

Dear Parents/Carers

Staffing Updates - Inclusion Team

I would like to inform you of some changes to our Inclusion Team staffing, effective immediately.

I am thrilled to announce that Mrs Cook (Rooksdown) and Miss Mould (Greenbank) have now fully taken over the role of SENDCo at their respective sites. As you will be aware, they have both been working as Assistant SENDCos over the last year, embracing the role while also completing the NPQ SENDCo qualification.

It has been an honour to serve as Castle Hill's SENDCo for many years, and I am proud of how the school has evolved its provision and embraced the ever-changing SEND demands that have become such an important national conversation. Staff have undertaken extensive training and have been willing to adapt provision and approaches to meet the growing expectations on schools to support the increasingly diverse needs of our pupils. In recent years, Mrs Cook and Miss Mould have demonstrated their enthusiasm and passion for ensuring that we get it right for our pupils. They are bringing new energy and ideas to the role, helping to ensure that our SEND provision continues to evolve. I know that all we have achieved over the years is now in safe hands for the future.

I must also inform you of some staffing challenges resulting from staff absences, which will temporarily affect some of the support we offer.

Mrs Brooks, Pastoral Support Specialist at Rooksdown, is currently on medical leave with an expected return at the end of the month. Prioritised core responsibilities are being covered by colleagues while other aspects of her role are temporarily suspended until her return. We wish Mrs Brooks a speedy recovery.

Mrs Munde, Behaviour and Pastoral Lead at Greenbank, is entering a period of medical leave. She intends to continue working in a reduced capacity, though the exact parameters of her availability are still being determined. Mrs Munde will contact the families of students whom she is currently working with regarding interim arrangements. A coverage plan is being developed to manage her responsibilities and, where possible, ensure continuity of support. We send our best wishes to Mrs Munde during her upcoming period of medical leave.

If you have any SEND-related questions that Mrs Munde has been supporting with, please contact Miss Mould. If you have any pastoral or safeguarding concerns, please contact me via the admin team

If you have any questions, then please do not hesitate to reach out.

Kind regards,

Mrs Lund and the Castle Hill Team
Assistant Headteacher (Inclusions)