Tuesday 30th March 2021



Reporting a Positive Covid-19 Case during the Easter Holiday

Dear Parents and Friends of Castle Hill,

Firstly, we hope that you and your loved ones are well and are looking forward to the Easter holiday. We would like to thank you for your continued support in ensuring that symptomatic children are kept at home and that children who need to be picked up are done so promptly. Please read the following guidance on what to do if your child develops symptoms over the Easter holiday (the highlighted dates are specific to Castle Hill Primary). There is also a flowchart to make things clearer:

- For the first 6 days after teaching ends (Friday 2nd April Wednesday 7th April), if a pupil or staff member tests positive for coronavirus, having developed symptoms within 48 hours of being in school (3.30pm on Saturday 3rd April), the school MUST be contacted. The school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.
- Where a pupil or staff member tests positive for coronavirus, having developed symptoms more than 48 hours since being in school (later than 3:30pm on Saturday 3rd April), the school should NOT be contacted. Parents and carers should follow contract tracing instructions provided by the NHS Test and Trace.
- Where pupils are required to self-isolate due to contact with a positive case after Wednesday 7th April, we do not need to be informed about your child's absence until the first day of the new term.

We have created an online form to simplify the process should you need to contact the school to advise us that your child has tested positive for COVID-19. This will enable us to collect all the relevant details needed to assist the track and trace process. We will acknowledge receipt of your form via email. Please **DO NOT** telephone the school, as these are not being monitored over the holiday.

If we need to notify you to tell you that your child has been in contact with an individual who has tested positive and needs to isolate, this will be done via email. We would appreciate a confirmation of receipt of this email.

If you have any questions please do not hesitate to ask.

We very much hope that you and your family have a safe, restful and enjoyable holiday.

The CHPS Team



Please see the following flow chart that clearly explains what you will need to do in such instance:

Covid-19 Symptoms

- 1. New and persistent cough
- 2. High temperature above 37.8 C
- 3. Loss of taste and smell

Has your child, who attends CHPS, developed Covid-19 symptoms between Thursday 1st April & 3:30pm on Saturday 3rd April?

NO

Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms after 3:30pm on Saturday 3rd April, the school should **not** be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.

YES

Anyone with symptoms will be eligible for a PCR test - this is the type of test that is normally available and can be arranged via <u>https://www.nhs.uk/ask-for-a-coronavirus-test</u>or by calling 119.

If you receive a POSITIVE PCR test result follow the steps below.

PLEASE NOTE Lateral Flow Device (LFD) tests should NOT be used for someone with symptoms

Please complete the form here by copying this link into a new web browser: https://forms.gle/tcES9BfZ2QdEuWWD6

If you have any problems completing the form please email <u>admin@chis.net</u> and someone will be in touch via email to get the key information from you needed for Track and Trace.

PLEASE NOTE: Where a pupil or staff member tests positive for coronavirus, having developed symptoms more than 48 hours since being in school (later than 3:30pm on Saturday 3rd April 2021), the school should **NOT** be contacted. Parents and carers should follow contract tracing instructions provided by the NHS Test and Trace.