

June 2026

Dear Class of 2031 (and families),

We are looking forward to welcoming you to **Burton Borough School** and as you officially begin your journey as part of the **Class of 2031!**

The transition to secondary school is a **big step**, and we are here to make it a **positive, exciting, and supported experience**. That's why we're thrilled to invite you to take part in our **pre-transition after school programme**.

These sessions are a brilliant way for you to **explore our school, meet your new tutor group**, try out some **exciting activities**, and begin **making new friends**. Whether you attend **one, two, three, or all four sessions**, it is completely **your choice**, depending on what **works for you and your family**. We are looking forward to **seeing you very soon** but for now please take the time to read through the **following information** to get ready to start your journey to BBS.

Key Dates

- **Session 1 – June 9th** - Meet Your Tutor Group (Students) | Parent/Carer Meet & Greet
- **Session 2 – June 16th** - Maths & Science | SEND & Inclusion Information Session
- **Session 3 – June 23rd** - Maths & Science
- **Session 4 – June 30th** - Inter-Tutor Rounders and Picnic

Key Information

All our **pre-transition after-school sessions** run on **Tuesdays** from **4-5pm** on the **selected dates** above. Students can **arrive from 3.45pm**, entering through the **main hall entrance** (the double doors to the right of reception), where **our transition team** will be ready to greet you.

It is the **parents/carers responsibility** to ensure you are **either collected** by a **trusted adult** or **allowed to walk home** from these sessions. Should there be **alternative arrangements**, please ask your **parent/carers** to notify our transition team.

Each session is carefully designed to give you a **taste of life at Burton Borough School**, and to help you feel part of our **BBS community** before your first **official day in September**.

Tutor Allocation

Along with this letter, you will find a **link to a short video** in the email that tells you **your tutor group colour** – whether that is **Blue, Yellow, Orange, Pink, Teal, Magenta, Brown or Coral**. It's important to **remember this colour throughout the transition programme**, especially for your **first session**, as it helps us guide you to your **tutor group**. If you happen to forget, don't worry, our transition team will be there to help and make sure you find your tutor. And if it is not your favourite colour, that's perfectly okay! The colours are just a way for us to **keep things organised** during transition, and they will **not be used** once you officially start with us in **September**.

Where possible, we have grouped students with others from their **current school** to help make the experience feel more familiar. If you're the **only one from your school**, please don't worry, there will be lots of chances to **meet new people** and **make friends**, and **our team is here to support you**.

We know starting something new can feel a bit **daunting**, but this is a **great opportunity** to **connect with students from other schools** and **build new relationships**. To help you get the most out of the programme, **tutor group allocations are now final** and will stay the same throughout. This consistency helps create a **settled** and **supportive environment** for us all.

Session 1 – Tuesday 9th June

Meet Your Tutor and Parent/Carer Meet & Greet

Arrive from: 3.45pm | **Start - Principal Welcome:** 4pm (students only)

Tutor Time: 4.10-4.45pm (students only) | **Meet & Greet:** 4.15-4.45pm (parents/carers only)

Students Reconvene: 4.45-5pm (students only)

This is where your journey really begins! When you arrive, you'll be welcomed by **our Principal, Mrs Bedford**, and **our Transition Lead, Mrs Heins**, who will introduce you to life at Burton Borough. After that, you'll head off with your tutor to spend time with your new tutor group, you'll start getting to know your fellow students and begin building those early connections.

While you're doing that, your **parent or carer** will be invited into the hall for a presentation **starting at 4.15pm** and an informal chance to meet other families and members of the transition team. At the end of the session, your **parents/carers will wait for you outside** whilst your tutor will bring you back to the hall, where you'll then be reunited before heading home.

Session 2 – Tuesday 16th June

Maths & Science and SEND & Inclusion Information Session

Arrive from: 3.45pm | **Start - Principal Welcome:** 4pm (students only)

Session Time: 4.05-4.45pm (students only)

SEND & Inclusion Information Evening: 4.15-4.45pm (parents/carers only)

Students Reconvene: 4.45-5pm (students only)

This week you will either have the opportunity to take part in a **hands-on science lesson** or **interactive maths session**. If you're in one of the tutor groups doing maths this week, you'll take part in **exciting problem-solving activities**, an engaging first taste of secondary school maths! If you're in one of the tutor groups doing science this week, you'll get to **explore hands-on experiments in the BBS labs**, an exciting introduction to secondary school science!

- If you're in **Blue, Yellow, Orange, Pink** you'll be doing the **Science lesson**.
- If you're in **Teal, Magenta, Brown** or **Coral** you'll be doing the **Maths session**.



SEND & Inclusion Parent/Carer Information Evening

While students attend this after schools' session, our **SEND & Inclusion team** will be hosting an information event for **parents/carers** from **4.15-4.45pm** in the **main hall**. This is an opportunity for families to find out more about our **SEND & Inclusion offer** and how we support students with **additional needs** at Burton Borough School.

Session 3 – Tuesday 24th June

Maths & Science Sessions

Arrive from: 3.45pm | **Start - Principal Welcome:** 4pm (students only)

Session Time: 4.05-4.45pm (students only)

Students Reconvene: 4.45-5pm (students only)

Now it's your turn to do the activity you didn't do last week!

- If you're in **Blue, Yellow, Orange, Pink**, you'll be doing the **Maths session**.
- If you're in **Teal, Magenta, Brown** or **Coral** you'll be doing the **Science lesson**.

We've designed it this way, so you get a full and balanced experience—no matter which group you're in.

Please note there is no parent/carers event this week.

Session 4 – Tuesday 1st July:

Inter-Tutor Rounders & Picnic

Arrive from: 3.45pm | **Start - Principal Welcome:** 4pm (students only)

Session Time: 4.05-5pm (students only)

Students dismissed at Sports Hall Car Park (opposite end to the main hall): 5pm

Time for some fun and fresh air! Come wearing your **primary school PE kit** or **any suitable sportswear** and get ready to take part in a **friendly rounder's competition** between tutor groups. After the game, you'll **enjoy a little picnic** with your group, including a drink and a sweet treat, before being collected from the **Sports Hall car park** at the **end of the session**.

Please note there is no parent/carers event this week.

Please also ensure you have completed the [dietary requirement form](#) before this event.

Transition Days – Tuesday 7th & Wednesday 8th July

After the pre-transition after school sessions, we are then looking forward to welcoming you into your **new school for two full days of lessons**, seeing the school grounds, with opportunities to take part in activities designed to give you a real feel for life at BBS.

On the first day, we will also be offering **you a free lunch from our BBS Bistro**. **You will, however, need to bring a packed lunch from home on the second day. If you're child receives free school meals, the primary school should provide a packed lunch for this day.**

You will need to wear your **primary school uniform** and bring along a **refillable water bottle**, your **pencil case**, and **possibly** your **PE kit**. A **personalised timetable** and full details will be shared with you **following the after-school sessions** are completed.

Please also ensure you have completed the **dietary requirement form** before this event.

Transition Evening – Wednesday 8th July

This evening is for **both you** and **your families**. Your **parents/carers** will have the opportunity to meet your child's tutor, hear how you have settled in so far, and learn more about what to expect from your first year at Burton Borough. Further details regarding the format of this event will be shared with you **nearer the time**.

Further important reminders for parents/carers:

Students must either be **dropped off** and **collected by a trusted adult** or **allowed to walk home by themselves** or **with other students**. Please inform our team of any **alternative arrangements** that we need to be aware of. If we do not hear from you, we will assume the above arrangements are in place.

If you have not already, please ensure all **online forms** have been completed.

If you/your family have any further questions, please don't hesitate to contact our transition team directly via email at **burtonborough@lct.education**.

We are really looking forward to meeting you and helping you take these exciting first steps as part of the Burton Borough community.

Kind regards,
BBS Transition Team