

12<sup>th</sup> September 2023

### Applications now open for September 2024: Secondary School Places

Dear Parents and Friends of Castle Hill,

You are receiving this letter because you have a child in year 6, due to move to secondary school next year.

Secondary school place applications for September 2024 are open from today, Monday 11 September, until Tuesday 31 October.

Parents and carers with children due to move to secondary school next year can now [apply for their child's school place for September 2024](#). Secondary school applications are open until 31 October.

Applications can be [submitted online](#), while paper forms can be requested by emailing [admissions.team@hants.gov.uk](mailto:admissions.team@hants.gov.uk). Please follow the below guidance when submitting your application:

- Name three schools on your application to give you the best chance of being offered a place at one of your preferred schools
- Submit your application on time, before the 31 October deadline
- Use the County Council's [school catchment area finder](#) to check the catchment school for your address
- Read the schools' admissions policies and look at previous years' admissions data to get an indication of how many places schools can allocate and the criteria that will be used to allocate places
- Think about how your child will get to school. See the [travel to school](#) pages to help plan your journey and find out if you are eligible for help with transport. You must name your catchment school as one of your preferences if you wish to apply for transport assistance

Where three schools are named on applications, very few children are not offered a place at one of these preferences. Should a place be offered at an alternative school, this would be because each of the three chosen schools received more applications than the number of available places, and the child did not rank high enough in accordance with the oversubscription criteria to qualify for a place. In these circumstances, the child would be added to a waiting list for the next available space. Often spaces become available because families move home or decide on different schools. Any parent who is unhappy with the place that has been allocated for their child can appeal against the decision.

Parents who apply online can log back into the system to amend their applications at any time before the closing date on 31 October 2023. Applications must be resubmitted after making any changes. Anyone who needs to make changes to a paper application should contact [admissions.team@hants.gov.uk](mailto:admissions.team@hants.gov.uk).

Parents who applied online and on time will be notified of the outcome of their application on 1 March 2024, and two to three working days later by letter if they applied using a paper form.

For more online guidance, parents should visit the [Education and Learning pages](#) on the County Council's website.

Yours sincerely

Castle Hill Team