

29th June 2021

Dear Parent/ Carer,

GCSE RESULTS DAY

Results day this year is the **12th of August** and we want to welcome students into school to collect their results. We don't know, as yet, what COVID restrictions will be in place so to keep everyone safe we are going to issue the results in groups over the morning.

Results will be released in half hour intervals depending on student surname in the school hall.

SURNAMES A – E: 9:00 – 9:30am

SURNAMES F – J: 9:30 – 10:00am

SURNAMES K – R: 10:00 – 10:30am

SURNAMES S – Z: 10:30 – 11:00am

Students should arrive during their time slot and make their way into the hall to the relevant desk which will be labelled. If mask restrictions are still in place we ask that students wear a mask unless they are exempt. We understand that some students may wish to be accompanied by a parent or carer and so one adult will be allowed into the hall accompanying the student. Please can anyone else wait outside.

Once students have their results they will be directed into the dining room where school staff will collect the destinations data we are required to gather each year. Staff will be on hand to give advice and guidance to students on next steps and assist students with any difficulties.

If students are not able to attend at the designated time, staff will be on hand for students to collect their results between 11:00 and 12:00 as the majority of students will have already collected their results.

Should students not be able to make it on the day, they have the following options:

- Email our exams officer ktaylor@carrhill.lancs.sch.uk on their SCHOOL email account and the results can be emailed back.
- Email our exams officer ktaylor@carrhill.lancs.sch.uk with the name and relationship to the student of the person who will pick them up on the day. **Parents/ carers will also need a photo ID.**
- Complete the permission slip accompanying this letter for parents/ carers to bring in on the day, signed by the student, giving authorisation to whomever is collecting them. **Parents/ carers will also need a photo ID.**
- Provide a SAE before the day and we will post them out.

Emails will be sent out after 11:00am and postal results will be posted on the 12th of August – we are unable to send them out earlier.

If you have any difficulties with any of these arrangements please do contact me in school.

Appeals procedures

This year the usual post results services are not available from the exam boards and instead there is an appeals process that students can go through if they wish to appeal a grade.

Before submitting an appeal please read the policy provided with this letter which sets out the deadlines for this process and explains what happens at each step. The forms that need to be completed are included in the information being sent out with this letter and we will also place them on the website. Please take careful note of the deadlines involved as no appeals can be considered if they arrive in school after the **3rd of September**.

At the end of the policy there are links to the Department of Education guidance for students on appeals and the guidance from the JCQ, Joint Council for Qualifications. If you need more information regarding this process please do contact me in school. I will also be available on results day to answer any queries you may have.

Please note that this process may result in a grade being lowered, a grade being confirmed as correct or a grade being raised.

This has been a challenging year for many of our students and we are extremely proud as a school of the way year 11 approached their final assessments and the fantastic atmosphere we all shared on their last day in school. I look forward to seeing them on results day and I hope that they have achieved what they need to take their next steps into further education and future employment.

Yours sincerely



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