

## Equal Opportunities Policy

Name of Responsible Manager / Headteacher:	Mr John DF Martin
Policy Owner:	Mrs T Lund
Date of Policy Approval by Governing Body:	September 2017
Date of last Policy Review:	September 2025
Date of next Policy Review:	September 2026

### Contents

1. Introduction
  - What Does Equal Opportunities Mean?
  - Why Do We Need a Policy?
2. The Aims of the Equal Opportunities Policy
3. Ethos and Atmosphere
4. An Inclusive Curriculum
5. Classroom Management and Organisation
6. Pupil Welfare and Guidance
7. Child Protection
8. Resources
9. Staff
10. Parents and Community
11. Equal Opportunities Affecting Particular Groups
  - Class
  - Gender
  - Language
  - Learning ability
  - Physical ability
  - Race
  - Refugees and Travellers
  - Religion
  - Sexuality
  - Mental health and drug/alcohol abuse
12. Dealing with Harassment
13. Monitoring and Evaluation

### Appendix 1 The Law



## 1. Introduction

We need an Equal Opportunities Policy because inequalities exist in our society. This can make the achievement of some people's full potential considerably more difficult to attain than others. Equal opportunities, in a school situation, means ensuring that every individual has equal access to an education or to career development in education.

Equality means having the same rights and status as everybody else.

The law gives us guidance and provides positive duties for schools to promote equality.

This policy outlines how our school ensures that equality is being promoted, outlines what provision is available and what action is to be taken.

Castle Hill Primary School takes its commitment to the duty to promote community cohesion very seriously.

It is the responsibility of the whole school community to abide by our policy.

## 2. Public Sector Equality Duty Statement

At Castle Hill Primary School we have carefully considered and analysed the impact of this policy on equality and the possible implications for pupils with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.

To make this commitment real, we aim to develop policies and practices based on the particular needs of our school and its community.

We aim to:

- ✓ ensure that pupils have the opportunity to reach their potential in all areas of school life
- ✓ ensure that parents and pupils can make choices free from prejudice and stereotyping
- ✓ oppose any form of racism, sexism or any other form of discrimination
- ✓ value every pupil's language and cultural background
- ✓ promote respect between cultures
- ✓ always ensure that people from different groups are consulted and involved in our decisions, for example through talking to pupils and parents/carers, staff and through Student Senate
- ✓ actively make sure that no-one experiences harassment, less favourable treatment or discrimination because of their age; any disability they may have; their ethnicity, national origin; their gender; their gender identity or reassignment; their marital or civil partnership status; being pregnant or having recently had a baby; their religion or beliefs; their sexual identity and orientation

### 3. Ethos and Atmosphere

The school positively values all the staff and pupils and welcomes diversity.

We seek to promote the achievement of all pupils. Teaching staff make time to praise children for their behaviour, contributions and their work. Each week we hold an assembly where children are publicly awarded for achievement in all areas of school life. All pupils will have examples of their work displayed in classrooms and corridors.

Children and staff are called by their preferred names and we ensure that names are spelt and pronounced correctly.

Our multi-faith assemblies and Religious Education (which is in line with Hampshire guidance – The Living Difference) promotes justice, fairness and equality as well as informing pupils of many different religious stories, traditions and beliefs.

We have a School Council known as the School Senate, which meets regularly to discuss concerns and suggestions raised in class council meetings. The councillors are elected by their class members and staff elect members to ensure that there is a diverse and representative range of children. The senate initiates many discussions and makes contributions to the decision-making process of issues concerning children in the school.

Circle time sessions are held in class, which form part of our Personal, Social and Health Education (PSHE) curriculum. Many issues are discussed over the year including equal opportunities. Children and class teachers write their class rules and expectations at the beginning of each school year and address equality opportunities and how they are going to ensure equality in the classroom.

Playground behaviour is monitored and unacceptable behaviour challenged to ensure that pupils are safe and free from harassment. Unacceptable behaviour is dealt with immediately. We have developed systems to deal with playground incidents and with racism. These are followed by all staff, and any incidents of racism are reported to the Local Authority through the racist return annually. Offensive remarks or behaviour based upon prejudice or misinformation are always challenged (refer to Behaviour Management Policy).

### 4. An Inclusive Curriculum

At Castle Hill Primary School pupils have the opportunity to develop their knowledge, skills, concepts and experiences through their participation in a broad and balanced curriculum. We have high expectations of all our pupils and do not make assumptions about ability or areas of interest.

The school aims to deliver an inclusive curriculum. The National Curriculum statement requires teachers to have due regard to three key principles:

1. setting suitable learning challenges
2. responding to pupils' diverse learning needs
3. overcoming potential barriers to learning and assessment for individuals and groups of pupils



The focus is far wider than disability and special educational needs. It includes pupils from all social and cultural backgrounds, pupils of different ethnic groups including travellers, refugees and asylum seekers and those from diverse linguistic backgrounds.

The curriculum guidance for the Foundation Stage makes the same commitment to meet the diverse needs of children through:

- ✓ careful planning;
- ✓ appropriate teaching strategies and support;
- ✓ providing a safe environment where racial, religious, disability, class and gender stereotypes are challenged.

An awareness of multi-cultural issues informs our planning. Through geography and history topics, pupils learn about different societies, environments and cultures. Religion is taught within certain topics as well as in assemblies and as a subject in its own right. Religions, cultures, traditions and societies are presented by the teacher with equal respect and value. When discussing these issues, teachers focus upon similarities as well as on differences.

Teachers aim to consider individual pupils' experiences and try to make lessons and activities interesting and accessible to all.

Children who speak English as an Additional Language (EAL) and those who have been identified as having educational or physical needs are considered in all aspects of planning, teaching and assessment.

Observing inclusive teaching strategies is a key element of the Senior Leadership Team's annual programme of monitoring.

## **5. Classroom Management and Organisation**

All class teachers develop strategies to ensure appropriate access to classroom equipment and resources. These include computer timetables, rotating activities and providing independent choice time.

In the classroom, teachers regularly mix groups working together to enable pupils to work with a variety of class members.

As some styles of teaching can advantage particular pupils, we use a variety of strategies which include whole class teaching, group discussions, paired and individual activities.

## **6. Pupil Welfare and Guidance**

Pupils are offered sympathetic support by their class teacher and other members of the school community.

We have a carefully planned programme of personal and social education which includes sex education and is in line with the statutory guidance in Relationships & Sex Education (RSE).



There are planned opportunities, often arising from literacy and humanity topics, to discuss equality issues, to challenge stereotyping, discrimination and harassment. This ensures that these issues are dealt with pro-actively, not just after an incident.

We have developed a behaviour policy and an anti-bullying policy which includes positive strategies and monitoring procedures.

## **7. Child Protection and Safeguarding**

Our utmost priority is the safety and wellbeing of the children in our care. The school-based Designated Safeguarding Lead (DSL), the Deputy Head Teacher, is always made aware of any concerns staff may have and appropriate steps are taken for the child's protection and safeguarding. See separate policy.

Teaching staff receive annual training and support on how to act if safeguarding concerns are raised and how to proceed with sensitivity if a child discloses information. The Designated Safeguarding Lead and Deputy Safeguarding Leads, work closely with other agencies to promote the safety and well-being of the child.

The school has nominated to oversee Child Protection and Safeguarding at the school, and the Headteacher and Chair of Governors have both undertaken mandatory Safer-Recruitment Training in order to strengthen our recruitment procedures.

## **8. Resources**

The term "resources" is used to include all the learning materials used in school.

We intend for pictures and posters on display around the school to present positive images of people from all sections of our society. We aim to show a positive portrayal of women and men, people of different ages, physical abilities, races and religions, across the social class spectrum. When ordering new resources, time is spent to choose material which challenges stereotypes and promotes our diverse community.

All pupils are encouraged to challenge stereotyping, prejudice and omissions in existing resource material.

We aim to meet specific resource needs for pupils of different abilities. Please see the Special Educational Needs & Disability Policy for further information.

## **9. Staff**

The school is committed to the implementation of equal opportunities principles and the monitoring and active promotion of equality in all aspects of staffing.

All staff appointments and promotions are made on the basis of merit and ability and in compliance with the law. Further details of some relevant legal provisions are set out in section 15 of this policy.



The school is concerned to ensure wherever possible that the staffing of the school reflects the diversity of our community. A commitment to equal opportunities is included in the selection criteria for all posts.

All new staff are given a full induction which collates key school information. A file of policies is located on the school website and on the school network for reference. All staff are aware of their locations: <https://www.castlehillprimary.net/policies>

Teaching and support staff are encouraged to further their professional careers by attending courses suited to their posts.

## 10. Parents, Carers and the Community

We acknowledge and support the varied family circumstances in which our pupils live and we try to ensure that all carers and parents are always welcomed at our school. A regular newsletter is sent home to parents and carers and posted onto the school website, detailing current events and other information about school life. This and the school website are our key forms of communication. In addition, specific letters are sent to all parents/carers of work being undertaken in their children's classes and in advance of class trips.

A formal written report of children's progress is provided once a year. We will give help with understanding, or translate, any of the above if necessary.

Language can sometimes be used to exclude certain groups; therefore, we aim to use appropriate and accessible language in all written and verbal correspondence.

We hold two official parent evenings each year. Parents' commitments and availability are taken into consideration: therefore, as well as a parents' evening, appointments can be made during the day. Parents are also invited to make appointments with class teachers throughout the term to discuss particular concerns or issues.

## 11. Equal Opportunities Affecting Particular Groups

There are times when an individual or group of people need additional support to assist them in reaching their full potential. It is our aim to recognise these areas for concern and to act accordingly. We have identified particular groups and we aim to address equality in the following ways:

### Class

The school values all its staff and pupils. We are not judgmental of our families regarding their employment status and all people are valued regardless of social background and social or economic needs. We recognise that some families have difficulty paying for school trips and arrangements can be made to provide support via our Pupil Premium process. Our online dinner money payment system, Tucasi is accessed by a limited number of staff. This information is treated confidentially and in a sensitive manner, so as not to cause embarrassment for those receiving free provision.



It is recognised that homework can be more difficult for pupils with little space or extra responsibility at home. Staff are sensitive to these issues and invite parents to discuss difficulties so that an understanding exists between parent and teacher. Homework clubs are also in place to support vulnerable pupils.

### **Gender**

The school recognises that girls and women have been, and in many cases still are, discriminated against. We specifically encourage girls to achieve in curriculum areas such as Science, Information Technology and Design and Technology which have in the past been dominated by male students. We actively encourage boys in activities which are traditionally seen as female activities.

We encourage all our boys and girls to be assertive and articulate and to be proud of their abilities.

Resources should portray women and men, boys and girls in a wide range of roles and language used should always be non-sexist.

### **Language**

Bilingualism is seen as a positive advantage.

We understand that children need time in which to feel secure and that they may experience a "silent" period. We recognise, however, that some bilingual pupils may also have special educational needs.

Children are encouraged and given opportunities to use their first language.

Bilingual pupils work with monolingual pupils who provide good role models of language use at their own level.

### **Learning Ability**

The school is proud to be a true "community school" and welcomes and provides for pupils of all levels of attainment. We recognise that all pupils are entitled to follow a broad and balanced curriculum and we aim to ensure that all pupils have access to such a curriculum.

Much time and care is put into the identification of children with special educational needs. A Personal Learning Plan (PLP) is developed to ensure adjustments are made and targets are given to enable the child to access the curriculum. These are regularly reviewed with the child and parent. The children with a PLP or an Educational Health Care Plan (EHCP) are treated with equal respect and value.

All staff have high expectations of all pupils. This is embedded through our High Performance Learning (HPL) initiative.

There is a wide range of resources available to cater for pupils of all abilities and work is differentiated so that pupils can achieve personal goals.

### **Physical Ability**

The school welcomes staff and pupils with differing physical abilities.

We try to use resources which challenge stereotypical views of those with different physical abilities.



The terminology used to describe forms of physical ability should not be offensive.

Staff are made aware of pupils' individual needs and how to cope with them (e.g. asthma attacks) in a safe, sensitive and practical way.

For more information about how the school meets the needs of children with differing learning or physical abilities, please see the Special Educational Needs & Disability Policy, Staff Handbook and Health and Safety Policy.

### **Race**

Britain consists of a racially diverse population and we recognise that our multi-cultural society enriches schools in a positive way. All staff and pupils are encouraged to adopt a respectful awareness of other cultures and languages, to be thoughtful, tactful and to examine and be critical of their own racial prejudices. It is important to remember that racism can take place on a conscious and unconscious level.

Resources should give a positive view of our multi-racial society and encourage respect for people as individuals. Resources should present a global view of the world.

### **Refugees and Travellers**

Refugees and travellers are welcomed in our school and we try to adopt an understanding of their own personal situation.

We are developing ways in which we can support families who are new to the area or have moved many times. We understand that children who join mid-year may need support settling and families who may have fled their countries may have experienced great trauma. We aim to be sympathetic, non-judgmental and welcoming.

Some refugees and travellers will only spend a short time in our school. It is our duty to ensure that pupils have a positive social and educational experience, whatever the time period they spend in our school.

### **Religion**

We welcome families of any religious or non-religious persuasion. All individuals have the right to express their religious views and practices within the constraints of the National Curriculum, whilst maintaining respect for the belief of others.

Lessons and assemblies regarding religion give pupils opportunities to learn about the variety of world religions. Pupils are encouraged to accept and respect a variety of religious and cultural views within the religions studied. Pupils are encouraged to challenge stereotypes and discuss diversity.

Displays and resources should reflect the diversity of religions.

Parents have the right to withdraw their child from R.E. lessons and collective worship.

### **Sexuality**

The school welcomes parents, carers and staff, whatever their sexual orientation.



## **Mental health and drug/alcohol abuse**

The school is sympathetic to the needs of families with mental health issues or drug or alcohol abuse. Information given to teachers is treated with sensitivity and only passed on to other members of staff who have contact with the child and may need to be aware of a particular home situation as part of our commitment to safeguarding.

When teaching children about the dangers of drug and alcohol abuse, teachers are sensitive to the experiences of children in their class. We aim to give factual information in a balanced, non-judgemental way. We encourage children to discuss issues and develop their own opinions.

Offensive language is challenged and staff explain why certain language is considered offensive to groups of people.

## **12. Dealing with Harassment**

Harassment on account of ability, gender, race, religion, sexuality or social background are unjust and totally unacceptable. Harassment can take many forms including verbal or physical abuse, name calling, exclusion from groups and games, unwanted looks or comments, jokes and graffiti.

We aim to take all incidents of harassment seriously and the school has a statutory responsibility to deal with racial and sexual harassment.

We have developed a clear procedure for dealing with complaints and grievances including those regarding harassment. For more information, please see the Complaints Procedure.

## **13. Monitoring and Evaluation**

This policy was written with a great deal of thought and co-operation from members of our school community. The teaching staff and governing body have been consulted.

The Headteacher and Governors monitor the policy, its effectiveness and any issues arising.

## Appendix I

### **The Law**

The following section provides short summaries of some relevant legal provisions on equality issues affecting schools. It is not a comprehensive guide to the law, and should be read in conjunction with detailed guidance and Codes of Practice available from the Department for Education and Skills, the Equal Opportunities Commission, Commission for Racial Equality, Disability Rights Commission and other bodies.

### **Education Reform Act 1988**

All pupils in maintained schools should follow the national curriculum to the maximum extent possible.

### **Education Act 1944/Children Act 1989**

Pupils are entitled to efficient full time education suitable to their ages, abilities, aptitudes and any special educational needs they may have.

### **Education Act 1981 and 1993**

Where a pupil has been assessed as having special educational needs, a statement of needs must be prepared and maintained in accordance with its provisions. Children with special educational needs require the greatest possible access to a broad and balanced education, including the National Curriculum. Close partnership with parents and consideration of the wishes of the child are deemed essential to effective assessment and provision for special educational need.

### **Education Act 1993**

Governors in all schools must produce a written policy on sex education. The sexual and reproductive biology covered in National Curriculum science at both primary and secondary levels is mandatory for all pupils. Secondary schools must provide a wider programme of sex education, which must include HIV/AIDS and other sexually transmitted diseases. At primary level, governors must decide whether to provide a programme of sex education which goes beyond the national curriculum.

Parents have a right to withdraw their children from sex education where it is outside the national curriculum.

Note: Section 28 of the Local Government Act 1988 states that an LEA ' shall not intentionally promote homosexuality or publish material with the intention of promoting homosexuality'. However the subsequent circular (12/88) from the department of the Environment states:

‘ Section 28 does not affect the activities of school governors, nor of teachers. It will not prevent the objective discussion of homosexuality in the classroom, nor the counselling of pupils concerned about their sexuality’.

### **Disability Discrimination Act 2003**

It may be unlawful to discriminate against disabled people applying for jobs, or against existing disabled staff. A person has a disability if he or she has a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities. Reasonable adjustments (such as the provision of ramps) may be made if premises or employment arrangements substantially disadvantage a disabled person compared with a non-disabled person.



Disabled people are also protected from discrimination in the provision of non-educational services (such as fund-raising events) on school premises.

### **Equal Pay Act 1970**

Women and men are entitled in principle to the same pay and contractual terms if they are carrying out the same or similar work, or work of equal value. 'Pay' is broadly defined and includes, for example, pensions, bonus and performance pay, sick pay and overtime.

### **Human Rights Act 1998**

It may be unlawful for the school to act in a way which infringes the rights and freedoms of a pupil or member of staff under the European Convention for the Protection of Human Rights and Fundamental Freedoms. An example of a possible infringement might be failure to take action against bullying of a pupil in breach of the prohibition of inhumane and degrading treatment.

### **Race Relations Act 1976**

A school must not treat a person less favourably on racial grounds with regard to admissions, exclusions, access to benefits, facilities or services or the employment of staff. Racial grounds are grounds of race, colour, nationality, or ethnic or national origin. Discrimination on racial grounds can also be indirect. Indirect discrimination is unlawful unless justified irrespective of racial grounds and can occur when a practice appears neutral, but in fact has a disproportionate adverse impact on those from a certain racial group.

It is unlawful for an educational establishment to discriminate directly or indirectly on racial grounds with regard to:

- admissions
- access to benefits, facilities or services
- exclusions
- the employment of staff

Racial grounds are grounds of race, colour, nationality - including citizenship - or ethnic or national origins. A more precise definition of racial group has been given by the House of Lords, who said that;

- a long shared history, and
- a cultural tradition of its own were essential characteristics, but that other characteristics were also relevant:
- a common geographical origin, or descent from a small number of common ancestors;
- a common language;
- a common literature;
- a common religion;
- being either a minority or a majority within a larger community

For the purposes of the Race Relations Act, 'gypsies' (Travellers) are defined as a racial group.



### **Race Relations (Amendment) Act 2000**

Schools are required to carry out their functions with due regard to the need to eliminate unlawful racial discrimination and to promote equality of opportunity and good relations between persons of different racial groups.

### **Sex Discrimination Act 1975**

A school must not treat a person less favourably on grounds of sex or status as married with regard to admissions, exclusions, access to benefits, facilities or services or the employment of staff. Discrimination on grounds of sex can also be indirect. Indirect discrimination is unlawful unless justified irrespective of grounds of sex and can occur when a practice appears neutral, but in fact has a disproportionate adverse impact on those of one sex.

It is unlawful to discriminate against a boy or a girl on the grounds of sex with regards to:

- admissions
- access to benefits, facilities or services
- exclusions

An exception is made for admissions to single sex schools, though the facilities available at such schools should not be less favourable than those at other schools.

It is also unlawful to discriminate against staff with regard to employment on grounds of sex or marriage.

### **Special Educational Needs and Disability Act 2001 (updated in 2014)**

A school will be placed under new duties not to treat disabled pupils less favourably than non-disabled pupils and to take reasonable steps to remedy substantial disadvantage to disabled pupils. The Act also affects the law on Special Educational Needs, including strengthening the rights of parents to a mainstream place for their child with SEN.