

26th May 2023

Greenbank Sports Day and Summer Fayre

Dear Parents and Friends of Castle Hill,

It is that wonderful time of year when we are excited to invite you all back to our annual Sports Day event! As always, we have consulted you to see how we can improve year on year, but the main message that came back from the vast majority was that it's a great day and more of the same! The planned date for our Sports Day is **Friday 16**th **June, so please ensure your child comes to school in full PE kit.**

Approximate timings for the event:

Time	Instructions
08:35 onwards	Gates open, children dropped at classrooms as usual
08:35 – 09:15	Gates will remain open for parents to assemble ready for the day – staff will show you where your child will be
09:15	Gates locked
09:20	Children will arrive to their allocated area
09:30	Sports day commences
11:30	Sports day finishes; children can be collected from their usual collection point and family picnic starts
12:00	Summer Fayre commences
15:00	End of Summer Fayre and all children to be collected if they haven't been already

You have a lovely opportunity to bring a family picnic to have with your child/ren but please remember no nuts and no alcohol on school grounds. Or, if you wish to order a picnic lunch (there will be no hot meals) for your child or if they are entitled to a free school meal, please pre-order on Scopay by **Monday 5th June**. <u>No picnic orders will be accepted after this date and you will need</u> to make alternative arrangements for your child's lunch.

The school picnic lunch will be:

M Option – Ham Sandwich with Pork Sausage Roll, Veggie Goujon, Cucumber and Carrot Sticks

V Option – Cheese Sandwich with Vegan Sausage Roll, Veggie Goujon, Cucumber and Carrot Sticks

There is very little parking around the school site so please walk to this event where possible in order to avoid the congestion outside school and as a courtesy to the neighbouring residents.

In case of hot weather, please be aware that there is limited shade on the site, so you might want to ensure you bring a hat and refreshments with you. Children should have sun cream applied before school starts and have a hat and, of course, a water bottle so they can keep hydrated. There will be a rest point for the children where they will be able to cool down and have a drink of water. Thanks to the wonderful Fundraising Friends, there will be a drinks stall where you can buy refreshments throughout the day. There will be an ice-cream and pizza van on site during the course of the Summer Fayre.

During sports day itself, please remember to stay behind the barriers at all times and rotate in a clockwise rotation. Toilets will be available, just ask a member of staff if you are unsure where they are. Access to the school building will not be permitted for any other reason. Please note that reception will not be available to parents during the course of the event.

At the end of Sports Day, **all** children will be taken back to their classrooms to collect their belongings and will be dismissed from their usual door. It is imperative that your child is signed out by their class teacher, at which point they will become your responsibility. Please enjoy a family picnic on the school field and join us at the Summer Fayre.

If your child is not being collected at 11:30 and needs to stay at school all day, please inform their class teacher (via Class Dojo). They will have their picnic lunch with their class teacher and will have the opportunity to visit the Summer Fayre, so please provide a **small amount of money** if you want them to take part. Your child will need to be collected at 3 pm from their usual class door.



If we are unlucky with the weather on the day, we will consult weather predictions and circulate a new date as soon as practical. The diary is already jammed packed full, so fingers crossed.

We are look forward to welcoming you to what we hope will be a fantastic and fun-filled event. Let us hope the weather is kind to us!

Best wishes,

CHPS Team

