlined below. Lack of compliance with any of our arrangements could result in a parent being asked to keep their child at home. These arrangements have been put in place to enable us to make the re-opening of school as safe as we possibly can for children, staff, parents and the wider community and it is crucial that everyone adheres to the systems we have established. In addition, if there is a situation where a child refuses to follow the instructions of staff, they may be required to remain at home in order to secure the safety of all children and staff in school.

As outlined in the letter before we broke up for the summer, our plan is for our children to be in Class Bubbles or Key Stage bubbles. They will each have their own lunchtime and break-time. There will also be specific routes identified to enter and exit the building during the course of the day, in order to keep children apart from those in other year groups or classes.

Drop off Arrangements

Who	Drop off	Pick up
Group A Class 4 plus siblings	8.45	3.10
Group B Class 3 plus siblings	8.55	3.20
Group C Class 1, 2 and nurse	9.05	3.00
Breakfast club	8 am	

For Early years, KS1 and Year 3, parents and children follow a one-way route around the playground, taking up their place in a socially distanced 'queue'. Once they reach the front of the queue they will go straight in to school. In KS2 (Year 4, 5 and 6,) parents are not required to join the queue; where possible goodbyes can be said at the main gate and children can join the queue by themselves. Members of staff will be at the front of the queue and will lead the children into their classrooms at the times stated in the table. Parents will then be required to follow a further one-way route around the playground to leave the school site. We will use the large double gates on the yard for 'in' and the usual gate for 'out' where the barriers are in order to maintain road safety. Don't worry we will be on hand to guide you. The children will no longer 'play' on the yard before school.

Please do not arrive and join the queue before your allocated time.

Collection Arrangements

The main double gates on to the playground will be opened for parents at the times shown in the table. Parents will be able to enter the playground from this time, following the one-way route around the playground and taking up their place in a socially distanced 'queue.' At the times stated in the table, children will be handed over one at a time to their parent. Parents and children will then be required to follow the one-way route around the playground to leave the school site.

We will absolutely need you to stick to the times, and effectively 'drop and go'. We need you to avoid close contact with other parents whilst on the way to school, in the playground, and on your way home. Once you have your children we ask that you leave the site as quickly as possible.

Unfortunately, the guidance clearly states that the gathering of parents at the school gates or yard and otherwise coming into the school building without an appointment is not allowed. This means that, for the time being, our teachers will not be as readily available to you as they have been previously. If you need to speak to your child's teacher or another member of staff, you will need to arrange an appointment by telephoning the school office. Please be reassured that we will make sure your enquiry is dealt with quickly at all times. This will also mean, that for the time being, we will not be allowed to invite parents to special mention assemblies or church services.

Lateness

If there is an exceptional occasion when, due to unforeseen circumstances, a parent is late for drop-off, parents will need to wait in a socially distanced queue at the main school entrance door until a member of staff is available to receive a child and escort them to their classroom base. If a parent is late at the end of the school day, children will be taken back to their class 'bubble' classroom base. Parents will then need to wait in a socially distanced queue at the main school entrance door until a member of staff is able to escort your child from their classroom to the school entrance. However, if there is queuing still taking place on the yard, please join the queue

Other arrangements

Only one parent will be able to accompany a child onto the playground for drop offs and pick-ups. A parent may bring a younger sibling onto the playground but this child must stay next to the parent at all times.

Uniform and equipment

All children will need to wear normal school uniform. All children will also need to bring a named rucksack/bag to school each day containing a water bottle, a packed lunch (if required), sun cream and a sun hat (if needed). All items will need to be named. You may also choose to put hand sanitiser into their child's bag and this will also need to be named. Book bags and PE kits will also need to be in school, as normal and placed in school bags if at all possible. Please do not allow your child to bring in any other equipment from home unless agreed with your child's class teacher. Face coverings are not required in school.

Lunches

For lunch, children can either bring a packed lunch from home or they can have a hot school lunch as normal.

Breakfast Club

From September, we are able to provide Breakfast Club provision for children in every year group except nursery. Breakfast Club provision will be available from 8.00. Children will sit at tables in 'class bubble zones' within our school hall to carry out table-based activities and games. For Breakfast Club, parents will need to maintain social distancing while queuing at the main entrance to be admitted. Parents will need to sign the children in as usual at the entrance to the hall. Please be aware this may take a little longer than usual. Please ensure your place is booked before sending your child.

Illness

It is very important that anyone who has coronavirus symptoms or who has someone in their household with symptoms or who has tested positive for COVID 19 in the previous 7 days does not attend school. Parents/carers will be contacted immediately by telephone if their child appears unwell, displays a high temperature above 37.8 degrees, displays symptoms of a new persistent cough and suffers from a change to sense of smell or taste. If a child shows any of these symptoms, then they will be sensitively isolated from other children in the ELSA room and can be collected via the outside ELSA room door. If it is not possible to isolate them, we will move them to an area which is at least 2 metres away from other people. We will then require your child to self-isolate for a least 10 days and to make arrangements to have a test to see if they have the coronavirus. Other members of their household should self-isolate for 14 days.

Where the child or staff member tests negative, they can return to school.

Where the child or staff member tests positive, the school will take advice from our local health protection team. The team will carry out a risk assessment to confirm who has been in close contact with the person during the period they were infectious and ensure they are asked to self-isolate for 14 days.

Children should only return to school after the 10-day period only if they do not have symptoms other than a cough or loss of taste or smell. This is because the cough can last for several weeks once the infection has gone. If they still have a high temperature they should keep self-isolating until their temperature returns to normal.

It is going to be very tricky over the winter months to know whether to keep your child off if they are ill. School is full of coughs. The key indicators are: do they have a temperature of 37.8 or greater, do they have a new, continuous cough do they have a change to their sense of taste or sense of smell. If in doubt, get a test.

We strongly advise that you have contingency plans in place in case we are required to send children home at short notice.

Hygiene procedures

Personal hygiene

- At the start of staff's day and at the end they will wash their hands for 20 seconds in warm water and soap and dry thoroughly. Staff will also ensure regular handwashing throughout the day.
- Children will also be asked to follow the same procedure as they are dropped off and before they are collected as well as before and after eating, sneezing and coughing and outdoor play.
- Handwashing will be encouraged at regular intervals throughout the day.
- Children and staff will be encouraged not to touch their eyes nose or mouth.

- Tissues are readily available around the setting and children and staff will be encouraged to use a tissue or elbow to cough or sneeze into and use bins for tissue waste.

School hygiene

- All areas in the school that are frequently touched i.e. tables, chairs, door handles etc. will be cleaned throughout the day with anti bac cleaner and at the end of the day with 10% bleach solution. In addition to this staff will be cleaning at regular intervals to reduce the risk of infection. This will include cleaning the bathroom, wiping down surfaces and units, door handles and removing any toys that go in children's mouths or are sneezed/coughed on.
- Resources in the early years will be rotated and reduced to minimise the risk of infection and cleaned in Milton, antibacterial spray or our dishwasher at the end of every session. Staff will have access to PPE such as aprons and gloves to carry out this task.
- Staff will take small groups of children to wash their hands at regular intervals throughout the day. Staff will discuss with children why we are washing our hands and why it is important. Staff may need to help less independent children to wash their hands thoroughly.
- All staff will be provided with handwashing facilities and PPE will be provided where necessary.
- Staff will be looking at ways to embed good hygiene habits in young children through games, songs and repetition. It is also encouraged that parents do this at home as they prepare their children to return to school.
- We will ensure the classrooms have good ventilation, such as opening of windows. We will prop doors open when safe to do so, ensuring fire regulations and safeguarding is not breached. This will also help to limit the use of door handles and aid ventilation

Attendance

School attendance will be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply.

Transport

The school bus, for those eligible will be running as normal. Please refer to the advice sent by East Riding Council before the summer. This is also on the school website. As always, please inform us if your child is not travelling on the bus so that we can keep them safe in school for collection.

Curriculum offer

The priority for our children, as they return in September, will continue to be around supporting every child's well-being. Our focus will be on relationships, on resocialisation and on learning. The different experiences all pupils will have had at home over lockdown and the Summer break will continue to play a part in how easily they readapt to school and its routines. Staff are aware of the anxiety of some children and aim to provide plenty of reassurance and opportunities to talk as they assess and plan for their next steps in learning. The curriculum for each year group will remain broad and ambitious. For all pupils our focus will be on re-establishing school-based learning behaviours and on enabling every pupil to thrive. Teachers will quickly establish how best to support the individual needs of all children. We will also be re-starting PE with Fiona and as always, these will be outside as much as possible.

Well-being

We take seriously the well-being of every member of our school family. We will continue to support every child and staff member with their social, emotional and mental health needs as we head into a new school year. If your child is anxious or you have any specific concerns about their well-being please share this information with us if you are able. We are always here to help or can signpost you in the direction of external support. Next week we will be putting a video on the school website of how school looks and the new routines and sharing some resources you may like to use before school starts.

After School Clubs

It is our intention that clubs will resume from second week of term and letters will be sent home about this once term starts. Please be aware that the numbers permitted in these clubs will be limited so please do not rely on them for after school care.

We hope that this information allows you to start to plan for the return in September. Should you have any concerns or questions please email burtonagnes.head.primary@eastriding.gov.uk and I will be happy to help.

Once again, thank you for your continued support during these uncertain times. We are all very excited to be seeing you all on Tuesday 8th September.

Yours Faithfully

Helen Jameson