



**BURTON  
BOROUGH  
SCHOOL**

# **Careers Policy Education & Provider Statement**

<b>Policy Reviewer</b>	Lisa Kane	<b>Date of Review</b>	June 2020
<b>Date Presented to Governors</b>	18 <sup>th</sup> January 2021	<b>Date of next Review</b>	Summer 2022

Acronyms used within the policy:

CEIAG: Careers Education, Information, Advice & Guidance

NEET: Not in Education, Employment or Training

MAT: Most Able and Talented

WEX: Work Experience

NCS: National Citizen Programme

## Careers Education, Information, Advice & Guidance

The Burton Borough School has high quality Careers Education, Information, Advice and Guidance (CEIAG), to support our students. This is developed throughout a student's time at the school, is always supportive of their aspirations, strengths and skills and focuses around the Gatsby Benchmarks (See Appendix 1). Although specialist support is available through key staff members and external providers, the teaching of Careers Education is the responsibility of all staff at Burton Borough School and this statement further supports the school's drive for consistency across the curriculum. Our aim is ensure all of our learners are given opportunities and support to ensure they are able to make their own informed decisions regarding their future career pathways and to ensure that all learners receive an offer post 16 and do not become nonparticipants (NEET). This statement summarises our aims, the statutory guidance and recommendations. It then outlines the provision of CEIAG, work experience and provider access.

### **BBS is committed to:**

- Raising the profile of Careers Education, Information, Advice & Guidance within the School;
- Preparing students for the transition to life beyond secondary school (higher education and the world of work)
- Supporting students in making informed decisions which are suitable and ambitious for them
- Providing students with well-rounded experiences
- Developing characteristics and employability skills e.g. social skills, communication, innovation, resilience and leadership which support all abilities of students in the curriculum and in their careers regardless of background.
- Inspiring and motivating students to develop their aspirations

### **Statutory Requirements and Recommendations:**

The careers provision at Burton Borough is in line with the statutory guidance developed by the Department for Education, which refers to Section 42A and 45A of the Education Act 1997.

This states that all schools should provide independent careers guidance from Years 8 -13 and that this guidance should:

- be impartial
- include information on a range of pathways, including university options or apprenticeships
- be adapted to the needs to the student

The recommendations include:

- to ensure that young people have a better understanding about career choice, subsequent progression and its impact on their long term earnings
- to assist young people in developing an understanding of the responsibilities and choices associated with parenthood
- to develop better, and more carefully planned opportunities for young women to meet professionals working in non-stereotypical roles, and to learn more about what such work entails

- to strengthen the knowledge and understanding of staff about the wide range of progression routes available so that learners can make informed choices
- to consider how to link the contents of lessons and skills to be developed more frequently to career opportunities
- to consider ways in which mentoring could be used to help support young people in overcoming barriers to achievement.

In addition, the school is compliant with the CEIAG that the government set out for delivery from 5 January 2018: 'Careers Guidance and Inspiration for young people in schools.' This states that all schools must give education and training providers the opportunity to talk to students about approved technical qualifications and apprenticeships. Further information relating to this is set out later in this document, under Provider Access.

## **Responsibilities:**

BBS Staff will:

- Create a positive and attractive environment which encourages high aspirations of students;
- Provide role models through celebrating the successes of ex-students and motivational speakers;
- Ensure that there are activities in the curriculum to allow learners to access careers information related to their specialist area.
- Display high quality examples of careers within their curriculum area;
- Support the Work Experience programme by assisting tutees with applications and completing monitoring visits.

The Leadership Team will:

- support the development and implementation of CEIAG policy and practice;
- monitor the effectiveness of the policy through line management of the lead teacher;
- provide Professional Development opportunities for teachers and associate staff as appropriate to further support their own understanding and practical competency in CEIAG.

The Lead Teacher will:

- Work with the small schools and partner agencies to ensure students are given maximum experiences to develop employability skills and make informed decisions.
- Organise EEL day activities to enhance the CEIAG Provision.
- Evaluate the effectiveness of the policy and modify it as necessary.
- Lead staff Professional Development on common practices and methods to be adopted when delivering CEIAG.
- Work systematically with small schools to ensure students who are at risk of becoming NEET are referred to external agencies for support;
- Organise careers fairs, assemblies, notices and talks to deliver information to students in all years regarding CEIAG
- Raise the profile of careers across the whole school
- Oversee the Work Experience Programme and liaise with staff to organise monitoring visits

- Organise the Work Experience Awards Evening to improve links with our placement providers and parents as well as to reward student participation.
- Keep up to date with the current research and best practise in CEIAG

We will encourage our parents and carers to:

- Attend careers fairs and encourage conversations to help support their child with their future pathways.
- Support their child with organising a work experience placement.
- To support the aspirations and encourage a positive work ethic to allow their child to realise their full potential.

### **Students with Special Educational Needs or Disabilities (SEND):**

- Careers is part of the annual review and action plan for a student with SEND. Annual Reviews can be attended by our Future Focus Advisor.
- Personalised support from the SENCO, Lead Teacher, Future Focus Advisor and external bodies is used where appropriate.

### **Students in receipt of Pupil Premium funding:**

- Students in receipt of PP are prioritised for appointments with Future Focus.
- Additional funding is available for students to attend career related activities and university residential trips through NCOP.

### **Work Experience Provision:**

- The aim of work experience is to provide an opportunity for all students to learn in the workplace; an experience that cannot be replicated in school.
- All students are offered the opportunity of two weeks' work experience in the July of Year 10.
- The overall organisation of work experience is undertaken by the Lead Teacher for Careers and the PA's to SLT (WEX team)
- The students are encouraged to arrange their own work experience. However, students are supported by the school which links with many large businesses and organisations.
- Parents are informed and communicated with throughout the process and a work experience consent form, H&S form and frequently asked question sheet are sent home at the beginning of year 10.
- Drop-in sessions take place after Easter for students who have still not organised their placement.
- The WEX team checks that the placement meets with the schools requirements, the students will be treated fairly and they will undertake meaningful work. This information is sent to the Educational Business Links (EBL) on a weekly basis.
- All students on placement are covered by the employers' insurance and places of work are risk assessed by the Educational Business links at Telford & Wrekin Council.

## **Provider Access Statement:**

### **Introduction**

This statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### **Partnership Agreements:**

Burton Borough School has formal Partnership Agreements with:

Future Focus, Interserve, The Careers & Enterprise Company, Wolverhampton University, Staffordshire University, Edge Hill University and the National Collaborative Outreach Programme.

### **Management of Provider Access Requests**

#### **Procedure:**

A provider wishing to request access should contact Lisa Kane, Head of Professional Studies Telephone: 01952 386500/ 386562; Email: [lisa.kane@taw.org.uk](mailto:lisa.kane@taw.org.uk)

#### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their families. Details of these events are provided in the Appendix

#### **Premises and Facilities:**

The school will organise a space for discussions between the provider and students, as appropriate to the activity. For regular meetings, the school will try to ensure continuity of rooms wherever possible. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, in the school LRC. The Resource Centre is

available to all students at lunch and break times. Information can also be circulated to all year groups via tutors or school notices.

**Additional Information relating to COVID 19:**

We will strive to ensure all planned events take place. However, due to changing Government guidelines, dependant on the current situation, some events may be offered digitally or postponed. We are currently offering a blended approach with the careers library resources also being available on the "careers hub" on our website and virtual work experience placements being advertised. We will keep families updated with changes and virtual events via email.

## Appendix 1 – Activities Matched Against The Gatsby Measures:

The table below colour codes the Gatsby Benchmarks. The same colour code is used in the activity matrixes that follow on the next pages.

Gatsby Benchmarks		
1	A stable careers programme	Every school and college should have an embedded programme of career education and guidance that is known and understood by pupils, parents, teachers, Governors and employers.
2	Learning from career and labour market information	Every pupil, and their parents, should have access to good quality information about future study options and labour market opportunities. They will need the support of an informed adviser to make best use of available information.
3	Addressing the needs of each pupil	Pupils have different career guidance needs at different stages. Opportunities for advice and support need to be tailored to the needs of each pupil. A school's careers programme should embed equality and diversity considerations throughout.
4	Linking curriculum learning to careers	All teachers should link curriculum learning with careers. STEM subject teachers should highlight the relevance of STEM subjects for a wide range of future career paths.
5	Encounters with employers and employees	Every pupil should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes.
6	Experiences of workplaces	Every pupil should have first-hand experiences of the workplace through work visits, work shadowing and/or work experience to help their exploration of career opportunities, and expand their networks.
7	Encounters with further and higher education	All pupils should understand the full range of learning opportunities that are available to them. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace.
8	Personal guidance	Every pupil should have opportunities for guidance interviews with a career adviser, who could be internal (a member of school staff) or external, provided they are trained to an appropriate level. These should be available whenever significant study or career choices are being made. They should be expected for all pupils but should be timed to meet their individual needs.

The Colour coding links activities with the Gatsby Benchmarks in the following tables,

Autumn Term 1					
Year Group	Lessons	Guidance	Enrichment Curriculum	Assemblies	Extra Curricular option
7	Careers in Curriculum Week 1 - all lessons have a careers link	Future Focus support for Annual Review available on request	START Profile (careers software) Half Term Homework	Raising Aspirations Assemblies	VEX Robotics Club
	Real or Not quiz in CIC p1- LMI & Career myths exposed	Careers Policy shared with Staff, Governors, Parents and wider audience via the website Careers library - resources, prospectuses etc. updated weekly	Big Think Questions - launched on notices in tutor time External career related workshops / events shared and students encouraged to attend HP BBS University		
8	Careers in Curriculum Week 1 - all lessons have a careers link	Future Focus support for Annual Review available on request	START Profile (careers software) Half Term Homework	Raising Aspirations Assemblies	VEX Robotics Club
	Real or Not quiz in CIC p1- LMI & Career myths exposed	Careers Policy shared with Staff, Governors, Parents and wider audience via the website Careers library - resources, prospectuses etc. updated weekly	STEM Competition - MCMT Big Think Questions - launched on notices in tutor time External career related workshops / events shared and students encouraged to attend HP BBS University		
9	Careers in Curriculum Week 1 - all lessons have a careers link	Future Focus support for Annual Review available on request	START Profile (careers software) Half Term Homework	Raising Aspirations Assemblies	VEX Robotics Club
	Real or Not quiz in CIC p1- LMI & Career myths exposed	Careers Policy shared with Staff, Governors, Parents and wider audience via the website Careers library - resources, prospectuses etc. updated weekly	Peace Project Launch - Communication and negotiation skills Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / events shared and students encouraged to attend MFL Open days at Wolverhampton, Aston & Oxford Universities		Young High Street Challenge - project phase 2
10	Careers in Curriculum Week 1 - all lessons have a careers link	Work Experience Support Sessions	START Profile (careers software) Half Term Homework	Work Experience Launch	Young High Street Challenge - project phase 2
	PSHE - Core Theme 3 (See PSHE Curriculum) Real or Not quiz in CIC p1- LMI & Career myths exposed	Careers Fair - Post 16 advice Post 16 Provider Lunch time drop ins Careers library - resources, prospectuses etc. updated weekly Future Focus support for Annual Review available on request	Big Think Questions - launched on notices in tutor time External career related workshops / events shared and students encouraged to attend HP BBS University MFL Open days at Wolverhampton, Aston & Oxford Universities	Raising Aspirations Assemblies	
11	Careers in Curriculum Week 1 - all lessons have a careers link	Key Stage 4 Parents Information Evening - Careers / Work experience presentation Careers Policy shared with Staff, Governors, Parents and wider audience via the website			
	PSHE - Core Theme 3 (See PSHE Curriculum) Real or Not quiz in CIC p1- LMI & Career myths exposed	Careers Fair - Post 16 advice Post 16 Provider Lunch time drop ins Future Focus one to one appointments Careers Policy shared with Staff, Governors, Parents and wider audience via the website Post 16 Applications / CV - Support sessions in the library Careers library - resources, prospectuses & vacancies board updated weekly	START Profile (careers software) Half Term Homework Your Future Conference - employability and progression routes workshops Your Future Conference - Mock Interviews with full application process Big Think Questions - launched on notices in tutor time University Visits - Local & National (Inc Oxbridge sessions) Open days / Taster sessions shared on notices and students encouraged to attend External career related workshops / events shared and students encouraged to attend HP BBS University	Post 16 Provider Assemblies (White Mondays) Future Focus - different Pathways session Raising Aspirations Assemblies	

## Autumn Term 2

Year Group	Lessons	Guidance	Enrichment Curriculum	Assemblies	Extra Curricular option
7		Future Focus support for Annual Review available on request	START Profile (careers software) Christmas Homework		
		Careers Library - resources, prospectuses etc updated weekly	Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / events shared and students encouraged to attend		
8		Future Focus support for Annual Review available on request	START Profile (careers software) Christmas Homework		2 Robotics extra curriculum clubs
		Careers Library - resources, prospectuses etc updated weekly	Big Think Questions - launched on notices in tutor time Peace Project - Communication and negotiation skills External career related workshops / events shared and students encouraged to attend		
9		Future Focus support for Annual Review available on request	HP BBS University		
		Careers Library - resources, prospectuses etc updated weekly	START Profile (careers software) Christmas Homework		2 Robotics extra curriculum clubs Young High Street Challenge - project phase 2
10		Work Experience Support Sessions	START Profile (careers software) Christmas Homework	Work Experience Information Assembly - Education Business Links Team	Work Experience Awards Night - Speakers from Businesses Young High Street Challenge - project phase 2
		Future Focus support for Annual Review available on request	Big Think Questions - launched on notices in tutor time		
11		Careers Library - resources, prospectuses etc updated weekly	Critical Thinking / academic Tasters at Wrekin College External career related workshops / events shared and students encouraged to attend		
		Post 16 Provider Lunch time drop ins	HP BBS University		
9		Future Focus support for Annual Review available on request	START Profile (careers software) Christmas Homework	Post 16 Provider Assemblies (White Mondays)	
		Careers Library - resources, prospectuses & vacancies board updated weekly	Big Think Questions - launched on notices in tutor time University Visits - Local & National (inc Oxbridge sessions)	NCS Launch	
	Post 16 Applications / CV - Support sessions in the library	Open days / Taster sessions shared on notices and students encouraged to attend	External career related workshops / events shared and students encouraged to attend		

Spring Term 1					
Year Group	Lessons	Guidance	Enrichment Curriculum	Assemblies	Extra Curricular option
7	PSHE - Core theme 3 - KS3 takeover application letters	Future Focus support for Annual Review available on request	Key Stage 3 Takeover Day preparation activities (including interviews and feedback)		
	MFL- Theatre group- importance of MFL in life	Careers Library - resources, prospectuses etc updated weekly	START Profile (careers software) Half Term Homework HP BBS University External career related workshops / events shared and students encouraged to attend Big Think Questions - launched on notices in tutor time		
8	PSHE - Core theme 3 - KS3 takeover application letters	Future Focus support for Annual Review available on request	Key Stage 3 Takeover Day preparation activities (including interviews and feedback)		2 Robotics extra curriculum clubs
	DT- Stem Challenge	Careers Library - resources, prospectuses etc updated weekly	START Profile (careers software) Half Term Homework External career related workshops / events shared and students encouraged to attend National Enterprise Challenge on EEL day		
	PSHE - Core Theme 3 (See PSHE Curriculum)				
9	PSHE - KS3 takeover application letters	Future Focus support for Annual Review available on request	HP BBS University Big Think Questions - launched on notices in tutor time Peace Project - Communication and negotiation skills		
	PSHE - Core Theme 3 (See PSHE Curriculum)	Careers Library - resources, prospectuses etc updated weekly	Key Stage 3 Takeover Day preparation activities (including interviews and feedback)	Options Assemblies	2 Robotics extra curriculum clubs
	FI in schools project (DT dept) David Austin Roses - Importance of MFL in the world of work		START Profile (careers software) Half Term Homework External career related workshops / events shared and students encouraged to attend		Young High Street Challenge - project phase 2
10	PSHE - Core Theme 3 (See PSHE Curriculum)	Work Experience drop in sessions Future Focus support for Annual Review available on request	HP BBS University Big Think Questions - launched on notices in tutor time Maths Department - University taster sessions		
	FI in schools project (DT dept)	Careers Library - resources, prospectuses etc updated weekly	START Profile (careers software) Half Term Homework Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / events shared and students encouraged to attend		Young High Street Challenge - project phase 2
11	Destinations Audit to inform interventions as part of PSHE	Post 16 Provider Lunch time drop ins Future Focus one to one appointments NEET intervention - Support to apply & tasters	START Profile (careers software) Half Term Homework Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / events shared and students encouraged to attend	Post 16 Provider Assemblies (White Mondays)	
		Post 16 Tasters Careers Library - resources, prospectuses & vacancies board updated weekly			
		Post 16 Applications / CV - Support sessions in the library			

## Spring Term 2

Year Group	Lessons	Guidance	Enrichment Curriculum	Assemblies	Extra Curricular option
7	<p>Careers in Curriculum Week 2- All lessons have a career focus</p> <p>EEL day - STEM Careers sessions including an occupation "speed date"</p> <p>PSHE - Core Theme 3 (See PSHE Curriculum)</p>	<p>Future Focus support for Annual Review available on request</p> <p>Careers Library - resources, prospectuses etc updated weekly</p>	<p>START Profile (careers software) Easter Homework</p> <p>Big Think Questions - launched on notices in tutor time</p> <p>HP BBS University</p> <p>External career related workshops / events shared and students encouraged to attend</p>		<p>Young High Street Challenge - 2020 launch</p>
	<p>Careers in Curriculum Week 2- All lessons have a career focus</p> <p>PSHE - Core Theme 3 (See PSHE Curriculum)</p>	<p>Future Focus support for Annual Review available on request</p> <p>Careers Library - resources, prospectuses etc updated weekly</p>	<p>START Profile (careers software) Easter Homework</p> <p>Big Think Questions - launched on notices in tutor time</p> <p>HP BBS University</p> <p>External career related workshops / events shared and students encouraged to attend</p> <p>Shropshire Star STEM Challenge</p> <p>VEX Robotics Competition</p> <p>National Enterprise Challenge Preparation sessions</p> <p>Faraday Challenge</p>		<p>2 Robotics extra curriculum clubs</p> <p>Young High Street Challenge - 2020 launch</p>
9	<p>PSHE - Core Theme 3 (See PSHE Curriculum)</p> <p>Science - Speccavers sessions</p> <p>Careers in Curriculum Week 2- All lessons have a career focus</p> <p>F1 in schools project (DT dept)</p>	<p>Future Focus support for Annual Review available on request</p> <p>Careers Library - resources, prospectuses etc updated weekly</p>	<p>START Profile (careers software) Easter Homework</p> <p>Big Think Questions - launched on notices in tutor time</p> <p>Peace Project - Communication and negotiation skills</p> <p>HP BBS University</p> <p>Shropshire Star STEM Challenge</p> <p>External career related workshops / events shared and students encouraged to attend</p> <p>MFL - Oxford University sessions</p>		<p>2 Robotics extra curriculum clubs</p> <p>Young High Street Challenge - project phase 2</p> <p>Young High Street Challenge - 2020 launch</p>
	<p>Careers in Curriculum Week 2- All lessons have a career focus</p> <p>EEL day workshops from FE, HE, Armed Forces &amp; Apprenticeship facilitators</p> <p>EEL day Enterprise of the olympic games focusing on employability skills</p> <p>F1 in schools project (DT dept)</p> <p>Destinations Audit to inform interventions as part of PSHE</p> <p>Careers in Curriculum Week 2- All lessons have a career focus</p>	<p>Future Focus support for Annual Review available on request</p> <p>Careers Library - resources, prospectuses etc updated weekly</p> <p>Work Experience drop in sessions</p> <p>Post 16 Provider Lunch time drop ins</p> <p>Future Focus one to one appointments</p> <p>NEET intervention - Support to apply &amp; tasters</p> <p>Post 16 Tasters</p> <p>Careers Library - resources, prospectuses &amp; vacancies board updated weekly</p> <p>Post 16 Applications / CV - Support sessions in the library</p>	<p>START Profile (careers software) Easter Homework</p> <p>Big Think Questions - launched on notices in tutor time</p> <p>HP BBS University</p> <p>External career related workshops / events shared and students encouraged to attend</p>	<p>Post 16 Provider Assemblies (White Mondays)</p>	
10	<p>Careers in Curriculum Week 2- All lessons have a career focus</p> <p>EEL day workshops from FE, HE, Armed Forces &amp; Apprenticeship facilitators</p> <p>EEL day Enterprise of the olympic games focusing on employability skills</p> <p>F1 in schools project (DT dept)</p> <p>Destinations Audit to inform interventions as part of PSHE</p> <p>Careers in Curriculum Week 2- All lessons have a career focus</p>	<p>Future Focus support for Annual Review available on request</p> <p>Careers Library - resources, prospectuses etc updated weekly</p> <p>Work Experience drop in sessions</p> <p>Post 16 Provider Lunch time drop ins</p> <p>Future Focus one to one appointments</p> <p>NEET intervention - Support to apply &amp; tasters</p> <p>Post 16 Tasters</p> <p>Careers Library - resources, prospectuses &amp; vacancies board updated weekly</p> <p>Post 16 Applications / CV - Support sessions in the library</p>	<p>START Profile (careers software) Easter Homework</p> <p>Big Think Questions - launched on notices in tutor time</p> <p>HP BBS University</p> <p>External career related workshops / events shared and students encouraged to attend</p>		<p>Young High Street Challenge - project phase 2</p> <p>Young High Street Challenge - 2020 launch</p>
	<p>Careers in Curriculum Week 2- All lessons have a career focus</p> <p>EEL day workshops from FE, HE, Armed Forces &amp; Apprenticeship facilitators</p> <p>EEL day Enterprise of the olympic games focusing on employability skills</p> <p>F1 in schools project (DT dept)</p> <p>Destinations Audit to inform interventions as part of PSHE</p> <p>Careers in Curriculum Week 2- All lessons have a career focus</p>	<p>Future Focus support for Annual Review available on request</p> <p>Careers Library - resources, prospectuses etc updated weekly</p> <p>Work Experience drop in sessions</p> <p>Post 16 Provider Lunch time drop ins</p> <p>Future Focus one to one appointments</p> <p>NEET intervention - Support to apply &amp; tasters</p> <p>Post 16 Tasters</p> <p>Careers Library - resources, prospectuses &amp; vacancies board updated weekly</p> <p>Post 16 Applications / CV - Support sessions in the library</p>	<p>START Profile (careers software) Easter Homework</p> <p>Big Think Questions - launched on notices in tutor time</p> <p>HP BBS University</p> <p>External career related workshops / events shared and students encouraged to attend</p>		
11	<p>Careers in Curriculum Week 2- All lessons have a career focus</p> <p>EEL day workshops from FE, HE, Armed Forces &amp; Apprenticeship facilitators</p> <p>EEL day Enterprise of the olympic games focusing on employability skills</p> <p>F1 in schools project (DT dept)</p> <p>Destinations Audit to inform interventions as part of PSHE</p> <p>Careers in Curriculum Week 2- All lessons have a career focus</p>	<p>Future Focus support for Annual Review available on request</p> <p>Careers Library - resources, prospectuses etc updated weekly</p> <p>Work Experience drop in sessions</p> <p>Post 16 Provider Lunch time drop ins</p> <p>Future Focus one to one appointments</p> <p>NEET intervention - Support to apply &amp; tasters</p> <p>Post 16 Tasters</p> <p>Careers Library - resources, prospectuses &amp; vacancies board updated weekly</p> <p>Post 16 Applications / CV - Support sessions in the library</p>	<p>START Profile (careers software) Easter Homework</p> <p>Big Think Questions - launched on notices in tutor time</p> <p>HP BBS University</p> <p>External career related workshops / events shared and students encouraged to attend</p>		
	<p>Careers in Curriculum Week 2- All lessons have a career focus</p> <p>EEL day workshops from FE, HE, Armed Forces &amp; Apprenticeship facilitators</p> <p>EEL day Enterprise of the olympic games focusing on employability skills</p> <p>F1 in schools project (DT dept)</p> <p>Destinations Audit to inform interventions as part of PSHE</p> <p>Careers in Curriculum Week 2- All lessons have a career focus</p>	<p>Future Focus support for Annual Review available on request</p> <p>Careers Library - resources, prospectuses etc updated weekly</p> <p>Work Experience drop in sessions</p> <p>Post 16 Provider Lunch time drop ins</p> <p>Future Focus one to one appointments</p> <p>NEET intervention - Support to apply &amp; tasters</p> <p>Post 16 Tasters</p> <p>Careers Library - resources, prospectuses &amp; vacancies board updated weekly</p> <p>Post 16 Applications / CV - Support sessions in the library</p>	<p>START Profile (careers software) Easter Homework</p> <p>Big Think Questions - launched on notices in tutor time</p> <p>HP BBS University</p> <p>External career related workshops / events shared and students encouraged to attend</p>		

Summer Term 1					
Year Group	Lessons	Guidance	Enrichment Curriculum	Assemblies	Extra Curricular option
7	Careers in Curriculum Week 3- All lessons have a careers link	Future Focus support for Annual Review available on request	START Profile (careers softw are)   Half Term Homework		
	PSHE - Core Theme 3 (see PSHE Curriculum)	Careers Library - resources, prospectuses etc updated weekly Job of the week on notices	Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / ev ents shared and students encouraged to attend		
			Young High Street Challenge - 2020 business mentoring		
8	Careers in Curriculum Week 3- All lessons have a careers link	Future Focus support for Annual Review available on request	START Profile (careers softw are)   Half Term Homework		2 Robotics extra curriculum clubs
		Careers Library - resources, prospectuses etc updated weekly Job of the week on notices	Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / ev ents shared and students encouraged to attend		
			Shropshire Star STEM Challenge National Enterprise Challenge Preparation sessions		
9	Careers in Curriculum Week 3- All lessons have a careers link	Future Focus support for Annual Review available on request	START Profile (careers softw are)   Half Term Homework		2 Robotics extra curriculum clubs
	FI in schools project (DT dept)	Careers Library - resources, prospectuses etc updated weekly Work Experience drop in sessions Job of the week on notices	Big Think Questions - launched on notices in tutor time Peace Project - Communication and negotiation skills HP BBS University Shropshire Star STEM Challenge		Young High Street Challenge - project phase 2
			External career related workshops / ev ents shared and students encouraged to attend		
10	Careers in Curriculum Week 3- All lessons have a careers link	Future Focus support for Annual Review available on request	START Profile (careers softw are)   Half Term Homework	Final Prep for Work Experience	Young High Street Challenge - project phase 2
	FI in schools project (DT dept)	Careers Library - resources, prospectuses etc updated weekly Job of the week on notices	Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / ev ents shared and students encouraged to attend		
11	Destinations Audit to inform interventions as part of PSHE	Post 16 Provider Lunch time drop ins	START Profile (careers softw are)   Half Term Homework	Post 16 Provider Assemblies (White Mondays)	
	Careers in Curriculum Week 3- All lessons have a careers link	Future Focus one to one appointments NEET intervention - Support to apply & tasters Post 16 Tasters Careers Library - resources, prospectuses & vacancies board updated weekly Post 16 Applications / CV - Support sessions in the library Job of the week on notices	Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / ev ents shared and students encouraged to attend		

Summer Term 2					
Year Group	Lessons	Guidance	Enrichment Curriculum	Assemblies	Extra Curricular option
7	PSHE - Core Theme 3 (See PSHE Curriculum)	Future Focus support for Annual Review available on request Careers Library - resources, prospectuses etc updated weekly Job of the week on notices	START Profile (careers software) Summer Homework Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / events shared and students encouraged to attend		2 Robotics extra curriculum clubs
		Young High Street Challenge - 2020 business mentoring			
8		Future Focus support for Annual Review available on request Careers Library - resources, prospectuses etc updated weekly Job of the week on notices	START Profile (careers software) Summer Homework Big Think Questions - launched on notices in tutor time HP BBS University External career related workshops / events shared and students encouraged to attend Shropshire Star STEM Challenge National Enterprise Challenge Preparation sessions Young High Street Challenge - 2020 business mentoring		2 Robotics extra curriculum clubs Young High Street Challenge - project phase 2
9	F1 in schools project (DT dept)	Future Focus support for Annual Review available on request Careers Library - resources, prospectuses etc updated weekly Job of the week on notices	START Profile (careers software) Summer Homework Big Think Questions - launched on notices in tutor time Peace Project - Communication and negotiation skills HP BBS University Shropshire Star STEM Challenge External career related workshops / events shared and students encouraged to attend		Young High Street Challenge - project phase 2
10	Work Experience	Future Focus support for Annual Review available on request Careers Library - resources, prospectuses etc updated weekly Job of the week on notices	START Profile (careers software) Summer Homework	H & S on Work Experience	
	Work Place visits for students without placements Work Experience Debrief Activities FF Choices Checklist activity in preparation for next year F1 in schools project (DT dept)		Big Think Questions - launched on notices in tutor time Peace Project - Communication and negotiation skills HP BBS University Shropshire Star STEM Challenge External career related workshops / events shared and students encouraged to attend		
11	PSHE - Core Theme 3 (See PSHE Curriculum)	Future Focus one to one appointments NEET Intervention - Support to apply & tasters Post 16 Tasters Careers Library - resources, prospectuses & vacancies board updated weekly Post 16 Applications / CV - Support sessions in the library Continuation work with FF & Small schools to ensure smooth transition	NCS Alumni invitations		

Additional External events are advertised as they occur via our twitter account: @CareersBbs and information is regularly emailed out to families by the Careers Lead.