

21st February 2024

Spring Parents' Evenings

Dear Parents and Friends of Castle Hill,

The Spring Term Parents Evenings will take place on:

- **Wednesday 20th March 2024** 15:15 – 18:45
- **Thursday 21st March 2024** 15.30 – 19:00

Year R Hedgehogs - Mrs Henderson Class will have Parents Evening the week before *

- **Tuesday 12th March 2024** 15.15 – 18.15
- **Wednesday 13th March 2024** 15.15 – 18.15

You will have the opportunity to book a 10-minute **face to face appointment** with your child's class teacher using the ScoPay online booking system login <https://www.scopay.com/login.html>. We are not offering telephone appointments for this parents evening.

The booking window is between **7 am on 25th February 2024 and 10 pm on Wednesday 13th March**. If you need a specific time and date please book **ASAP** to avoid disappointment. You will not be able to book an appointment outside of this booking window.

The booking window for Year R Hedgehogs Class is between 7am on 25th February 2024 and 10pm on Thursday 7th March

Please find the booking instructions sent as a separate attachment called 'SCOPAY Parent Guide – Parents' Evening'.

You will only be able to book **one** appointment per child. However, if you require more than one appointment please contact the school office.

The purpose of these appointments is to discuss how your child has settled into their new class, their progress and for you to ask any questions you have regarding your child's learning. If your child has two class teachers, only one will be available per meeting.

Kind regards

The CHPS Team