

4th December 2023

Dear Parents and Friends of Castle Hill,

Firstly, we would like to thank you for your continued support during the first term. Parents evening, induction talks, a residential and Arts week have made for an exciting and busy Autumn term. The children, as always, have risen to the challenge and impressed us with their manners and hard work.

There have been a few changes in the leadership team we would like to highlight. Ms Willmouth will continue in her role as Acting Executive Headteacher in my absence and will continue to work as the Deputy Headteacher for the remaining days.

In order to continue strengthening our leadership structure and reflect the size of our current school population, we have been working on a different senior leadership structure here at Castle Hill Primary School.

We are delighted to announce that Mrs Lund and Mrs Thomas have been promoted to the roles of Assistant Headteachers. They have both been at Castle Hill for 'decades' and bring a wealth of experience and passion to these positions. This will result in there always being an Assistant Headteacher present on each campus. As well as supporting with the running of both schools, each Assistant Head will have an area of focused responsibility.

- Mrs Lund will be leading inclusions across both sites. She will of course be continuing in her role as SENDCo to support the provision and progress of our pupils with SEND.
- Mrs Thomas will be leading on standards of teaching and assessment across both sites. She will continue with her current teaching commitments and to actively support the year 6 team with her knowledge and experience of assessment and transition.

Due to the rapid expansion of the school and the 1200 + parents we serve, we are hoping that this Assistant Head structure will support parents when they have more serious concerns. Both Mrs Lund and Mrs Thomas will report directly to myself and Ms Willmouth.

We have also developed our senior leadership team further by creating roles that will directly report into the Assistant Headteachers. The team and their responsibilities are outlined below:

- Mrs Cook will be continuing as the Early Years Lead and overseeing key stage one as the Key Stage one Phase Lead.
- Mrs Soper will be continuing as head of year 6 and her English responsibilities alongside a new role as the Rooksdown Key Stage Two Phase Lead.
- Miss Edwards will be continuing as head of year 3 and her English responsibilities alongside a new role as the Greenbank Key Stage Two Phase Lead.
- Miss Harding will be assuming the position of Behaviour and Pastoral Lead (in addition to her current roles), head of year 5 and Mental Health Lead.



As a team, we are constantly striving to give your children the best opportunities and outcomes. We believe that by creating a more robust leadership team structure, there will be an outstanding improvement of pupil standards, outcomes and well-being.

We look forward to continuing to work in partnership with you and as we head into the Christmas season, I hope that it proves to be a joyful and festive time!

John D F Martin
Executive Headteacher

Graeme Train
Chair of Governors