

Greenbank Sports Day and Family Picnic Lunch Wednesday 21st May

Dear Parents and Friends of Castle Hill,

It is that wonderful time of year when we are excited to invite you all back to our annual Sports Day event! As always, we have listened to all our parents' feedback on how we can improve our events, and the main message from the vast majority was that it's a great day and more of the same! The planned date for our Sports Day is **Wednesday 21st May** and **all children will need to be in full PE kit for this.**

Approximate timings for the event:

Time	Instructions
10:15	Gates open for parents
10:25	Children assemble in classes on the fields
10:30 – 12:00	Sports Day 2025
10:45	Gates locked
12:00 - 12:15	Prize giving and speech from Mr Martin
12:20	All children taken back to classrooms by class teachers
12:20 - 12:30	Children to be collected/ dismissed from their usual dismissal point (classroom or stairwell doors)
12:30 - 13:30	Family Picnic Lunch on the playgrounds and fields
13:30 – 15:15	There will be no summer fayre so once the picnic is finished you can take them home.
15:15	If not attending the Family Picnic Lunch, final collection will be at the usual time, from the external hall doors

You have a lovely opportunity to bring a family picnic to have with your child/ren but please remember **no nuts and no alcohol** on school grounds. If you wish to order a picnic lunch for your child (there will be no hot meals) or if they are entitled to a free school meal, **please pre-order on Scopay by Monday 12th May**, so the kitchen is aware of numbers.

The school picnic lunch will be:

M Option – Ham Sandwich

V Option – Cheese Sandwich

Do not pick P option.

There is very little parking around the school site, so please walk to this event where possible in order to avoid the congestion outside school and as a courtesy to the neighbouring residents. Please also remember that dogs are not permitted on the school grounds.

In case of hot weather, please be aware that there is limited shade on the site, so you might want to ensure you bring a hat and refreshments with you. **Children should have sun cream applied before school starts and have a hat and, of course, a water bottle so they can keep hydrated.** There will be two rest points for the children where they will be able to cool down and have a drink of water. If we are unlucky with the weather on the day, we will consult weather predictions and circulate a new date as soon as possible.

During Sports Day itself, please remember to stay behind the barriers at all times and rotate in a clockwise direction. Toilets will be available, just ask a member of staff if you are unsure where they are. Access to the school building will not be permitted for any other reason. Please note that reception will not be available to parents during the course of the event.

At the end of Sports Day, **all** children will be taken back to their classrooms to collect their belongings and will be dismissed from their usual door. It is imperative that your child is signed out by their class teacher, at which point they will become your responsibility for the Family Picnic Lunch.

Best wishes,
CHPS Team