

14<sup>th</sup> June 2023

Dear Families

Re: Year 6/7 Transition to Burton Borough School

We are delighted that your child has gained a place at our school. We are very proud of Burton Borough School and hope that they will be very happy and successful here. We believe that each pupil deserves to be treated as an individual and we always endeavour to do so.

As you will already be aware, your child has been invited to attend a transition day at Burton Borough School on Wednesday 28<sup>th</sup> June.

On this day, they should enter the school via the sports hall to the left-hand side of the campus no later than 8.35am, where students will be taken to the hall. They will be met by their class teacher and student buddy. At the end of the school day (2.15pm) if you are arranging to collect your child, we politely ask you to plan your transport arrangements in advance as parking within the school vicinity is very limited. Collection of your child will also be from the sports hall.

Parking can be made on the Audley Avenue industrial estate behind the bollards which is just outside the back school gates. Students can then walk securely onto the school site via the entrance gates. Alternatively, there is limited parking along Audley Avenue, Granville Avenue and Avenue Road South.

At break/lunchtime they can either purchase food from our catering facility or bring a packed lunch.

Your child will need to wear their current school uniform or smart casual dress for EHE students. We would also recommend they bring a pencil case with basic stationery.

We look forward to meeting them on 28<sup>th</sup> June, but in the meantime, should you have any questions or concerns, please direct these through the 'contact us' facility on our school website. From the dropdown menu select 'General Enquiries' and then type 'Transition and your child's name' in the 'subject box'. Your enquiry will be directed to the appropriate member of staff.

Yours sincerely

*K Parkinson*

Miss K Parkinson  
Head of Student Services