



**Students will follow the 'No Smoking Policy' Procedures, including being searched, if:**

- They are seen smoking or vaping in or outside of school.
- They are seen with cigarettes or a vaping pen in their possession.
- They are associating themselves with others who have been smoking or vaping (including known locations).
- They smell of smoke or vaping liquid, and are suspected of smoking.
- They are found to have cigarettes and/or other smoking materials e.g. Elites, lighters, matches, vaping pens, liquids etc in their possession.

Caught smoking or vaping on school premises



1. Students taken off timetable.
2. Behaviour Incident Form completed via Small School.
3. Behaviour Incident Form given to Head of Small School followed up by seeing student and notifying letter to be sent out.
4. Student searched (with witness) and any smoking/vaping materials confiscated and destroyed. Student to be suspended from school.
5. If in possession of smoking or vaping materials stage 2-4 repeated but consequence would be dependent on the outcome of the investigation. Student to either be internally excluded or suspended from school.
6. Any evidence of intent to sell, distribute, or coerce others into carrying materials would result in a suspension from school.

Associated with students smoking or vaping on school premises or suspected of smoking on school premises



1. Students taken off timetable.
2. Behaviour Incident Form completed via Small School.
3. Behaviour Incident Form given to Head of Small School followed up by seeing student and notifying letter to be sent out.
4. Student searched (with witness). Letter sent home.
5. If this continues then the school reserves the right to put in a consequence up to and including suspension from school.

**Smoking or Vaping outside of the school premises.**

Students should not smoke or vape whilst wearing the Burton Borough School uniform. Any student smoking or vaping in a Burton Borough uniform will receive the same consequences as if they were on the school site.

**Vaping and the law**

Vaping and e-cigarettes come under the same law as smoking. This law says that it's illegal to sell any tobacco products to someone under **18**. It's also illegal for someone else to buy them for you if you are under 18. You cannot legally vape under the age of 18.