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| FOR CENTRE USE ONLY | |
| Date received |  |
| Candidate No. |  |



**Internal Appeals Form**

Please tick box to indicate the nature of your appeal and complete all white boxes on the form below

 Appeal against an internal assessment decision and/or request for a review of marking

 Appeal against the centre’s decision not to support a clerical re-check, a review of marking, a review of moderation or an appeal

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| --- | --- | --- | --- |
| Name of appellant: |  | Name of Candidate:  (if different) |  |
| Subject |  | Awarding body |  |
| Qualification |  | Component/unit name and code |  |
| Please state the grounds for the appeal below:  (If applicable, tick below)   Where my appeal is against an internal assessment decision I wish to request a review of the centre’s marking  If necessary, continue on an additional page if this form is being completed electronically or overleaf if hard copy being completed. | | | |
| Appellant signature: Date of signature: | | | |

This form must be signed, dated and returned to the Exams Officer on behalf of the Head of Centre to the timescale indicated in the relevant appeals procedure