



## **Castle Hill Infant School Curriculum and Standards Committee**

### **Terms of Reference**

Reviewed: 3<sup>rd</sup> October 2024

Date ratified by Full Governing Body: 25<sup>th</sup> November 2024

Next review: October 2025

#### **1. Aim**

The curriculum is comprised of all learning and experiences that Castle Hill Infant School provides for children. The Curriculum Committee focuses on the school's vision to deliver an exciting, broad and balanced curriculum within a caring and stimulating environment to enable every child to develop the core curriculum skills of independence, interdependence, emotional engagement, spirituality, creativity and thinking. This is delivered within the CASTLE values; Community, Aspiration, Self-Worth, Trust, Learning, Excellence.

#### **2. Membership and Quorum**

The membership and quorum of the committee will be at least 3 governors which may include the Headteacher or their nominee.

#### **3. Election of chair and vice chair**

3.1 The chair and vice chair should be appointed by and from the members of the committee at the first meeting after the commencement of the school academic year or when a vacancy occurs.

3.2 The chair or vice chair should not be a member of staff.

3.3 The vice chair supports and shadows the chair for two academic years after which they rotate into the position of chair and a new vice chair is appointed.

#### **4. Meetings**

4.1 The committee will meet once a term at appropriate times within the school year.

4.2 The agenda will be circulated by the chair at least 5 working days prior to the meeting.

4.3 Any member of the Full Governing Body (FGB) can attend meetings by request or invitation but only members of the Curriculum Committee are allowed to vote.



4.4 Minutes will be taken by the clerk. A draft of the committee minutes shall be copied to the committee chair and the Chair of Governors for first review before distribution and/or place on the governor intranet.

4.5 The approved Curriculum Committee minutes will be made available to all governors at least 5 working days prior to the next FGB meeting. Confidential minutes shall only be circulated to Curriculum governors present at the meeting where the discussion took place and copied to the chair of the governing body.

4.6 Reports will be emailed to the chair and vice chair of the Curriculum Committee and copied to the Chair of FGB. The committee Chair will be responsible for collating reports and producing the termly Curriculum Review Report prior to the FGB meeting.

## **5. Terms of reference**

5.1 It is the specific intention of the committee to

- Promote and ensure maintenance of high quality teaching and learning for all children.
- Understanding the Early Years Foundation Stage and Key Stage 1 curriculum, current trends, needs and development within each curriculum area.
- Work with the Headteacher and staff to monitor and evaluate curriculum provision and standards of attainment throughout the school.
- Work with the Headteacher and staff to raise standards in the school.

5.2 This committee supports the governing body in fulfilling its aims by:

- Ensuring the school is fulfilling statutory obligations regarding the Foundation Stage and National Curriculum.
- Considering the contribution to and review of school's strategic plan at appropriate intervals.
- Collaborating with staff to provide information on how the curriculum is taught, evaluated and resourced.
- Performing curriculum focussed governor visits as required (according to Curriculum Review Annual Plan) to evaluate:



- The implementation of the core curriculum values-(independence, interdependence, emotional engagement, spirituality, creativity and thinking).
  - The impact of improvement strategies and policies.
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- Liaise with staff to ensure that curriculum related policies are up to date
  - Liaising with the SENCO, SEND, Able Child and Inclusion Governors to consider the identification, assessment and provision given to:
    - vulnerable children including those with SEND
    - more able children
  - Reviewing historic data and current cohort data about the school's performance including county and national benchmark information.
  - Reporting to parents on progress in relation to standards and curriculum issues through termly reports on the school website and updates in newsletter.
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- 6. Curriculum related Policies**
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| 1. Early Years Policy (Annually)                    | 10. R.E. Policy (every two years)      |
| 2. Teaching And Learning Policy - Autumn (Annually) | 11. P. E. Policy (every two years)     |
| 3. Curriculum Policy (Annually)                     | 12. D.T Policy (every two years)       |
| 4. Assessment Policy (Annually)                     | 13. Art Policy (every two years)       |
| 5. Attendance Policy (Annually)                     | 14. Music Policy (every two years)     |
| 6. Science Policy - (annually)                      | 15. History Policy (every two years)   |
| 7. Maths Policy - FGB Meeting (annually)            | 16. Geography Policy (every two years) |
| 8. English Policy - FGB Meeting (annually)          | 17. P.S.H.E. Policy (every two years)  |
| 9. Computer Science Policy (every two years)        |  |

**Signature:**

Chair of Committee:

Name:

Date: