

Greenbank Sports Day and Family Picnic Lunch Wednesday 20th May

Dear Parents and Friends of Castle Hill,

It is that wonderful time of year when we are excited to invite you all back to our annual Sports Day event! As always, we have listened to all our parents' feedback on how we can improve our events, and the main message from the vast majority was that it's a great day and more of the same! We have also listened to your concerns about the weather and have decided to schedule sports day for an earlier date. The planned date for our Sports Day is **Wednesday 20th May**, and all children will need to be in full PE kit for this.

As it is also Get Active Week, please ensure your child comes to school in a full PE kit on Monday 18th and Wednesday 20th May.

Approximate timings for the event:

Time	Instructions
08:35 onwards	Gates open, and children are dropped off at their classrooms as usual.
08:35 - 09:10	Gates remain open for parents to assemble and prepare for the day. Please look for signs, or staff will direct you to your child's location
09:10	Gates locked - if you arrive after this time, please come through the main entrance gate
09:10-9:25	Children will arrive at their allocated area with their class teacher
09:30-11:15	Sports day commences
11:15	Prize giving and speech from Miss Willmouth and Mr Martin
11:30	All children taken back to classrooms by class teachers
11:45	Children to be collected/dismissed from their usual dismissal point (classroom or stairwell doors). Parents can take their child/ren home or come and join us for the family picnic on the school field
11:45 – 12:45	Family picnic lunch on the playground fields
12:45	There will be no Summer Fayre, so once the picnic has finished you may take your child/ren home or return them to their classroom for the rest of the afternoon and usual end of day collections will apply
15:15	If you are unable to attend Sports Day/Family Picnic, after the event your child/ren will stay in class for the rest of the afternoon and usual collection arrangements will apply PLEASE COMPLETE THE GOOGLE FORM FOR ALL COLLECTION ARRANGEMENTS ON THIS DAY

Picnic or Packed Lunch

You have a lovely opportunity to bring a family picnic to have with your child/ren after sports day (please remember **no nuts and no alcohol** on school grounds). There will be no school meals available to order (unless your child is FSM, see details below), so please provide a packed lunch for your child/ren.

Free School Meals

If your child is entitled to Free School Meals, you will be able to pre-order a school picnic of Ham or Cheese via Scopyay. There will be no hot meals on the day. **Please order by Monday 11th May**, so the kitchen is aware of numbers.

The school picnic lunch will be:

M Option – Ham Sandwich

V Option – Cheese Sandwich

Do not pick P option.

Stalls (near hall doors)

There will be a couple of small stalls that will run after sports day to help raise funds for Greenbank campus. Please remember to bring small change as there will be no card machine.

Parking

There is very little parking around the school site, so please walk to this event where possible to avoid the congestion outside school and as a courtesy to the neighbouring residents. Please also remember that dogs are not permitted on the school grounds.

Weather & Refreshments

In case of hot weather, please be aware that there is limited shade on the site, so you might want to ensure you bring a hat and refreshments with you. **Children should have sun cream applied before school starts and have a hat and, of course, a water bottle so they can keep hydrated.** There will be two rest points for the children where they will be able to cool down and have a drink of water. If we are unlucky with the weather on the day, we will consult weather predictions and circulate a new date as soon as possible.

Food Waste & Recycling

We are an eco-school, and in line with new legislation, we have updated our recycling procedures. We are now required to separate our food waste. Please ensure that your food waste is placed in the designated food bins, alongside your recyclable and non-recyclable rubbish. The bins provided will be clearly labelled as to what can go in which bin. If you bring in a picnic from home, please try to minimise the amount of waste.

Sports Day Protocols

During Sports Day itself, please remember to always stay behind the barriers and rotate in a clockwise direction. External toilets will be available and sign posted, ask a member of staff if you are unsure of their location. Access to the school building will not be permitted. Please note that reception will not be available to parents during the event. All photos taken should be used for personal use and not shared on social media. Please refrain from bringing any coats or bags. Your child needs to bring their water bottle, and if they would like to wear their house colour top, then feel free. **A gentle reminder that the school is a no-smoking and no-vaping site.**

Dismissal & Google Form

At the end of Sports Day, **all** children will be taken back to their classrooms to collect their belongings and will be dismissed from their usual door. It is imperative that your child is signed out by their class teacher, at which point they will become your responsibility for the Family Picnic Lunch. You are very welcome to stay for the picnic and then bring your child back to the classroom for the rest of the day and finish at 15:15 for normal collection (please complete the Google Form below).

As there will be a few collection options on this day, please complete this Google form - <https://forms.gle/U5eZEvR9C6aExx4C9> so we can manage the children's dismissal arrangements.

Get Active Week 18th – 21st May

During the week of May **18th-21st**, the children will participate in various activities as part of 'Get Active Week'. We aim to introduce new sports to children, build on our collaboration skills, and showcase new sports personalities, ultimately encouraging children to become more active. The children will be participating in a no-pen day on **Monday, 18th May**, and will need to wear their **P.E. kits all day** for these activities.

We are looking forward to welcoming you to what we hope will be a fantastic and fun-filled event. Let us hope the weather is kind to us! A gentle reminder that **Friday 22nd May is an INSET DAY** for both sites!

Best wishes,
CHPS Team