



Burton Borough School No Smoking Policy



Students will follow the 'No Smoking Policy' Procedures, including being searched, if:

- They are seen smoking.
- They are seen with a lit cigarette or vaping pen in their possession.
- They are associating themselves with others who have been smoking (including known locations).
- They smell of smoke or vaping liquid, and are suspected of smoking.
- They are found to have cigarettes and/or other smoking materials e.g. Elites, lighters, matches, vaping pens, liquids etc in their possession.

Caught smoking or vaping on school premises



1. Students taken off timetable
2. Behaviour Incident Form completed via Small School
3. Behaviour Incident Form given to Head of Small School followed up by seeing student and notifying letter to be sent out:
4. 1st time – student searched (with witness) and any smoking/vaping materials confiscated and destroyed, letter 1 & 30 minutes community service at lunchtime
5. 2nd time – student searched (with witness) and any smoking materials confiscated and destroyed, letter 2, No Smoking Contract, 1hr community service after school
6. 3rd time – student searched (with witness) and any smoking materials confiscated and destroyed, letter 3, parent meeting & community service every lunch time all week
7. 4th time – student searched (with witness) and any smoking materials confiscated and destroyed, letter 4, parent meeting, loss of all social time for 1 week

Associated with students smoking or vaping on school premises or suspected of smoking on school premises



1. Students taken off timetable
2. Behaviour Incident Form completed via Small School
3. Behaviour Incident Form given to Head of Small School followed up by seeing student and notifying letter to be sent out:
4. 1st time – student searched (with witness) and any smoking materials confiscated and destroyed, letter 1a, warning given
5. 2nd time – student searched (with witness) and any smoking materials confiscated and destroyed, letter 2a, 30mins community service
6. 3rd time – student searched (with witness) and any smoking materials confiscated and destroyed, letter 3a, 'No Smoking or Association with Students Smoking Contract' 1hr community service
7. 4th time – student searched (with witness) and any smoking materials confiscated and destroyed, letter 4a, parent meeting & community service every lunch time all week
8. Future occasions will result in loss of all social time

Smoking outside of the school premises.

Students should not smoke or vape whilst wearing the Burton Borough School uniform. Any student smoking or vaping in a Burton Borough uniform will receive the same consequences as if they were on the school site.